

**KPC 131-11
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 21st APRIL 2026
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Ann Naylor (Chair)
Cllr Jeffery Potter (Vice-Chair)
Cllr Terry Wheeler
Cllr Jeanette Kilpatrick
Cllr Ann Bellamy

In attendance: John Boxall (Parish Clerk)

Also in attendance: Suffolk County Councillor David Roach, West Suffolk Councillors Marion Rushbrook, Karen Richardson and Nick Clarke. Parishioners Rosie Griffin, Emma Brown and Colin Jenkinson. Also Mikjall Hildarson, David Cianciola and Karen Cianciola.

ACTION

1. Acknowledge agenda items of interest to members of the public present.

Emma Brown declared an interest in agenda item 8.2.a.
Rosie Griffin declared an interest in agenda item 9.8.
David and Karen Cianciola declared an interest in agenda item 14.1.b.
Mikjall Hildarson declared an interest in agenda item 14.1.b.

2. Welcome, Apologies and Resignations.

Chair welcomed everyone present.

Clerk advised that Cllr Willett is unable to attend for personal reasons and Cllr Standeven is unable to attend for work reasons. Apologies were accepted by all Councillors present.

Clerk advised there are no resignations.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3rd party recordings. The Parish Council will audio record the meeting and the recording will be deleted following approval of the minutes at the next meeting.

3. To receive a written application for the office of Parish Councillor and to co-opt a candidate to fill an existing vacancy.

Clerk advised that the Parish Council had received a written application for co-option from Rosie Griffin. Chair confirmed that all Parish Councillors had received a copy of Rosie's application form.

There no questions from the Parish Councillors.

Clerk confirmed that Rosie meets the conditions of being a Councillor (Local Government Act 1972 s.79) and is not disqualified from being so (Local Government Act 1972 s.80).

Clerk confirmed that Rosie would be happy to complete training, for example the Suffolk Association of Local Council's Councillor Basics two session course at a cost of £35 +VAT for each course, and would be happy to have a Kedington Parish Council email account.

The Councillors subsequently agreed unanimously to co-opt Rosie as a Parish Councillor and the Chair welcomed her to the Parish Council.

Clerk confirmed that paperwork relevant to this meeting had been sent to Cllr Griffin prior to the meeting.

The Declaration of Acceptance of Office and the Consent to Summons forms for Cllr Griffin were signed in the meeting.

A resolution was put forward by Cllr Naylor and seconded by Cllr Potter to approve payment in due course of £70.00 plus VAT in total for the Councillor Basics two session course. The resolution was unanimously agreed.

Clerk

Clerk advised this can be paid in accordance with the Local Government Act 1972 s.111.

4. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.

Cllr Griffin declared a Disclosable Pecuniary Interest in agenda item 9.8. in accordance with the Localism Act 2011 s.31 as she has a "beneficial interest in any land in the Council's area including your place(s) of residence."

Cllr Griffin advised she believes it would be beneficial to the Parish Council to grant her a dispensation to allow her to stay in the meeting and take part in the discussion but not vote on the matter as she will be able to assist the Council in its discussions regarding leasing the land on behalf of herself and her husband.

Clerk advised Councillors that when a Disclosable Pecuniary Interest is declared by a Councillor the normal course of action is that the Councillor cannot take part in discussions nor vote on the matter in accordance with the Localism Act 2011 s.31, unless granted a dispensation. The Suffolk Association of Local Councils guide also says the Councillor cannot remain in the room unless granted a dispensation.

The circumstances in which a dispensation can be granted are in the Localism Act 2011 s.33. The relevant reasons for a dispensation to be considered in this case are that it is in the interests of persons living in the authority's area and/or that it is otherwise appropriate to grant a dispensation.

Following a discussion amongst the other Councillors a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Wheeler to grant a dispensation for Councillor Griffin to take part in the discussion but not vote on the matter. The resolution was unanimously agreed.

5. Councillors who were present to agree as a true record the minutes of the Meeting of Kedington Parish Council held on 31st March 2026.

Councillors confirmed that they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to agree the draft minutes of the Meeting of Kedington Parish Council held on 31st March 2026 as a true record. The resolution was unanimously agreed.

Chair signed the minutes during the meeting.

Chair brought forward agenda item 8.2.a (see below).

Chair brought forward agenda item 14.1.b (see below).

6. Receive visitor's reports and reports from District and County Councillors.

The West Suffolk Councillors advised there is very little to report since the last meeting, taking into account the upcoming Suffolk County Council elections on 7th May 2026.

Cllr Roach advised he sent a report this afternoon. Clerk advised he hasn't received it but will send it Parish Councillors when he does.

With regards to a 7.5 Tonne weight limit for the B1061 from its junction with the A143 through to Sturmer, Cllr Roach advised that Essex County Council are now more amenable, they will consider it but will only agree to it if Suffolk County Council pay for it.

This is Cllr Roach's last Parish Council meeting as he is standing down at the elections in May. Cllr Roach advised he has been the Suffolk County Councillor for 9 years and it has been a privilege and an honour to do so. Cllr Roach wished us all the best for the future.

Chair thanked Cllr Roach for all the assistance, hard work and support he has given to the Parish and presented him with a leaving gift from the Councillors.

7. Receive accounting statements and any other financial reports and agree any necessary action.

7.1 Review and agree accounting statements.

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Griffin to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report for both year-end 2025-2026 (ANNEX 1) and for the current year 2026-2027 to 17th April 2026 (ANNEX 2). The resolution was unanimously agreed.

ANNEX 1
ANNEX 2

7.2 PAYE and National Insurance contributions quarterly payment.

Clerk advised that the 2025-2026 Quarter 4 PAYE and National Insurance contributions payment totalling £3,588.02 was made on 13th April 2026. This is for the Clerk and the Village Cleaner's PAYE and Employee National Insurance contributions and the Parish Council's Employer National Insurance contributions.

This was paid in accordance with the Local Government Act 1972 s.111

7.3 VAT quarterly refund claim.

Clerk advised that the 2025-2026 Quarter 4 VAT claim totalling £1,097.28 was submitted on 2nd April 2026 and was received into the Barclays account on 9th April 2026.

8. Grants.

8.1. Uptakes.

a. Ketton Carpet Bowls Club

Clerk advised that the £578.40 grant was paid on 1st April 2026 and thanks were received by email on 14th April 2026 saying "I would just like to formally thank the Parish Council for the granting of our application for funds to purchase new Team Kit and for your prompt follow up of fund transfer to our bank account. I am pleased to say that we have now received the completed order and I will be allocating garments to team members at our next bowls roll-up on Wednesday afternoon. Furthermore, I would also like to thank you personally for your help and understanding throughout the process."

8.2. Applications.

a. 1st Kedington Rainbows.

Chair confirmed that Councillors had received the application for a £417.00 grant.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Kilpatrick to grant £417.00 to the 1st Kedington Rainbows. The resolution was unanimously agreed

Clerk

Clerk advised that this can be paid in accordance with the Local Government Act 1972 s.137.

Emma thanked the Councillors for granting this money. Emma really appreciates it and said it means a lot to girls in the community. Emma also thanked Cllr Roach for his grant.

9. Clerk's report.

9.1 Review and agree Fire Risk Assessment for Parish Council Office.

9.2 Review and adopt Information Commissioner's Office Freedom of Information Model Publication Scheme.

9.3 Review and adopt Freedom of Information Publication Scheme.

9.4 Review and adopt Freedom of Information Policy and Procedure for handling requests.

9.5 Review and adopt Privacy Notice.

9.6 Review and adopt Grievance Procedure.

Chair confirmed that Councillors had received and read the above six documents at items 9.1 to 9.6 inclusive.

Following a discussion amongst Councillors a resolution was put forward by Cllr Potter and seconded by Cllr Kilpatrick to adopt all of the aforementioned six documents at items 9.1 to 9.6 inclusive. The resolution was unanimously agreed.

Clerk

9.7 Review, amend and adopt Co-Option Policy update.

Clerk reminded that he had been asked to consult with the National Association of Local Councils regarding:-

- the Parish Council proceeding to a vote with each candidate being proposed and seconded by the Councillors in attendance and
- where more than two persons have been nominated for positions to be filled by the Council and none receiving an absolute majority of votes in their favour

Clerk advised that the National Association of Local Councils website advises that Parish Councils in membership seeking advice or guidance should contact their local county association. The Clerk therefore made enquiries with the Suffolk Association of Local Councils and the advice received is:-

- the Parish Council should set aside the proposing and seconding of candidates. While that is Council policy it seems laborious and otiose (*useless, ineffective, pointless, or superfluous*) and its omission would not prejudice the voting or chances of any of the candidates.
- the Parish Council does not have to rely on an absolute majority in circumstances where there are more than two candidates for a vacancy and one candidate receives the most votes but does not have a majority. If two or more of the candidates each receive the most votes the casting vote of the Chair can be used.

Clerk advised that Standing Orders paragraph 8 explains the current voting procedure but this will be reviewed at the next meeting in May and he will be suggesting amendments to that accordingly. This was agreed by the Councillors.

Clerk therefore suggests that the first three paragraphs on the fourth page of the Co-Option Policy should be amended to read:-

“As soon as all candidates have finished giving their submissions, the Parish Council will proceed to a vote by a show of hands (LGA 1972 Sch. 12. Para 13) and voting will take place in accordance with Standing Orders paragraph 8.

In order for a candidate to be co-opted to the Parish Council it will be necessary for them to obtain a majority of the votes available at the meeting.

However, where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received a majority of votes in their favour, the procedure in Standing Orders paragraph 8 will be followed.”

A resolution was put forward by Cllr Naylor and seconded by Cllr Fitzpatrick to adopt the Co-Option Policy once this amendment is made. The resolution was unanimously agreed.

Clerk

9.8 Leasing the land owned by Kedington Parish Council that runs between Silver Street and Silver Street Park update.

Clerk advised the Councillors that he spoke to Dilip Visana again on 17th April 2026. Dilip re-confirmed that he would be happy to have a formal/written agreement with the Parish Council to maintain the block paving area or a lease agreement to do so and pay a peppercorn rent but he would not to pay for the lease.

Dilip confirmed the post box was moved to its current location before the block paving was laid. He can't remember when this was. It was at his request as it was originally near to where the footpath is now in line with the front door.

Dilip confirmed that they have public liability insurance.

Clerk advised he also spoke to Glen Edwards from Chippy's on the phone the same day, 17th April 2026. Glen advised that they started parking the van on the block paving area about 20 years ago having been contacted by the Clerk and advised they had the Parish Council's permission to do so. Glen is happy to have a formal/written agreement with the Parish Council to continue as they do now but saw no benefit in having a lease to do so.

Glen confirmed that they have public liability insurance.

Chair advised that with regards to the fence and possible gates, her view is that there is no operational need for a locked or restricted access point. Any access requirement would not be for any emergency response; at most it would be for routine maintenance such as grass cutting.

Chair advised that the land belongs to the Parish Council and the Parish Council retains Public Liability for it. The Parish Council should therefore take control of this small parcel of land in the same way as it manages other areas of Parish Council owned land. Residents should be able to continue to walk across the land and continue to park their cars on it. The Chippy van should also be able to continue to park there. It's unlikely parishioners would welcome any interruption to their Friday fish and chips.

Chair advised that the area should be treated consistently with other Parish Council owned spaces where public access is permitted and covered by its own Public Liability Insurance.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to not require gates to be installed in the front and rear fencing, to obtain a written agreement with Dilip to maintain the block paving area, to obtain a written agreement with Chippy's to continue conducting its business on it as it currently does and for a new lease to be agreed with Brad and Rosie Griffin not including the block paving area. The resolution was unanimously agreed.

Clerk

9.9 Submitting a proposal to Suffolk County Council as part of its Bus Service Improvement Plan 2 update.

Chair advised she has been in contact with Simon Barnett, the Suffolk County Council Integrated Transport and Enhanced Partnership Manager.

Simon advises that Suffolk County Council monitors all bus services and is keen to see improvements on the Haverhill to Bury St Edmunds route. However, the bus market in England and Wales was deregulated by the 1985 Transport Act and they are now commercial ventures. This means the operators decide routes, timetables and frequency. Suffolk County Council's role is limited to concessionary fares, reimbursement and being consulted on charging. The 14/15 services between Haverhill and Bury St Edmunds are a commercial provision from Stephenson's, so any decisions on additional journeys would fall to them in the first instance. Suffolk County Council can fund services where enhancement is needed but cannot require operators to run specific routes or times. Department for Transport funding now in its fourth year has been used to enhance the corridor including taking most services to West Suffolk Hospital and maintaining daily buses for Wickhambrook, Chevington and Chedburgh. These enhancements were funded with the expectation that passenger numbers grow enough to make them commercially viable within two years. Suffolk County Council is keeping its portal for submitting ideas open should it be able to fund new enhancements within the existing budgets or if new funding comes to it. Applications from multiple parishes will score higher. There is no indication yet whether the Department for Transport funding will continue after March 2029 so anything Suffolk County Council funds need to have a good chance of reaching commercial viability by that point if it is to continue longer term.

Following a discussion amongst Councillors it was agreed that the Parish Council would deliver a questionnaire to all Kedington Parish parishioners to establish if and why they would use the suggested route enhancement. Chair and Councillor Bellamy volunteered to prepare this and a letter to other Parish Councils.

Chair and
Cllr
Bellamy

Clerk advised he has contacted the Haverhill Town Council Clerk regarding this and they've had no representations about improving the 15X service.

9.10 West Suffolk Public Space Protection Order Review 2026 update.

Clerk reminded Councillors that at the last meeting a resolution was approved to amend the Public Space Protection Order to just cover the enclosed play area on Old School Field.

Clerk advised that on 13th April 2026 he sent an email to West Suffolk Council requesting this and on 14th April 2026 he received an email stating "I will put forward this amendment in the review and make the necessary changes. Public consultation will open up after the elections have taken place and you will of course, as a Parish Council, receive this as well, there is no requirement for you to send again though as I have received this."

9.11 Renewal of Royal British Legion Hall as an Asset of Community Value update.

Chair advised she is waiting for two groups to reply and she will then submit an application.

Chair

9.12 Discuss the potential value of introducing a regular post or poster on the Kedington Facebook homepage pointing to the Parish Council website and published minutes.

Following a discussion amongst Councillors it was agreed the Chair would post a link to the next meeting's agenda on the Kedington Community Facebook page.

Chair

10. Play Equipment.**10.1 Receive monthly play park inspection reports and agree any necessary action.**

Clerk advised no reports have been received as yet.

11. Environmental/Grounds Maintenance matters.

Clerk advised there are none.

12. Highway/Footpath/Street Furniture matters.**12.1 Work required in accordance with Cllr Wheeler's Street Furniture Report 2025 update.**

Chair advised the benches are now clean.

12.2 Public Rights Of Way on Great Wilsey Park land northeast Haverhill update.

Chair advised she has spoken with the Public Rights Of Way Officers who went to the site last Tuesday and met with the developers. The Officers are monitoring the situation and are having regular meetings with the developers and they will continue to visit the site. They have implemented some new conditions and will monitor these. An identified Right of Way footpath that needs reinstating will be reinstated.

13. Any other reports and on-going matters.**13.1 Wooden picnic benches in Old School Field update.**

Clerk advised that Shawn Winters returned the bench earlier today.

Following a discussion amongst Councillors it was agreed to contact Trevor Pharaoh regarding carrying out this work.

Clerk

14. Housing/Planning.**14.1 Planning applications for discussion at meeting.**

- a. **DC/26/0422/HH – 18 The Orchard, Kedington – Householder planning application - a. single storey front extension, b. single storey side and rear extension, insertion of ground floor window on side elevation.**

AND Re-consultation

Householder planning application - a. single storey front extension, b. insertion of two bay windows on front elevation, c. single storey side and rear extension, d. insertion of ground floor window on side elevation

Following a discussion amongst Councillors there were no objections to this application.

Clerk

- b. **SCC/0188/25SE – Former site of Karro Foods, Stour Business Park, Little Wrattling - change of use to Sui Generis (Materials Recycling Facility) for the management of inert waste, production of primary and secondary aggregates, and concrete.**

Mr Mikjall Hildarson, owner of Icon Planning and Environmental, was present. They are infrastructure planners and have been for the past couple of decades. His company does planning applications predominantly for the waste industry and other infrastructure projects i.e. airports. It is his company that prepared this planning application.

Mikjall advised this business will be involved in the recycling or disposing of only inert waste from construction demolition projects i.e. soil, stone.

Mikjall advised the business will operate from 8am to 6pm Monday to Friday, 8am to 1pm on Saturdays and no operations on Sundays or Public Holidays.

Mikjall advised that it is proposed that there will be a maximum of 80 lorries entering/leaving the site over the 10-hour period Monday to Friday, an average of 8 lorry movements per hour, and the same average on Saturdays.

Mikjall advised that vehicles will not be able to turn left out of the site nor turn right into it; all access and egress will be from/to the A143. Thereby removing the ability of vehicles to drive through Kedington. This will be enforced as a planning condition.

Mikjall advised that all operations will take place inside buildings that will be built on site. Thus reducing any noise, dust and odour emissions.

Councillors concerns were:-

- a. that a bespoke permit is being discussed simultaneously with the Environment Agency that could allow for biodegradable waste, putrescible waste and/or hazardous waste to be dealt with on the site.
- b. there are no details on how contaminated soils or asbestos contaminated materials would be dealt with.
- c. inconsistencies in the Dust and Emission Plan.
- d. a Biodiversity Net Gain enhancement plan to be submitted and approved.
- e. a noise impact assessment to be submitted and approved.
- f. the impact on the highways including dirt from the site getting onto the roads.
- g. a waste water management plan to be submitted and approved.
- h. an odour management plan to be submitted and approved.
- i. why this planning application has been submitted now when the site is already in use.
- j. a traffic assessment to include increased traffic other than lorries i.e. worker's personal vehicles.
- k. landscaping of the site.
- l. vehicles to and from the site travelling through Little and Great Wrating and other villages via the B1061 to and from Newmarket.

With regards to i. above, Mikjall advised that the site is currently being used in compliance with the current planning permission attached to it for storage and distribution. This is a new planning application for the management of inert waste, production of primary and secondary aggregates and concrete.

With regards to b. above, Mikjall advised that the planning application has a section called Material Types that details what materials and volumes it wants to accept. There is a system in place that shows what materials are being delivered to the site and if for instance asbestos was in the load being delivered, it would not be accepted. However, because this is Essex Waste conducting their own business they won't be bringing material to the site that they know they can't accept.

With regards to e. above, Mikjall advised that there is a noise impact assessment as part of the planning application.

Mikjall advised that all activities will be done within buildings. This will control dust, noise, odour pollution etc. There will be no processing activities in the open air.

Mikjall confirmed that if the application is approved the buildings will be erected on site in a "U" shape as far back on the site as they can go. At the front of the site there will be offices and parking.

With regards to j. above, Mikjall advised that the road network has so much capacity that a site of this size doesn't meet the threshold. However, they are listed in the traffic

assessment. He further advised that new jobs are being created and the intention is to recruit locally.

Mikjall advised that the site is in the Local Plan as an employment site and it's on the Plan's strategic highways for HGV traffic to be directed to.

With regards to I. above, Mikjall advised that the routing plan in the transport assessment means HGV's from where the project occurs take the shortest route to and from the strategic highway.

Following the discussion and Councillors expressing their views on how to respond to this planning application, a resolution was put forward by Cllr Naylor and seconded by Cllr Wheeler to submit no objections to this planning application on condition that the aforementioned concerns were part of the planning approval by way of planning conditions. The resolution was agreed by a majority of 4-2.

Clerk

14.2 Planning applications observations conveyed by the Parish Council.

Clerk advised there were none.

14.3 Planning applications decisions received from the District Council.

Clerk advised there were none.

15. Date and location of next Parish Council meeting.

Clerk advised the next Parish Council meeting is the Annual Parish Council meeting and it will be held on Tuesday 19th May 2026 at 7pm in the Parish Council Office Meeting Room.

Clerk reminded Councillors of the Annual Parish Meeting next Tuesday 28th April 2026 at 7 pm in the Royal British Legion hall.

The meeting closed at 9:06 p.m.

Signed..... A E Naylor Date..... 19th May 2026

ANNEX 1

17 April 2026 (2025-2026)

Kedington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		95,353.81
	ADD Receipts 01/04/2025 - 31/03/2026		84,176.11
			179,529.92
	SUBTRACT Payments 01/04/2025 - 31/03/2026		92,072.46
A	Cash in Hand 31/03/2026 (per Cash Book)		87,457.46
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	0.00	
	Barclays - Kedington Parish Council 31/03/2026	1,740.74	
	Natwest Bank - Kedington Parish Council 31/03/2026	85,716.72	
			87,457.46
	Less unrepresented payments		
			87,457.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		87,457.46
	A = B Checks out OK		

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

17 April 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
11 Donations	23/03/2026		Barclays - Kedington		Receipt - Donation	West Suffolk Council	Z	540.00		540.00
140 Grounds, Contract A (Inc Churc	30/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-742.56	-148.51	-891.07
140 Grounds, Contract B (Old Sch F	30/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-75.86	-15.17	-91.03
140 Grounds, Contract E (Great Ma	30/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-121.38	-24.28	-145.66
140 Grounds, Contract D (Calford G	30/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-45.52	-9.10	-54.62
141 Dog Bin Emptying	30/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Dog bins emptying	West Suffolk Council	Z	-1,561.76		-1,561.76
143 Clerk Salary	31/03/2026	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/I	Payment - Wages John Bowall	John Bowall Clerk	Z	-2,266.16		-2,266.16
144 Village Cleaner Salary	31/03/2026	KPC 130-07 17-12-24 & KPC	Barclays - Kedington	Routine Payment/I	Payment - Wages Dennis Brow	Dennis Brownlow Village Cl	Z	-156.16		-156.16
145 Clerks Expenses	31/03/2026		Barclays - Kedington		Payment - Entered In Error	Entered in error	Z			
142 Telephone and Broadband	31/03/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Telephone and Broa	Oneocom Ltd	S	-64.86	-12.97	-77.83
146 Grants - Sec 137	31/03/2026		Barclays - Kedington		Payment - Entered In Error	Entered in error	Z			
147 Grants - Sec 137	31/03/2026		Barclays - Kedington		Payment - Entered In Error	Entered in error	Z			
Total								-4,494.26	-210.03	-4,704.29

17 April 2026 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 31/03/2026) - All Cost Centres and Codes

Cost Centre Name

Administration		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
7	Clerks Expenses	46.00			50.00	26.10	69.90
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councilor Trail	820.00			1.00	101.00	720.00
10	Insurance	328.44			1,400.00	1,543.33	185.11
11	Scribe Accounts Software				561.60	561.60	
16	Website	10.00			110.00	340.00	-220.00
38	Subscription	-9.83			690.00	732.66	-52.49
50	Dropbox	0.10			80.00	79.90	0.20
54	Audit				680.00	680.00	
55	Electricity	520.92			50.00	489.11	81.81
56	Telephone and Broadband	-79.04			750.00	779.35	-108.39
58	Stationery	-107.42			175.00	282.02	-214.44
60	Email	-42.53			185.00	213.33	-70.86
61	Office Cleaning	77.00			200.00	200.00	77.00
67	Shared office costs with K	360.00			360.00	720.00	
72	TV Licence				174.50	174.50	
73	Portable Appliance Testing	30.00			150.00	150.00	30.00
		£2,003.84			6,818.10	£7,072.90	648.84

Asset Register

Asset Register		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

Earmarked Reserves		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		£12,886.99		£8,102.10			20,988.09

General Parish Requirements

General Parish Requirements		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	3,119.76	4,994.15
59	Mole Control				600.00	980.00	-380.00
		£2,319.02		£3,994.89	2,400.00	£4,099.76	4,614.15

General Reserves

General Reserves		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
45	Reserve	72,830.73		-8,102.10			64,728.63
		£72,830.73		£-8,102.10			64,728.63

Grants and Donations

Grants and Donations		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
36	Grants - Sec 137	1,855.00		-450.00	5,000.00	5,991.77	413.23
51	Poppy Appeal - Sec 138B				100.00	100.00	
74	Donations			2,494.60		2,259.60	235.00
		£1,855.00		£2,044.60	6,100.00	£8,351.37	648.23

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

17 April 2026 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 31/03/2026) - All Cost Centres and Codes

Cost Centre Name

HMRC VAT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
44	Reclaimed VAT						
<hr/>							
PRECEPT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
43	Precept		77,032.00				77,032.00
			£77,032.00				77,032.00
<hr/>							
Salary		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Clerk Salary	-44.49		33,400.00	35,042.83		-2,687.32
3	Village Cleaner Salary	113.32		2,300.00	2,436.92		-23.60
4	National Insurance Contrib	132.65		4,300.00	4,430.22		2.43
		£201.48		40,000.00	£42,909.97		-2,708.49
<hr/>							
Village Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
20	Grounds, Contract A (Inc C			8,910.72	8,910.72		
21	Grounds, Contract B (Old I	0.03		910.35	910.32		0.06
22	Grounds, Contract E (Gret			1,456.56	1,456.56		
23	Grounds, Contract D (Calf	0.49		546.21	546.24		0.46
25	Grounds - Extras	-115.00		500.00	1,784.00		-1,399.00
26	Grounds - Strimming	-168.00		2,688.00	2,688.00		-168.00
28	Equipment New			1,400.00	2,237.38		-837.38
30	Contingencies / Sundries	-184.35		500.00	99.95		215.70
31	Recreation Equipment	3,994.89	-3,994.89				
32	War Memorial	200.00					200.00
33	Tree Maintenance	2,150.00		1,000.00	180.00		2,970.00
35	Dog Bin Emptying	321.96		6,000.00	6,247.04		74.92
68	The Cut Peppercorn Rent			1.00	1.00		
69	Office Extension Peppercorn	1.00		1.00			2.00
		£8,201.02	£-3,864.89	23,813.84	£26,081.21		1,068.78
<hr/>							
NET TOTAL		£88,286.88	£78,078.80	77,031.84	£87,486.21		188,910.21

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

17 April 2026 (2026-2027)

**Kedington Parish Council
Reserves Balance
2026-2027**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
General Reserves	64,728.63		4,149.62	-112.32	60,466.69
Total Capital	64,728.63		4,149.62	-112.32	60,466.69
Earmarked					
Recreation Equipment	10,000.00				10,000.00
War Memorial	4,000.00				4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
Local Government Reorganisati					0.00
Total Earmarked	20,988.09				20,988.09
TOTAL RESERVE	85,716.72		4,149.62	-112.32	81,454.78
GENERAL FUND					189.71
TOTAL FUNDS					81,644.49

ANNEX 2

17 April 2026 (2026-2027)

Kedington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 17/04/2026		
	Cash in Hand 01/04/2026		87,457.46
	ADD Receipts 01/04/2026 - 17/04/2026		1,097.28
			88,554.74
	SUBTRACT Payments 01/04/2026 - 17/04/2026		6,910.25
A	Cash in Hand 17/04/2026 (per Cash Book)		81,644.49
	Cash in hand per Bank Statements		
	Petty Cash 17/04/2026	0.00	
	Barclays - Kedington Parish Council 17/04/2026	189.71	
	Natwest Bank - Kedington Parish Council 17/04/2026	81,454.78	
			81,644.49
	Less unrepresented payments		
			81,644.49
	Plus unrepresented receipts		
B	Adjusted Bank Balance		81,644.49
	A = B Checks out OK		

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

17 April 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1	Clerks Expenses	01/04/2026	KPC 131-10 31-3-26	Barclays - Kedington		Payment - Clerk's expenses	John Boxall Clerk	Z	-35.15		-35.15
2	Grants - Sec 137	01/04/2026	KPC 131-10 31-3-26	Barclays - Kedington		Payment - Grant	Ketton Carpet Bowls Club	Z	-578.40		-578.40
1	Reclaimed VAT	09/04/2026	KPC 131-11 21-4-26	Barclays - Kedington		Receipt - VAT Reclaimed	HMRC	R		1,097.28	1,097.28
3	Clerk Salary	13/04/2026	KPC 131-08 20-1-26	Natwest Bank - Ked	Routine Payment/E	Payment - HMRC Payment	HMRC	Z	-2,294.52		-2,294.52
3	Village Cleaner Salary	13/04/2026	KPC 131-08 20-1-26	Natwest Bank - Ked	Routine Payment/E	Payment - HMRC Payment	HMRC	Z	-117.20		-117.20
3	National Insurance Contributor	13/04/2026	KPC 131-08 20-1-26	Natwest Bank - Ked	Routine Payment/E	Payment - HMRC Payment	HMRC	Z	-1,176.30		-1,176.30
5	NALC & SALC Subscription	13/04/2026	KPC 131-08 20-1-26	Barclays - Kedington	Routine Payment/E	Payment - Subscription	Suffolk Association of Local	Z	-694.76		-694.76
6	Shared office costs with KCA	13/04/2026	KPC 131-08 20-1-26	Barclays - Kedington	Routine Payment/E	Payment - Shared office costs	Kedington Community Assc	Z	-360.00		-360.00
4	Mole Control	13/04/2026	KPC 131-06 11-11-25 B. NPC	Barclays - Kedington	Routine Payment/E	Payment - Mole control	Pest Control Services	Z	-980.00		-980.00
7	Scribe Accounts Software	14/04/2026	KPC 131-08 20-1-26	Natwest Bank - Ked	Routine Payment/E	Payment - Accounts software	Starboard Systems Ltd	S	-561.60	-112.32	-673.92
Total									-6,797.93	984.96	-5,812.97

17 April 2025 (2025-2027)

Kedington Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7	Clerks Expenses			60.00	35.15		24.85
8	Councillors Expenses			50.00			50.00
9	Clerks and Councilor Trail			100.00			100.00
10	Insurance			1,650.00			1,650.00
11	Scribe Accounts Software			561.60			561.60
16	Website			144.00			144.00
38	NALC & S.A.L.C Subscriptic			700.00	694.76		5.24
50	Dropbox			79.90			79.90
54	Internal Audit			380.00			380.00
55	Electricity			450.00			450.00
56	Telephone and Broadband			850.00			850.00
58	Stationery			350.00			350.00
60	Email			250.00			250.00
61	Office Cleaning			250.00			250.00
67	Shared office costs with K			360.00	360.00		
72	TV Licence			182.00			182.00
73	Portable Appliance Testing			150.00			150.00
75	ICO Data Protection Fee			63.00			63.00
76	Suffolk Local History Reco			15.00			15.00
77	External Audit			315.00			315.00
				6,960.60	£1,088.91		6,870.69

Asset Register

<u>Asset Register</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

<u>Earmarked Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	War Memorial	4,000.00					4,000.00
49	Recreation Equipment	10,000.00					10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
80	Local Government Reorga						
		£20,988.09					20,988.09

General Parish Requirements

<u>General Parish Requirements</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
30	Contingencies / Sundries			500.00			500.00
46	Asset Maintenance			2,000.00			2,000.00
59	Mole Control			980.00	980.00		
78	Family Christmas Event			400.00			400.00
				3,880.00	£980.00		2,900.00

General Reserves

<u>General Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
45	Reserve	64,728.63		-112.32		4,149.62	60,466.69
		64,728.63		£-112.32		£4,149.62	60,466.69

Grants and Donations

<u>Grants and Donations</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
36	Grants - Sec 137				6,500.00	578.40	5,921.60
51	Poppy Appeal - Sec 138B				120.00		120.00

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

17 April 2026 (2026-2027)

Kedington Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

<u>Cost Centre Name</u>							
74 Donations		540.00				540.00	
		£540.00		8,820.00		£678.40	
						8,681.80	
HMRC VAT							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			Budget	Actual	Budget	Actual	Budget
44	Reclaimed VAT			112.32			112.32
				£112.32			112.32
Local Government Reorganisation							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			Budget	Actual	Budget	Actual	Budget
79	Local Government Reorga				1,000.00		1,000.00
					1,000.00		1,000.00
PRECEPT							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			Budget	Actual	Budget	Actual	Budget
43	Precept						
Salary							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			Budget	Actual	Budget	Actual	Budget
1	Clerk Salary				38,089.80		38,089.80
3	Village Cleaner Salary				2,540.32		2,540.32
4	National Insurance Contrib				5,000.00		5,000.00
					45,630.12		45,630.12
Village Maintenance							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			Budget	Actual	Budget	Actual	Budget
20	Grounds, Contract A (Inc C				8,910.72		8,910.72
21	Grounds, Contract B (Old I				910.35		910.35
22	Grounds, Contract E (Gret				1,456.56		1,456.56
23	Grounds, Contract D (Calf				546.21		546.21
25	Grounds - Extras				2,000.00		2,000.00
26	Grounds - Strimming				2,688.00		2,688.00
28	Equipment New				2,000.00		2,000.00
31	Recreation Equipment				2,000.00		2,000.00
33	Tree Maintenance				500.00		500.00
35	Dog Bin Emptying				6,600.00		6,600.00
68	The Cut Peppercorn Rent				1.00		1.00
					27,612.84		27,612.84
NET TOTAL		£88,268.72			81,703.48	£8,767.93	171,182.26

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

17 April 2026 (2026-2027)

**Kedington Parish Council
Reserves Balance
2026-2027**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
General Reserves	64,728.63		4,149.62	-112.32	60,466.69
Total Capital	64,728.63		4,149.62	-112.32	60,466.69
Earmarked					
Recreation Equipment	10,000.00				10,000.00
War Memorial	4,000.00				4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
Local Government Reorganisati					0.00
Total Earmarked	20,988.09				20,988.09
TOTAL RESERVE	85,716.72		4,149.62	-112.32	81,454.78
GENERAL FUND					189.71
TOTAL FUNDS					81,644.49