

**KPC 131-08
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 20th JANUARY 2026
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Ann Naylor (Chair)
Cllr Terry Wheeler
Cllr Dean Willett
Cllr Jeanette Kilpatrick

In attendance: John Boxall (Parish Clerk)

Also in attendance: Suffolk County Councillor David Roach, West Suffolk Councillors Marion Rushbrook and Karen Richardson and parishioner Mr Huw Williams

ACTION

1. Acknowledge agenda items of interest to members of the public present.

Huw Williams declared an interest in agenda item 11.1.

2. Welcome and Apologies.

Chair welcomed everyone present.

Clerk advised that Cllr Potter is unable to attend for personal reasons, Cllr Standeven is unable to attend for work reasons and Cllr Brooker is unable to attend for a combination of work and personal reasons. Apologies were accepted by all Councillors present.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3rd party recordings. The Parish Council will audio record the meeting.

3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.

None declared.

4. Councillors who were present to agree as a true record the minutes of the Meeting of Kedington Parish Council held on 16th December 2025.

Councillors confirmed that they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Kilpatrick and seconded by Cllr Wheeler to agree the draft minutes of the Meeting of Kedington Parish Council held on 16th December 2025 as a true record. The resolution was unanimously agreed.

Chair signed the minutes after the meeting.

Chair brought forward agenda item 11.1 (see below).

At 1915 hrs Mr Williams left the meeting.

5. Receive visitor's reports and reports from District and County Councillors.

Cllr Richardson advised that the West Suffolk Council budgets have finished for this financial year and they have spent all of their locality grant budget. Any requests for locality grants will now have to wait until they find out how much they're going to get for the next financial year and when.

Cllr Rushbrook advised that we will be one of the first areas to receive the extra new recycling and food waste bins.

Cllr Roach advised there was an extraordinary full Council meeting to discuss devolution. Chair advised that she and the Clerk had listened to this online as it happened. Cllr Roach advised that Government had not asked them if they wanted to postpone elections, they had asked if elections would get in the way of the capacity to do the work needed for the Local Government Reorganisation. The reply from the meeting was that yes, elections would affect the capacity to do the work needed. The decision whether to postpone this year's elections or not is Government's, not the Councils. Only Government has the power to do so. They also await Government's decision on reorganisation.

Cllr Roach also advised he will have another budget for locality grant funding from 1st April 2026.

On behalf of the Parish Council Cllr Naylor thanked Cllr Roach and the West Suffolk Councillors for their support throughout the year.

6. Receive accounting statements and any other financial reports and agree any necessary action.

6.1 Review and agree accounting statements.

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Willett to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report (ANNEX 1). The resolution was unanimously agreed.

ANNEX 1

6.2 Submission of precept application for financial year 2026/2027.

Clerk advised that the Parish Council's precept application for £91,704.00 for 2026/2027 was submitted by email to West Suffolk Council on 22nd December 2025 and safe receipt was acknowledged by email the same day (ANNEX 2).

ANNEX 2

Clerk advised that the budget for 2026/2027 is on the Parish Council website (ANNEX 3).

ANNEX 3

6.3 PAYE quarterly payment.

Clerk advised that the 2025-2026 Quarter 3 PAYE payment totalling £3,588.02 was made on 12th January 2026. This is for the Clerk and the Village Cleaner's PAYE and Employee National Insurance contributions and the Parish Council's Employer National Insurance contributions.

Payment was made in accordance with the Local Government Act 1972 s.111.

6.4 VAT quarterly refund.

Clerk advised that the 2025-2026 Quarter 3 VAT claim totalling £656.62 was submitted on 2nd January 2026 and was received into the Barclays account on 7th January 2026.

6.5 Approve the regular payments for financial year 2026/2027.

Chair confirmed that Councillors had received the regular payments list for the financial year commencing on 1st April 2026 (ANNEX 4).

ANNEX 4

A resolution was put forward by Cllr Willett and seconded by Cllr Kilpatrick to approve the regular payments. There were no other resolutions; unanimously agreed.

6.6 Application for a debit card for the Parish Council's Barclays bank account update.

Clerk advised that the application form was posted on 22nd December 2025, the debit card was received on 7th January 2026 and the PIN was received on 13th January 2026.

7. Grants.

7.1. Uptakes.

a. **Citizens Advice West Suffolk.**

Clerk advised that the £264.00 grant was paid on 18th December 2025 and thanks were received by email on 22nd December 2025 saying "That is excellent news! Thank you so much for your continued support for our charity."

b. **St. Peter and St. Paul Church.**

Clerk advised that the £500.00 grant was paid on 18th December 2025 and thanks were received by email on 22nd December 2025 saying "A very big thank you from St Peter & St Paul Church. I will write a separate thank you letter."

c. **Kedington Community Association.**

Clerk advised that the £1,000.00 grant was paid on 18th December 2025 and thanks were received by email on 19th December 2025 saying "That's great news and very much appreciated. It will dramatically enhance the stage area. Please pass on our grateful thanks to the Councillors for their support."

7.2. Applications.

Clerk advised there were none.

8. Clerk's report.

8.1 **Parish Council office agreement update.**

Clerk advised that at its meeting on Monday 12th January 2026 the Kedington Community Association agreed changing paragraph c. of the "Permitted use of the premise" section to read "Any other use must be with the agreement of Kedington Parish Council". The agreement was signed by Mr Derek Raine (Chair), Mr Steven Barrett (Honorary Secretary) and Mrs Sue Brown (Treasurer)

The agreement was signed by the Chair Cllr Ann Naylor and the Clerk/Responsible Financial Officer Mr John Boxall on 13th January 2026 and by the Vice-Chair Cllr Jeff Potter on 16th January 2026.

A scanned copy has been saved and forwarded to the Kedington Community Association for their records on 16th January 2026.

8.2 **Leasing the land owned by Kedington Parish Council that runs between Silver Street and Silver Street Park update.**

Clerk advised that he and the Chair met with Luke Stockings from Fairhurst Menuhin & Co. Solicitors on Tuesday 13th January 2026 regarding a new lease. It was agreed to use the existing lease as a base for a new lease and to consider the following changes and additions:-

- a. Paragraph 2.7 allows for public access upon not less than 24 hrs notice. The purchaser has asked for 7 days notice. Luke's advice was to amend this to 7 days notice as requested, for public access and for contractors and others working for the Parish Council unless in an emergency when no notice is required.

In addition, his advice was to add a paragraph requiring that a gate is installed in both the front and rear fences within 6 months of occupancy to assist the access.

- b. Paragraphs 2.3, 2.6 and in particular 2.9 concern the purchaser's responsibility for maintenance of the block paving forecourt area. The purchaser would like this to be removed. Luke's advice was for this to remain the purchaser's responsibility.

- c. Paragraph 2.16 concerns the purchaser's obligation to pay legal costs. The purchaser has asked if this could be shared 50/50. Luke's advice was for this to remain the purchaser's responsibility.
- d. Paragraph 3 concerns the length of the lease. The purchaser has asked for a 25 year lease. Luke's advice was to agree this. He advised that the lease stays with the property even if the property is sold before the lease ends. A new lease would be required at 25 years in any case.

Luke also advised that Council should consider a break clause within the lease that either just the Parish Council could invoke or either the Parish Council or the purchaser could invoke.

Following a discussion amongst Councillors it was agreed to take Luke's advice, to advise the purchaser and to establish his position with regards to a new lease before proceeding any further.

Clerk

8.3 Kedington to Clare bus transport to serve Stour Valley Community School discuss.

Clerk advised that a Kedington parishioner has commenced trying to get support and funding for a new bus route for school children to and from Kedington to the Stour Valley Community School in Clare. This would operate at school times and would save a number of cars driving there and back twice each day.

The parishioner approached Clare Town Council regarding this and at its meeting on 22nd October 2025 it agreed to write to their MP, County Councillor and the Stour Valley Community School in support of this.

The following day I was contacted by the Clare Town Council Clerk who asked if Kedington Parish Council had also been approached, I replied that we hadn't. We weren't subsequently approached.

At the end of December 2025 I was made aware of a Facebook post from the parishioner saying, amongst other things, that both Kedington Parish Council and Clare Town Council have shared their support for this. It also said that there is a potential route forward through Local Authority Bus Grant Funding.

I contacted the parishioner on 29th December 2025 and advised that Kedington Parish Council hadn't been asked to discuss the proposal.

In response the parishioner sent me the following information on 30th December 2025.

"The campaign originated from concerns raised by families about the impact the lack of a reliable transport link is having on student wellbeing, family life, and the village as a whole. While the distance to Clare is relatively short, the reliance on frequent, car dependent journeys places daily pressure on secondary school pupils and their families, particularly at busy start and end of day periods.

For families, this creates ongoing stress and complex logistics, often involving multiple daily car movements to manage different school drop offs and collections. This contributes directly to congestion on local roads and around school sites at peak times, despite many families living within walking distance of their local primary school.

A questionnaire circulated to local families showed a significant number of students currently travelling from Kedington to Clare for secondary education, with the majority of journeys being made by private car.

A dedicated bus route between Kedington and Clare would significantly reduce the number of car journeys being made, ease pressure on local roads, and improve safety at key times of day. Importantly, it would support student wellbeing, reduce daily stress for families, and

improve overall quality of life for Kedington residents by providing a practical and sustainable alternative to private car use.

Clare Town Council have confirmed their support in principle. Stour Valley Community School is leading on the submission of an evidence based bid for Local Authority Bus Grant funding and is coordinating this in line with guidance from Suffolk County Council Transport, including demonstrating collaboration between multiple local partners.

Work is progressing collaboratively, with evidence gathering underway. I will be following up with Stour Valley Community School after the Christmas break to understand the next steps and timescales for their funding application.

Thank you again for your email and for the constructive approach. I welcome the opportunity for the Parish Council to discuss this as part of the wider conversation taking place across the area."

Clerk advised he has thanked the parishioner for that information and advised them of tonight's meeting but unfortunately they can't attend.

By chance the Clerk bumped into the parishioner last Friday 16th December 2025 and they spoke about this. The parishioner advised that:-

- It would be a bus route that the public could also use.
- A poll suggests 40 children travel from Kedington to Stour Valley and back each school day, numbers agreed by Kedington Primary Academy as best as they know.
- The service would run for a year to determine its long term viability.

Following a discussion amongst Councillors it was agreed to support the parishioner applying for the funding for this new bus route.

Clerk

8.4 Local Government Reorganisation update.

Clerk advised that on 9th January 2026 Suffolk County Council confirmed its formal response to the Government's public consultation on Local Government Reorganisation, strongly supporting the One Suffolk plan for a single unitary authority.

The County Council's Cabinet also agreed on its response to the alternative proposal, highlighting its significant concerns around Suffolk becoming three Council areas.

Cllr Roach advised that Government has said that they will allow devolved powers to go to Parish Councils for those that choose to take those powers.

8.5 Government's consideration to postpone County Council elections scheduled for May 2026 as part of the process of local government re-organisation update.

Already minuted at item 5 above.

8.6 Renewal of Royal British Legion Hall as an Asset of Community Value.

Clerk advised this is due for renewal by 17th June 2026.

Clerk advised that the Community Right to Bid (Assets of Community Value in legislation) was introduced in the Localism Act 2011. The Community Right to Bid allows communities and parish councils to nominate buildings or land for listing by the local authority as an asset of community value. An asset can be listed if its principal use furthers or has recently furthered, their community's social well-being or social interests, which include cultural, sporting or recreational interests, and is likely to do so in the future. When a listed asset comes to be sold, a moratorium on the sale of up to six months may be invoked, providing local community groups with a better chance to raise finance, develop a business case and to make a bid to buy the asset on the open market.

In neighbourhoods across the country there are buildings and amenities that are integral to the communities that use them. This could be a village shop, a pub, a community centre or a library for example. Many provide a base from which to deliver public services to the local community. The closure or sale of such buildings and amenities can threaten the provision of services. Assets of Community Value and the Community Right to Bid offers greater opportunity for communities to keep such buildings in public use and ensure they remain a social hub for the community.

In the event that the owner of the property wishes to dispose of it at some point in the future (other than as a gift, inheritance, mortgage default, insolvency, death, court order or business transfer), they will inform the local authority, which will trigger a moratorium period. The local authority will write to the Parish Council inform that this is the case, and what is the process for submitting an intention to bid.

Following a discussion amongst Councillors it was agreed to apply to renew the listing of the Royal British Legion Hall as an Asset of Community Value

Chair advised she has the last application form and all Councillors will need to help with gathering the information from users of the Hall to assist this application.

All
Councillors

9. Play Equipment.

9.1 Receive monthly play park inspection reports and agree any necessary action.

Clerk advised he had not received any reports.

10. Environmental/Grounds Maintenance matters.

Clerk advised there are none.

11. Highway/Footpath/Street Furniture matters.

11.1 Installing a bus shelter at the entrance to Westward Deals from West End Lane update.

Clerk advised that he and the Chair met yesterday with Mr Robert Kemp, the Suffolk County Council Transport Development Manager, at the bus stop location.

The potential location and type of shelter to be applied for was discussed.

It was agreed, pending Councils approval, that this could be a 3-bay shelter in the area directly behind the existing bus stop location. The shelter will be from Suffolk County Council's suppliers, Shelter Solutions. The new base will link to the existing footpath to the side of and to the front of the shelter. The existing bus stop post will be removed and the bus stop flag and timetable will be installed on the shelter itself.

This will cost approximately £8,000.00 that is the grant funding Mr Kemp advised to be applied for.

Mr Kemp later sent the Clerk drawings of the suggested shelter location and Disability Discrimination Act (DDA) raised kerbs and dropped kerbs to be installed at the bus stops on both sides of the road. The new area of DDA raised kerbs and dropped kerbs would be almost directly opposite the existing bus stop on the opposite side of the road. Mr Kemp also sent pictures of available shelters. The drawings and pictures were shown to Councillors during the discussion.

Mr Kemp advised that each bay is approximately 1m wide so a 3-bay shelter would be approximately 3m wide, but a little bit extra would be needed either side. The roof depth is 1.3m, which if the shelter had full sides would also be the depth of the shelter footprint.

No planning permission will be required as Suffolk County Council will be installing the shelter themselves and will retain responsibility for cleaning, maintenance, repair etc.

No smoking signs were also discussed that can be installed in line with legislation as previously advised to Councillors by email.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Willett to apply for a 3-bay shelter in black, with full rear and side panels only and with a bench seat rather than a perch seat. The resolution was unanimously agreed.

Chair advised that she and the Clerk will now put together and submit an application for the bus shelter etc. to be funded and installed by Suffolk County Council.

Clerk and
Chair

11.2 Suffolk County Council new 20mph speed limit policy update.

Clerk advised that Suffolk County Council has agreed a new 20mph speed limit policy to enhance road safety and improve quality of life across Suffolk's communities.

This will make it easier to reduce the speed limit, where appropriate, in residential and high-pedestrian areas to 20mph.

The new policy will come into immediate effect for all new applications.

At 8:20pm Cllrs Rushbrook and Richardson left the meeting.

11.3 Work required in accordance with Cllr Wheeler's Street Furniture Report 2025 update.

Clerk advised that he met with Kevin and Bill Betts on Tuesday 6th January 2026 and they viewed the items that needed work on them.

- a. With regards to the brick plinth that has the village sign on it, they discussed a rebuild or a repair and subsequently provided an estimate for both.

Following a discussion amongst Councillors it was agreed that Cllr Wheeler would obtain advice regarding what needs doing.

Cllr
Wheeler

At 8:24pm Cllrs Roach left the meeting.

- b. With regards to the Parish Council Centenary plaque that is currently away being repainted and powder coated. Clerk advised he has been in contact with Etienne from Artisteel on 19th December 2025 who advises that "We only sent the plaque for shot blasting and powder coating a few weeks ago with other parts as we needed a batch to keep the cost down. The blasters couldn't finish our railings as the paint was too thick and they missed the plaque at the bottom of the palette, which we only found out a couple of days ago. This is going back early January for shot blasting and powder coating. We will have it back by the 3rd week of January and will drop it off directly at yours."
- c. With regards to the bandstand on Silver Street Park. Clerk advised there is quite heavy corrosion at the base of the supporting posts. Kevin advised this is a summer job and probably around £300.00 just to remove the rust in the affected areas and patch with matching paint.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Wheeler and seconded by Cllr Willett to pay £300.00 to Kevin Betts for the work on the bandstand as above. The resolution was unanimously agreed.

Clerk

Clerk advised this can be paid in accordance with Local Government Act 1972, s.144.

- d. With regards to moving the goals on Old School Field to allow the grass areas in front of them to be filled and seeded.

Following a discussion amongst Councillors regarding where to move the goals to and how to secure them in the ground (cement or metal sockets) it was agreed that the Clerk and Cllrs Willett and Wheeler would meet at Old School Field to discuss.

Clerk, Cllrs
Willett and
Wheeler

- e. With regards to the pedestrian gate at the main entrance to Old School Field, Kevin and Bill will adjust the auto-lock free of charge and will let the Clerk know if it's worth getting a new spring or not.

On Tuesday 13th January 2026, the Clerk received an email from Bill Betts saying "I think someone may have already adjusted the gate as it now shuts perfectly every time. I couldn't get it to not close from any position. I tightened it a little bit for good measure."

Clerk advised he checked the gate on Friday 16th 2026 when putting agendas on noticeboards and it does work perfectly now.

- f. Clerk advised that they forgot to look at the benches on Watermill Meadow. He has contacted Kevin asking if he wants to either meet there quickly at some point or if he's happy to have a look without him.

Clerk

12. Outstanding estimates awaited or work ordered.

Clerk advised there are none.

13. Any other reports and on-going matters.

13.1 Discuss organising a Children's Sports and Wellbeing Day in August 2026.

Chair would like Council to organise another Sports and Wellbeing Day for Tuesday 4th August 2026 at the Community Centre and on the Meadow.

Clerk advised that the plan is for it:-

- To be for up to 48 children depending on staffing levels.
- To run from 9:30am to 3:30pm.
- To be for children from Reception Year to Year 6 (4 years to 11 years old)
- To include a range of sports including football, cricket, tennis and inflatables etc.
- Priority to be given to children who live in Kedington Parish.
- To take place at the Kedington Community Centre and Great Meadow.
- Children to bring their own food, drinks and appropriate clothing and footwear.

Clerk advised he has contacted Dan Penfold of Prestige Sports and they would be able to run the Day again. They would be able to supply 4 coaches and all the equipment including the inflatables for the day at a cost of £540.00+VAT.

This can be paid for in accordance with the Local Government (Miscellaneous Provisions) Act 1976, s.19.

The Day would be advertised with posters on the noticeboards, on the Parish Council's website, on Facebook and at Kedington Primary Academy.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Naylor and seconded by Cllr Wheeler to pay Prestige Sports £540.00 +VAT to run the day as above. The resolution was unanimously agreed.

Clerk

Clerk will advise the Friendship Club regarding their use of the Community Centre that day.

Clerk

Cllr Willett advised he and hopefully Mr Russell Cannon will pay for ice creams from an ice cream van on the day. He will speak to Mr Cannon.

Cllr Willett

Chair will advise the Kedington Community Association.

Chair

13.2 Wooden picnic benches in Old School Field update.

Clerk advised that on 15th January 2026 Shawn Winters advised him that the bench he has previously removed is in his barn and he is waiting for it to be dry enough to absorb oil.

14. Housing/Planning.**14.1 Planning applications for discussion at meeting.****a. DC/26/0009/HH – 15 Barton Grove, Kedington – Householder planning application - ramped access to front elevation.**

Following a discussion amongst Councillors there were no objections to this application.

Clerk

b. DC/25/2050/HH – 21 Mill Road, Kedington – Householder planning application - a. convert integral garage into habitable space b. create one parking space with dropped kerb c. single storey rear extension (following demolition of attached store).

Following a discussion amongst Councillors there were no objections to this application.

Clerk

14.2 Planning applications observations conveyed by the Parish Council.

Clerk advised there were none.

14.3 Planning applications decisions received from the District Council.**a. DC/25/1165/VAR - Cobwebs, Prospect Terrace, Kedington - Planning application - variation of condition for removal of condition 4 of SE/09/1023.**

Clerk advised that this application was approved on 8th December 2025.

15. Meeting dates for 2026.

Following a discussion amongst Councillors it was agreed to change the Parish Council's March 2026 meeting from the 17th to the 24th due to the Chair's unavailability.

Clerk

Clerk advised that the Royal British Legion Hall isn't available on the 5th May 2026 for the Annual Parish Meeting and he has provisionally booked it for 28th April 2026 instead. The hire of the Hall will cost £20.00.

Following a discussion amongst Councillors this change of date was agreed and a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Wheeler to pay £20.00 for the hire of the Hall for the Annual Parish Meeting. There were no other resolutions; unanimously agreed.

Clerk

Payment can be made in accordance with the Local Government Act 1972 s.111.

16. Date and location of next Parish Council meeting.

Clerk advised the next Parish Council meeting will be held on Tuesday 17th February 2026 at 7pm in the Parish Council Office Meeting Room.

The meeting closed at 8:55 p.m.

A E Naylor -

Signed..... Date.....17th February 2026.....

ANNEX 1

16 January 2026 (2025-2026)

Kedington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 16/01/2026		
	Cash in Hand 01/04/2025		95,353.81
	ADD Receipts 01/04/2025 - 16/01/2026		83,636.11
			178,989.92
	SUBTRACT Payments 01/04/2025 - 16/01/2026		76,394.12
A	Cash in Hand 16/01/2026 (per Cash Book)		102,595.80
	Cash in hand per Bank Statements		
	Petty Cash 16/01/2026	0.00	
	Natwest Bank - Kedington Parish 16/01/2026	85,716.72	
	Barclays - Kedington Parish Council 16/01/2026	16,879.08	
			102,595.80
	Less unrepresented payments		
			102,595.80
	Plus unrepresented receipts		
B	Adjusted Bank Balance		102,595.80
	A = B Checks out OK		

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

16 January 2026 (2025-2026)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
106 Office Cleaning	18/12/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Office cleaning	Ana Lopes	Z	-18.00		-18.00
111 Contingencies / Sundries	18/12/2025	KPC 131-07 16-12-25	Barclays - Kedington		Payment - Refund	Ann Naylor	Z	-30.75		-30.75
107 Grants - Sec 137	18/12/2025	KPC 131-07 16-12-25	Barclays - Kedington		Payment - Grant	Citizens Advice West Suffol	Z	-264.00		-264.00
108 Grants - Sec 137	18/12/2025	KPC 131-07 16-12-25	Barclays - Kedington		Payment - Grant	St Peter & St Paul Church	Z	-500.00		-500.00
109 Grants - Sec 137	18/12/2025	KPC 131-07 16-12-25	Barclays - Kedington		Payment - Grant	Kedington Community Assc	Z	-1,000.00		-1,000.00
110 Donations	18/12/2025	KPC 131-05 14-10-25 & KPC	Barclays - Kedington		Payment - Family Xmas Event	Alan Simms (Bubbly Circus)	Z	-265.00		-265.00
112 Clerk Salary	30/12/2025	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/I	Payment - Wages John Boxall	John Boxall Clerk	Z	-2,266.16		-2,266.16
113 Village Cleaner Salary	30/12/2025	KPC 130-07 17-12-24 & KPC	Barclays - Kedington	Routine Payment/I	Payment - Wages Dennis Brow	Dennis Brownlow Village Cl	Z	-156.16		-156.16
114 Telephone and Broadband	31/12/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Telephone and Broa	Onecom Ltd	S	-65.44	-13.09	-78.53
115 Dog Bin Emptying	02/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Dog bins emptying	West Suffolk Council	Z	-1,561.76		-1,561.76
116 Grounds, Contract A (Inc Churc	05/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) Li	S	-742.56	-148.51	-891.07
116 Grounds, Contract B (Old Sch F	05/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) Li	S	-75.86	-15.17	-91.03
116 Grounds, Contract E (Great Me	05/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) Li	S	-121.38	-24.28	-145.66
116 Grounds, Contract D (Calford G	05/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Grass cutting	M D Landscapes (Anglia) Li	S	-45.52	-9.10	-54.62
117 Email	06/01/2026	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/I	Payment - Email hosting and di	Nicom IT Services Ltd	S	-213.33	-42.67	-256.00
10 Reclaimed VAT	07/01/2026	KPC 131-08 20-1-26	Barclays - Kedington		Receipt - VAT Reclaimed	HMRC	R		656.62	656.62
118 Clerk Salary	12/01/2026	KPC 131-08 20-1-26	Barclays - Kedington	Routine Payment/I	Payment - HMRC Payment	HMRC	Z	-2,294.52		-2,294.52
118 Village Cleaner Salary	12/01/2026	KPC 131-08 20-1-26	Barclays - Kedington	Routine Payment/I	Payment - HMRC Payment	HMRC	Z	-117.20		-117.20
118 National Insurance Contributor	12/01/2026	KPC 131-08 20-1-26	Barclays - Kedington	Routine Payment/I	Payment - HMRC Payment	HMRC	Z	-1,176.30		-1,176.30
Total								-10,913.94	403.80	-10,510.14

16 January 2026 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Administration		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
7	Clerks Expenses	46.00			50.00	26.10	69.90
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councilor Trail	820.00			1.00	66.00	755.00
10	Insurance	328.44			1,400.00	1,543.33	185.11
11	Scribe Accounts Software				561.60	561.60	
16	Website	10.00			110.00	120.00	
38	Subscription	-9.83			690.00	685.66	-5.49
50	Dropbox	0.10			80.00	79.90	0.20
54	Audit				680.00	680.00	
55	Electricity	520.92			50.00	149.86	421.06
56	Telephone and Broadband	-79.04			750.00	584.77	86.19
58	Stationery	-107.42			175.00	282.02	-214.44
60	Email	-42.53			185.00	213.33	-70.86
61	Office Cleaning	77.00			200.00	162.00	115.00
67	Shared office costs with K	360.00			360.00	720.00	
72	TV Licence				174.50	174.50	
73	Portable Appliance Testing	30.00			150.00	150.00	30.00
		£2,003.84			6,818.10	£8,199.07	1,422.67

Asset Register

Asset Register		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

Earmarked Reserves		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		£12,886.99		£8,102.10			20,988.09

General Parish Requirements

General Parish Requirements		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	1,877.88	6,236.03
59	Mole Control				600.00	980.00	-380.00
		£2,319.02		£3,994.89	2,400.00	£2,857.88	6,868.03

General Reserves

General Reserves		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
45	Reserve	72,830.73		-6,102.10			64,728.63
		£72,830.73		£-6,102.10			64,728.63

Grants and Donations

Grants and Donations		Bal. B/Pwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
36	Grants - Sec 137	1,855.00		-450.00	5,000.00	5,991.77	413.23
51	Poppy Appeal - Sec 138B				100.00	100.00	
74	Donations			1,954.60		2,259.60	-305.00
		£1,855.00		£1,604.60	5,100.00	£8,361.37	108.23

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

16 January 2026 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

HMRC VAT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
44	Reclaimed VAT						
<hr/>							
PRECEPT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
43	Precept		77,032.00				77,032.00
			£77,032.00				77,032.00
<hr/>							
Salary		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Clerk Salary	-44.49		33,400.00	29,244.35		4,111.16
3	Village Cleaner Salary	113.32		2,300.00	1,968.04		445.28
4	National Insurance Contrib	132.65		4,300.00	4,430.22		2.43
		£201.48		40,000.00	£36,642.61		4,568.87
<hr/>							
Village Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
20	Grounds, Contract A (Inc C			8,910.72	6,683.04		2,227.68
21	Grounds, Contract B (Old	0.03		910.35	682.74		227.64
22	Grounds, Contract E (Gre)			1,456.56	1,092.42		364.14
23	Grounds, Contract D (Calf	0.49		546.21	409.68		137.02
25	Grounds - Extras	-115.00		500.00	884.00		-499.00
26	Grounds - Strimming	-168.00		2,688.00	2,688.00		-168.00
28	Equipment New			1,400.00	2,237.38		-837.38
30	Contingencies / Sundries	-184.35		500.00	79.95		235.70
31	Recreation Equipment	3,994.89	-3,994.89				
32	War Memorial	200.00					200.00
33	Tree Maintenance	2,150.00		1,000.00	180.00		2,970.00
35	Dog Bin Emptying	321.96		6,000.00	4,685.28		1,636.68
68	The Cut Peppercom Rent			1.00	1.00		
69	Office Extension Peppercc	1.00		1.00			2.00
		£8,201.02		£-3,994.89	23,913.84	£19,823.48	8,498.48
<hr/>							
NET TOTAL		£88,288.88		£78,638.80	77,031.84	£72,874.42	181,181.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

Kedington Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
General Reserves	72,830.73			-8,102.10	64,728.63
Total Capital	72,830.73			-8,102.10	64,728.63
Earmarked					
Recreation Equipment	4,507.90			5,492.10	10,000.00
War Memorial	1,390.00			2,610.00	4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
Total Earmarked	12,885.99			8,102.10	20,988.09
TOTAL RESERVE	85,716.72				85,716.72
GENERAL FUND					16,879.08
TOTAL FUNDS					102,595.80

ANNEX 2

Supplier ID:
501812



Application for Parish/Town Council or Parish Meeting Precept 2026/27

Please complete the following and return to the Chief Financial Officer by 22 January 2026

PARISH/TOWN COUNCIL OR PARISH
MEETING OF:

Kedington

Please select your Parish from drop down list

Date of meeting of Parish/Town Council or Parish Meeting,
approving the precept

16th Dec 2025

Contact details of the Parish/Town Clerk or Parish Meeting Chair

Name: Mr John Boxall (Clerk/RFO)

Address: c/o Village Stores, 17 Silver Street, Kedington, Suffolk, CB9 7QG

Tel No: 01440-708577 E-Mail: clerk@kedingtonpc.org.uk

Bank Details:

Sort Code: 20-17-20 Account Number: 20671908

The amount requested by the above mentioned Parish/Town Council or Parish Meeting by way of precept from West Suffolk Council for the year 1 April 2026 to 31 March 2027 is as follows:

The 2025/26 figures below are those submitted by Parishes in January 2025 and are included for information purposes only.

		2025/26	2026/27
Expenditure (excluding contributions to reserves)		£ 77,032	£ 91,704
Contribution to (+ve)/from(-ve) Reserves		£ -	
Net Expenditure	A	£ 77,032	£ 91,704
Parish Precept	B	£ 77,032	£ 91,704
Tax Base (see explanatory note)	C	704.76	698.73
Parish Band D Council Tax	B÷C	£ 109.30	£ 131.24
Increase/-Decrease			£ 21.94
Percentage Increase/-Decrease			20.07%

Signed by:-
Chair of Parish/Town Council
or Parish Meeting:

A.E. Naylor

Date: 22nd December 2025

ANNEX 3

Kedington Parish Council
PRECEPT APPLICATION
2025-2026

Kedington Parish Council
BUDGET
2026-2027

Headings	Expected Expenditure	Precept	Headings	
<u>Salary</u>			<u>Salary</u>	
Clerk Salary	£34,019.00	£33,400.00	Clerk Salary	£38,089.80
Village Cleaner	£2,344.32	£2,300.00	Village Cleaner Salary	£2,540.32
National Insurance Employer Contributions	£4,352.85	£4,300.00	National Insurance Contributions (Employer's)	£5,000.00
<u>Village Maintenance</u>			<u>Village Maintenance</u>	
Grounds, Contract A (Incl. Churchyard & the Cut)	£8,910.72	£8,910.72	Grounds, Contract A (Incl. Churchyard & the Cut)	£8,910.72
Grounds, Contract B (Old School Field & Silver St Park)	£910.35	£910.35	Grounds, Contract B (Old School Field & Silver St Park)	£910.35
Grounds, Contract D (Calford Green)	£546.21	£546.21	Grounds, Contract D (Calford Green)	£546.21
Grounds, Contract E (Great Meadow)	£1,456.56	£1,456.56	Grounds, Contract E (Great Meadow)	£1,456.56
Grounds - Strimming	£2,688.00	£2,688.00	Grounds - Strimming	£2,688.00
Grounds - Extras	£1,185.00	£500.00	Grounds - Extras	£2,000.00
Equipment New	£1,400.00	£1,400.00	Equipment New	£2,000.00
Contingencies / Sundries	£526.00	£500.00	Contingencies / Sundries	£500.00
Tree Maintenance	£3,680.00	£1,000.00	Recreation Equipment	£2,000.00
Dog Bin Emptying	£6,322.00	£6,000.00	Tree Maintenance	£500.00
The Cut Peppercorn Rent	£1.00	£1.00	Dog Bin Emptying	£6,600.00
Office Extension Peppercorn Rent	£1.00	£1.00	The Cut Peppercorn Rent	£1.00
<u>Grants and Donations</u>			<u>Grants and Donations</u>	
Grants and Donations	£5,000.00	£5,000.00	Grants	£6,500.00
Sec 138B (Poppy Appeal)	£100.00	£100.00	Poppy Appeal donation	£120.00

<u>Administration</u>			<u>Administration</u>	
Stationery	£195.00	£175.00	Stationery	£350.00
Clerks Expenses	£100.00	£50.00	Clerks Expenses	£60.00
Councillors Expenses	£51.00	£1.00	Councillors Expenses	£50.00
Clerks and Councillor Training	£821.00	£1.00	Clerks and Councillor Training	£100.00
Insurance	£1,728.00	£1,400.00	Insurance	£1,650.00
Accountants Software - Scribe	£561.60	£561.60	Scribe Accounts Software	£561.60
Audit	£680.00	£680.00	Internal Audit	£380.00
			External Audit	£315.00
Electricity	£550.00	£50.00	Electricity	£450.00
Telephone Broadband	£750.00	£750.00	Telephone and Broadband	£850.00
			National and Suffolk Associations of Local Councils subscription Information	£700.00
Subscriptions	£730.00	£690.00	Commissioner's Office data protection fee	£63.00
			Suffolk Local History Recorder subscription	£15.00
Email	£185.00	£185.00	Email	£250.00
Website	£120.00	£110.00	Website	£144.00
Office Cleaning	£219.00	£200.00	Office Cleaning	£250.00
Dropbox	£80.00	£80.00	Dropbox	£79.90
Shared Office Costs with Kedington Community Association	£360.00	£360.00	Shared Office Costs with Kedington Community Association	£360.00
TV Licence	£174.50	£174.50	TV Licence	£182.00
Portable Appliance Testing	£150.00	£150.00	Portable Appliance Testing	£150.00
<u>General Parish Requirements</u>			<u>General Parish Requirements</u>	
Asset Maintenance	£4,375.00	£1,800.00	Asset Maintenance	£2,000.00
Mole Control	£600.00	£600.00	Mole Control	£980.00
			Family Christmas Event	£400.00
			<u>Local Government Re-organisation</u>	
			Local Government Re-organisation	£1,000.00
	<u>£85,873.11</u>	<u>£77,031.94</u>		<u>£91,703.46</u>

ANNEX 4

KEDINGTON PARISH COUNCIL

REGULAR PAYMENTS @ 20th January 2026 KPC 131-08

FINANCIAL YEAR 1st APRIL 2026 – 31st MARCH 2027

1. John Boxall (Clerk wage)
2. Dennis Brownlow (Village Cleaner wage)
3. Ana Lopes (office clean)
4. Bloomfield Electrical Services (Portable Appliance Testing)
5. Dropbox (subscription)
6. HMRC (PAYE and National Insurance)
7. Information Commissioner's Office (registration fee paid by Direct Debit)
8. Kedington Community Association (electricity and shared office costs)
9. MD Landscapes (grass cutting and strimming)
10. Nicholas Leonard Pest Control Services (mole control)
11. Nicom IT Services (email hosting and domain annual subscription)
12. Onecom (telephone and broadband paid by Direct Debit)
13. Starboard Systems Ltd (Scribe Accounts subscription)
14. Suffolk Association of Local Councils (subscription)
15. Suffolk Cloud (website hosting and support subscription)
16. Suffolk Local History Council (subscription)
17. Thurlow Estate Management (rent of the Cut)
18. TV Licensing (TV Licence)
19. West Suffolk Council (emptying of dog litter bins)