

**KPC 131-09  
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL  
TUESDAY, 17<sup>th</sup> FEBRUARY 2026  
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

**Present:** Cllr Ann Naylor (Chair)  
Cllr Terry Wheeler  
Cllr Ross Standeven  
Cllr Dean Willett  
Cllr Jeanette Kilpatrick

**In attendance:** John Boxall (Parish Clerk)

**Also in attendance:** Suffolk County Councillor David Roach, West Suffolk Councillors Marion Rushbrook and Nick Clarke.

ACTION

**1. Acknowledge agenda items of interest to members of the public present.**

None present.

**2. Welcome and Apologies.**

Chair welcomed everyone present.

Clerk advised that Cllr Potter is unable to attend for personal reasons. Apologies were accepted by all Councillors present.

Clerk advised that Cllr Brooker has resigned from her position as a Kedington Parish Councillor. Clerk has advised Electoral Services at West Suffolk Council of her resignation. They sent the Clerk a "Notice of Vacancy in Office of Councillor" and he placed it on the Parish Council website and notice boards earlier today. It will be removed after Friday 6<sup>th</sup> March 2026.

Cllr Brooker's Parish Council email account has been disabled by NicomIT.

Chair thanked Cllr Brooker on behalf of the Parish Council for the time and work she put into the role.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3<sup>rd</sup> party recordings. The Parish Council will audio record the meeting.

**3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**

None declared.

**4. Councillors who were present to agree as a true record the minutes of the Meeting of Kedington Parish Council held on 20<sup>th</sup> January 2026.**

Councillors confirmed that they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Kilpatrick to agree the draft minutes of the Meeting of Kedington Parish Council held on 20<sup>th</sup> January 2026 as a true record. The resolution was unanimously agreed.

Chair signed the minutes after the meeting.

**5. Receive visitor's reports and reports from District and County Councillors.**

Cllr Roach advised he has raised the issue of potholes with the local highways engineer and they have been out and assessed some. He has asked for the assessment officer to come out and look again, which should happen in the early part of this week. There are also repair teams out in the area today filling some of the potholes. Not all will meet the criteria for filling but he hopes to see as many done as possible.

Cllr Roach confirmed that yesterday the Government announced a u-turn on local elections. As a result, there will be elections for County Council on 7<sup>th</sup> May 2026 and then another one next year for the new Unitary Council.

Cllr Roach advised he will be standing down and will not be putting himself forward as a candidate at the May elections. He advised that Cllr Clarke will be the Conservative candidate for Haverhill East and Kedington.

Cllr Roach advised that last week the full Council met to discuss the budget for this financial year. The result of which is that Council Tax will rise by the maximum allowed 4.99%. This is made up by a rise in general tax of 2.99% and a 2% adult social care precept. He further advised that to get the maximum from Government, Councils have to apply the maximum increase otherwise Government assumes Councils do not need as much funding and reduce the amount given accordingly.

Chair expressed her thanks to Cllr Roach for all the support he has given to the Parish Council and to Kedington.

Cllr Clarke advised that for the same reasons the District Council will also be applying for the maximum increase in its budget.

Cllr Rushbrook advised that on 16<sup>th</sup> March 2026 they will start being briefed on the situation regarding the new bins.

**6. Receive accounting statements and any other financial reports and agree any necessary action.**

**6.1 Review and agree accounting statements.**

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Willett to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report (ANNEX 1). The resolution was unanimously agreed.

**6.2 Appoint a non-signatory Councillor to conduct a review of the system of internal control.**

Clerk advised that our Financial Regulations 2.4 state that "At least once a year, the council must review the effectiveness of its system of internal control, before approving the Annual Governance Statement."

The Internal Control Statement states that "as part of its internal control, the Kedington Parish Council has appointed a non-signatory Councillor to conduct a review of the system of internal control via the following tests on an annual basis with a written report of any findings to be submitted to the Council and minuted as received".

This is usually completed before 31<sup>st</sup> March each year.

Cllr Standeven volunteered to conduct the review. Clerk to send Internal Control Statement to Cllr Standeven.

ANNEX 1

Clerk and  
Cllr  
Standeven

### 6.3 Smaller Authorities Proper Practices Panel Practitioners' Guide 2025 introduces Assertion 10 for the Annual Governance and Accountability Return.

Clerk advised that the Practitioners' Guide is issued by the Smaller Authorities Proper Practices Panel to support the preparation of statutory annual accounting and governance statements by smaller authorities in England, which are found in the Annual Governance and Accountability Return. The 2025 edition applies to Annual Governance and Accountability Returns for financial years commencing on or after 1<sup>st</sup> April 2025. This is all in preparation for the external audit.

Clerk advised a new Assertion 10 has been added to clarify digital and data compliance, previously covered under Assertion 3. This new requirement places a clear and strengthened focus on how smaller authorities manage their digital presence, data protection, and IT systems.

Clerk advised that to warrant a positive response to Assertion 10, the smaller authority needs to have taken action regarding some of its processes. Those that the Parish Council has or needs to take action on are as follows:

- a. Every authority must have a generic email account hosted on an authority owned domain, for example clerk@abcparishcouncil.gov.uk or clerk@abcparishcouncil.org.uk

This means that the Parish Council must ensure email addresses are on a council-owned domain that it controls.

The Parish Council communicates by kedintonpc.org.uk email addresses. This is its domain name, its online address, and if you search on it, it takes you to our website.

Following advice from Trevor Brown, the Internal Auditor, and assistance from NicomIT, the Clerk has been recorded as the Registrant of the domain name; the person who has ultimate control, and NicomIT are recorded as the Registrar; the administrator.

- b. All websites must meet the Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, where applicable. This is by improving navigation, forms, and adding an accessibility statement on our existing website.

The Parish Council has an accessibility statement on its website.

The next step was to establish how the website currently meets those Guidelines and Regulations. This has been done by Ro Williams from the website providers Suffolk Cloud. Ro has conducted an Accessibility Audit and her report has identified a number of errors and warnings on the website. This report and payment of £70.00 for it was authorised by the Chair and the Clerk. Payment was made on Tuesday 10<sup>th</sup> February 2026 in accordance with the Local Government Act 1972 s.142 following receipt of the report.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to ratify the payment to Suffolk Cloud of £70.00 for the Accessibility Audit and report. The resolution was unanimously agreed.

Clerk

With regards to fixing the identified errors and warnings Ro has advised it will cost approximately £50.00 to fix the errors and another £100.00 approximately to fix the warnings.

Payment can also be made in accordance with the Local Government Act 1972 s.142.

A resolution was put forward by Cllr Kilpatrick and seconded by Cllr Willett for Suffolk Cloud to fix the errors and warnings for approximately £150.00. The resolution was unanimously agreed.

Clerk

Ro has also advised that she can do a monthly check and fix any errors and warnings that arise for £750.00 per year. The Parish Council would only be notified if a monthly check revealed any errors and would receive a yearly report for the Auditors.

Clerk has asked Ro if it would be possible to just have a one off audit each year for £70.00 rather than each month for £750.00 pa.

Ro has replied that she could do one audit each year but it will only be valid on the day the scan is carried out and this will not mean the website is accessible between audits. Whereas the continuous one will flag up any errors on a monthly basis so that they can be corrected.

Following a discussion amongst Councillors it was agreed not to have the continuous monthly check.

Ro has also advised that at the moment Kedington Parish Council is using kedington.suffolk.cloud as the website name. We use kedingtonpc.org.uk for our email addresses and for the purposes of Assertion 10, the website address should also be kedingtonpc.org.uk.

Ro has been in contact with Nick Rutter at NicomIT and they are progressing the change.

Clerk

- c. The Parish Council must have an Information Technology Policy explaining how everyone; Clerks, members and other staff, should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment. This is dealt with at agenda item 8.3

## 7. Grants.

### 7.1. Uptakes.

Clerk advised there were none.

### 7.2. Applications.

Clerk advised there were none.

## 8. Clerk's report.

### 8.1 Review and agree Health and Safety Policy.

Following a discussion amongst Councillors a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Willett to agree the reviewed Health and Safety Policy. The resolution was unanimously agreed.

Clerk

### 8.2 Review and agree Expenses Policy.

Following a discussion amongst Councillors a resolution was put forward by Cllr Willett and seconded by Cllr Kilpatrick to agree the reviewed Expenses Policy. The resolution was unanimously agreed.

Clerk

Following a discussion amongst Councillors it was agreed the Clerk is to research if an Expenses Policy is required for Councillors, as this reviewed and agreed Expenses Policy is for employees only.

Clerk

### 8.3 Review and agree Information Technology Policy.

Following a discussion amongst Councillors a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Willett to adopt the new Information Technology Policy. The resolution was unanimously agreed.

Clerk

**8.4 Leasing the land owned by Kedington Parish Council that runs between Silver Street and Silver Street Park update.**

Clerk advised that as agreed at the last meeting he sent an email to the purchaser on 27<sup>th</sup> January 2026 advising him of the outcome of the meeting. Clerk has chased a reply but has not yet had one.

Clerk advised that at the last meeting it was mentioned that Luke Stockings from Fairhurst Menuhin & Co. Solicitors had also advised that Council should consider a break clause within the lease that either just the Parish Council could invoke or either the Parish Council or the purchaser could invoke. Clerk advised that the current lease at paragraph 3 allows for either party with 6 months' notice.

Following a discussion amongst Councillors it was agreed to keep this option for use with a future purchaser.

**8.5 Receive Local History Recorder Annual Report for 2025.**

Clerk advised that Graham Lawson has completed his annual report and accompanying posters for 2025. These were emailed to Councillors on Friday 13<sup>th</sup> February. The report has been submitted to the Suffolk Local History Council for posterity.

**8.6 Renewal of Royal British Legion Hall as an Asset of Community Value.**

Chair advised she is in the process of preparing the application.

Clerk advised that following last month's meeting he emailed Steve Brown and Kirk Pearson to let them know that the listing of the Hall as an asset of community value is due for renewal by 17<sup>th</sup> June 2026 and that at that Parish Council meeting the Council agreed to apply to renew its listing.

Steve Brown has replied asking the Clerk to pass on his thanks to the Councillors for their continued support.

**8.7 West Suffolk Public Space Protection Order Review 2026.**

Clerk advised that a Public Space Protection Order (PSPO) is currently in force for the Old School Playing Field. The PSPO relates to dogs fouling in any area open to the public in West Suffolk and also to dogs being excluded from some public areas, including play areas and fenced sports pitches (during the playing season).

The current PSPO is under review by West Suffolk Council that will be conducted between now and September 2026.

Clerk advised that the West Suffolk Council website records on map 105 that the whole of the Old School Playing Field is a dog exclusion area. Clerk is waiting for confirmation of this from West Suffolk Council.

Clerk

**8.8 Children's Sports and Activities Day 4<sup>th</sup> August 2026 update.**

Clerk advised that he has confirmed the booking with Prestige Sports and has advised the Friendship Club.

Chair will advise the Kedington Community Association.

Chair

**9. Play Equipment.**

**9.1 Receive monthly play park inspection reports and agree any necessary action.**

Chair confirmed that Councillors had received the reports that relate to inspections carried out on 5<sup>th</sup> February 2026.

All findings are low or very low risk.

**9.2 Review and agree Play Inspection Service Level Agreement.**

Clerk confirmed that Councillors had received the Service Level Agreement for the provision of operational playground inspections and independent annual playground inspections effective from 1<sup>st</sup> April 2026.

Clerk advised there is a change in the frequency of the inspection of Silver Street Park in that as of 1<sup>st</sup> April 2026 it will be inspected every other month rather than monthly.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to agree the Play Inspection Service Level Agreement and for the Clerk to be the nominated officer. The resolution was unanimously agreed.

Clerk

**9.3 Review and agree Playground and Play Areas Risk Management Policy.**

Clerk confirmed that Councillors had received the Policy. Clerk advised that with regards to Part C of the Service Level Agreement agreed at item 9.2 above, section 6 of the Policy needs amending to include the fact that as of 1<sup>st</sup> April 2026 Silver Street Park will be inspected bi-monthly.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Kilpatrick to adopt this Playground and Play Areas Risk Management Policy with the above amendment. The resolution was unanimously agreed.

Clerk

**10. Environmental/Grounds Maintenance matters.**

Clerk advised there are none.

**11. Highway/Footpath/Street Furniture matters.****11.1 Installing a bus shelter at the entrance to Westward Deals from West End Lane update.**

Clerk advised that he and the Chair have completed an application form and it was submitted to Suffolk County Council on 3<sup>rd</sup> February 2026.

Clerk has also confirmed with Robert Kemp, the Suffolk County Council Transport Development Manager, that:-

- The bench seat is made from recycled plastic.
- The Parish Council can place no smoking signs on the shelter. These are enforceable by the District Council.
- Suffolk County Council will maintain responsibility for the shelter. As with all shelters, regardless of ownership, they ask for the Parish Council's co-operation in keeping them tidy and reporting any damage/graffiti. As we don't have the resources to clean all shelters around the county on a regular basis, any help the Parish Council can provide, if the shelter is looking particularly dirty, would be gratefully received.

Mr Kemp has also advised that a Minor Works Team application to do the work is in progress. During this process the work has to be costed by Highways, they will visit the location, take the necessary measurements and do a design drawing for approval.

**11.2 Work required in accordance with Cllr Wheeler's Street Furniture Report 2025 update.**

With regards to the brick plinth that has the village sign on it. Cllr Wheeler advised that the person he was seeking advice from hasn't got back to him yet. Following a discussion amongst Councillors it was agreed to carry this forward to the March meeting to allow time for Cllr Wheeler to obtain the advice and for the Clerk to ask for a revised quote from Kevin Betts to repoint the whole plinth. Cllr Standeven said he may be able to get a quote from another person also.

Cllr  
Wheeler &  
Clerk & Cllr  
Standeven

Clerk advised that the refurbished Parish Council Centenary plaque was delivered to him over the weekend and he will make the payment of £120.00 plus VAT as agreed by a resolution at the meeting on 20<sup>th</sup> May 2025.

Clerk

With regards to moving the goals on Old School Field. Following the Clerk, Cllr Wheeler and Cllr Willett meeting on the Field to discuss the best options, Kevin Betts has quoted £1,110.00 to move the goals round so they face each other, with one backing on to the skate ramps and the other backing on to the play equipment and roughly the same distance apart as they currently are. It would appear that one of the goal's posts are already in metal sockets that are concreted into the ground so hopefully the other one is and they could be used again. The current goal mouths to be repaired with turf and some seed having been levelled with soil first.

Payment can be made in accordance with Local Government (Miscellaneous Provisions) Act 1976, s.19

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to accept the quote for £1,110.00 and move the goals as above. The resolution was unanimously agreed.

Clerk

Clerk advised that he also met with Kevin and Bill Betts on the Watermill Meadow and they have quoted £165.00 to clean the two green metal benches. They could see no signs of rust on them.

Following a discussion amongst Councillors it was agreed that Chair and Cllr Wheeler would view the benches again before Council decided on the quote.

Chair & Cllr  
Wheeler

### **11.3 Appoint a Councillor to review and complete the Street Furniture Condition Report.**

Cllr Wheeler volunteered to complete the report again this year.

Cllr  
Wheeler

### **13. Any other reports and on-going matters.**

Clerk advised there are none.

### **14. Housing/Planning.**

#### **14.1 Planning applications for discussion at meeting.**

##### **a. DC/26/0138/FUL - 103 Westward Deals, Kedington - Planning application - create vehicular access.**

Following a discussion amongst Councillors it was agreed by a majority of 4-1 that objections to this application would be submitted to the West Suffolk Council Local Planning Authority.

Clerk

In order to have this planning application decided by the Suffolk County Council Planning Committee rather than the Planning Officer a resolution was put forward by Cllr Willett and seconded by Cllr Wheeler for Cllr Clarke to "call in" this application. There were no other resolutions; agreed by a majority of 4-1.

Clerk

#### **14.2 Planning applications observations conveyed by the Parish Council.**

Clerk advised there were none.

#### **14.3 Planning applications decisions received from the District Council.**

Clerk advised there were none.

### **15. Date and location of next Parish Council meeting.**

Clerk advised the next Parish Council meeting will be held on Tuesday 24<sup>th</sup> March 2026 at 7pm in the Parish Council Office Meeting Room.

The meeting closed at 8:30 p.m.

Signed ..... AE Naylor ..... Date ..... 31<sup>st</sup> March 2026 .....

# ANNEX 1

13 February 2026 (2025-2026)

## Kedington Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

	<b>Bank Reconciliation at 13/02/2026</b>		
	Cash in Hand 01/04/2025		95,353.81
	<b>ADD</b> Receipts 01/04/2025 - 13/02/2026		83,636.11
			178,989.92
	<b>SUBTRACT</b> Payments 01/04/2025 - 13/02/2026		80,232.85
<b>A</b>	<b>Cash in Hand 13/02/2026</b> (per Cash Book)		<b>98,757.07</b>
	Cash in hand per Bank Statements		
	Petty Cash 13/02/2026	0.00	
	Natwest Bank - Kedington Parish 13/02/2026	85,716.72	
	Barclays - Kedington Parish Council 13/02/2026	13,040.35	
			<b>98,757.07</b>
	Less unrepresented payments		
			98,757.07
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>98,757.07</b>
	<b>A = B Checks out OK</b>		

**Kedington Parish Council**  
**PAYMENTS & RECEIPTS LIST**

13 February 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
119	Office Cleaning	19/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Office cleaning	Ana Lopes	Z	-19.00		-19.00
120	Subscription	21/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Information Commis	Information Commissioner	Z	-47.00		-47.00
121	Contingencies / Sundries	29/01/2026	KPC 131-08 20-1-26	Barclays - Kedington		Payment - Royal British Legion	Royal British Legion	Z	-20.00		-20.00
123	Clerk Salary	30/01/2026	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/£	Payment - Wages John Boxall	John Boxall Clerk	Z	-2,266.16		-2,266.16
124	Village Cleaner Salary	30/01/2026	KPC 130-07 17-12-24 & KPC	Barclays - Kedington	Routine Payment/£	Payment - Wages Dennis Brow	Dennis Brownlow Village Cl	Z	-156.36		-156.36
122	Telephone and Broadband	30/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Telephone and Broa	Onecom Ltd	S	-64.86	-12.97	-77.83
125	Grounds, Contract E (Great Me	02/02/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Grass cutting	M D Landscapes (Anglia) L	S	-121.38	-24.28	-145.66
125	Grounds, Contract A (Inc Churc	02/02/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Grass cutting	M D Landscapes (Anglia) L	S	-742.56	-148.51	-891.07
125	Grounds, Contract B (Old Sch F	02/02/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Grass cutting	M D Landscapes (Anglia) L	S	-75.86	-15.17	-91.03
125	Grounds, Contract D (Calford G	02/02/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/£	Payment - Grass cutting	M D Landscapes (Anglia) L	S	-45.52	-9.10	-54.62
126	Website	10/02/2026	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/£	Payment - Website	Suffolk.Cloud	Z	-70.00		-70.00
<b>Total</b>									<b>-3,628.70</b>	<b>-210.03</b>	<b>-3,838.73</b>

13 February 2026 (2025-2026)

**Kedington Parish Council**  
**Net Position by Cost Centre and Code - All Cost Centres and Codes**

**Cost Centre Name**

<b>Administration</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
7	Clerks Expenses	46.00			50.00	26.10	69.90
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councilor Trail	820.00			1.00	66.00	755.00
10	Insurance	328.44			1,400.00	1,543.33	185.11
11	Scribe Accounts Software				561.60	561.60	
16	Website	10.00			110.00	190.00	-70.00
38	Subscription	-9.83			690.00	732.66	-52.49
50	Dropbox	0.10			80.00	79.90	0.20
54	Audit				680.00	680.00	
55	Electricity	520.52			50.00	149.86	421.06
56	Telephone and Broadband	-79.04			750.00	649.63	21.33
58	Stationery	-107.42			175.00	282.02	-214.44
60	Email	-42.53			185.00	213.33	-70.86
61	Office Cleaning	77.00			200.00	181.00	96.00
67	Shared office costs with K	360.00			360.00	720.00	
72	TV Licence				174.50	174.50	
73	Portable Appliance Testing	30.00			150.00	150.00	30.00
		<b>£2,003.84</b>			<b>6,618.10</b>	<b>£8,388.83</b>	<b>1,221.81</b>

**Asset Register**

<b>Asset Register</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

**Earmarked Reserves**

<b>Earmarked Reserves</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		<b>£12,886.99</b>		<b>£8,102.10</b>			<b>20,988.09</b>

**General Parish Requirements**

<b>General Parish Requirements</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	1,877.88	6,236.03
59	Mole Control				600.00	980.00	-380.00
		<b>£2,319.02</b>		<b>£3,994.89</b>	<b>2,400.00</b>	<b>£2,857.88</b>	<b>6,858.03</b>

**General Reserves**

<b>General Reserves</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
45	Reserve	72,830.73		-8,102.10			64,728.63
		<b>£72,830.73</b>		<b>£-8,102.10</b>			<b>64,728.63</b>

**Grants and Donations**

<b>Grants and Donations</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
36	Grants - Dec 137	1,855.00		-450.00	5,000.00	5,991.77	413.23
51	Poppy Appeal - Dec 138B				100.00	100.00	
74	Donations			1,954.60		2,259.60	-305.00
		<b>£1,855.00</b>		<b>£1,604.60</b>	<b>6,100.00</b>	<b>£8,361.37</b>	<b>108.23</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [ ] Scribe

13 February 2025 (2025-2025)

**Kedington Parish Council**  
**Net Position by Cost Centre and Code - All Cost Centres and Codes**

**Cost Centre Name**

<b>Administration</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
7	Clerks Expenses	46.00			50.00	26.10	69.90
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councillor Trait	820.00			1.00	66.00	755.00
10	Insurance	328.44			1,400.00	1,543.33	185.11
11	Scribe Accounts Software				561.60	561.60	
16	Website	10.00			110.00	190.00	-70.00
38	Subscription	-9.83			690.00	732.66	-52.49
50	Dropbox	0.10			80.00	79.90	0.20
54	Audit				680.00	680.00	
55	Electricity	520.92			50.00	149.86	421.06
56	Telephone and Broadband	-79.04			750.00	649.63	21.33
58	Stationery	-107.42			175.00	282.02	-214.44
60	Email	-42.53			185.00	213.33	-70.86
61	Office Cleaning	77.00			200.00	181.00	96.00
67	Shared office costs with K	360.00			360.00	720.00	
72	TV Licence				174.50	174.50	
73	Portable Appliance Testing	30.00			150.00	150.00	30.00
		<b>£2,003.84</b>			<b>5,818.10</b>	<b>£8,388.93</b>	<b>1,221.81</b>

**Asset Register**

<b>Asset Register</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

**Earmarked Reserves**

<b>Earmarked Reserves</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		<b>£12,886.99</b>		<b>£8,102.10</b>			<b>20,888.09</b>

**General Parish Requirements**

<b>General Parish Requirements</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	1,877.88	6,236.03
59	Mole Control				600.00	980.00	-380.00
		<b>£2,319.02</b>		<b>£3,994.89</b>	<b>2,400.00</b>	<b>£2,857.88</b>	<b>6,868.03</b>

**General Reserves**

<b>General Reserves</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
45	Reserve	72,830.73		-8,102.10			64,728.63
		<b>£72,830.73</b>		<b>£-8,102.10</b>			<b>64,728.63</b>

**Grants and Donations**

<b>Grants and Donations</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
36	Grants - Sec 137	1,855.00		-450.00	5,000.00	5,991.77	413.23
51	Poppy Appeal - Sec 138B				100.00	100.00	
74	Donations			1,954.60		2,259.60	-305.00
		<b>£1,855.00</b>		<b>£1,604.60</b>	<b>5,100.00</b>	<b>£8,361.37</b>	<b>108.23</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created By [S] Scribe

13 February 2026 (2025-2026)

**Kedington Parish Council  
Reserves Balance  
2025-2026**

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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
General Reserves	72,830.73			-8,102.10	64,728.63
<b>Total Capital</b>	<b>72,830.73</b>			<b>-8,102.10</b>	<b>64,728.63</b>
<b>Earmarked</b>					
Recreation Equipment	4,507.90			5,492.10	10,000.00
War Memorial	1,390.00			2,610.00	4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
<b>Total Earmarked</b>	<b>12,885.99</b>			<b>8,102.10</b>	<b>20,988.09</b>
<b>TOTAL RESERVE</b>	<b>85,716.72</b>				<b>85,716.72</b>
<b>GENERAL FUND</b>					<b>13,040.35</b>
<b>TOTAL FUNDS</b>					<b>98,757.07</b>