

**KPC 131-06  
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL  
TUESDAY, 11<sup>th</sup> NOVEMBER 2025  
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

**Present:** Cllr Ann Naylor (Chair)  
Cllr Jeffery Potter (Vice-Chair)  
Cllr Terry Wheeler  
Cllr Ross Standeven  
Cllr Annette Brooker  
Cllr Dean Willett  
Cllr Jeanette Kilpatrick

**In attendance:** John Boxall (Parish Clerk)

**Also in attendance:** Suffolk County Councillor David Roach. West Suffolk Councillors Nick Clarke and Marion Rushbrook. Parishioner Huw Williams.

**1. Acknowledge agenda items of interest to members of the public present.**

Huw Williams declared an interest in agenda item 11.1.

**2. Welcome, Apologies and Resignation.**

Chair welcomed everyone present.

Clerk advised that Cllr Woodley resigned on Wednesday 15<sup>th</sup> October 2025 and that he advised Electoral Services at West Suffolk Council of this on Thursday 16<sup>th</sup> October 2025. They sent the Clerk a "Notice of Vacancy in Office of Councillor" and he placed it on the Parish Council website and notice boards. It was removed on Friday 7<sup>th</sup> November 2025.

Clerk advised all Councillors by email of Cllr Woodley's resignation on Friday 17<sup>th</sup> October 2025.

On Monday 20<sup>th</sup> October 2025 access to Cllr Woodley's Parish Council email account was disabled by NicomIT.

Chair thanked Cllr Woodley on behalf of the Parish Council for the time and work he put into the role.

Clerk advised that Cllr Woodley had been responsible for the public right of way footpaths and it was agreed this would now become the responsibility of the Parish Council as a whole.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3<sup>rd</sup> party recordings. The Parish Council will audio record the meeting.

**3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**

None declared.

**4. Councillors who were present to agree as a true record the minutes of the Meeting of Kedington Parish Council held on 14<sup>th</sup> October 2025.**

Councillors confirmed that they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Willett and seconded by Cllr Brooker to agree the draft minutes of the Meeting of Kedington Parish Council held on 14<sup>th</sup> October 2025 as a true record. The resolution was unanimously agreed.

**ACTION**

Chair signed the minutes after the meeting.

**5. Receive visitor's reports and reports from District and County Councillors.**

Chair confirmed that Councillors had received the reports from Cllr Roach and Cllr Rushbrook.

Cllr Clarke highlighted a letter that had been received by the Kedington Community Association regarding the funding they receive from the bottle banks in the car park that totals £1,279.00 per year. This will be stopping as the way bottles will be collected is changing; they will be collected from lots of smaller bottle banks around the area instead. The District Council have however agreed to keep the payments going for 2 more years at the level it is this year. The bottle banks currently situated in the car park will be going. In the future glass will be collected from houses along with the other bins.

Cllr Clarke also highlighted the current issue of the former Hundon Plough Public House being used as an events venue and the associated noise etc. The owners have been advised they must apply for planning permission to change the use of the premise. This is being looked into.

Cllr Roach advised that he's been out with a Highways engineer to look at the staggered crossroads at the junction of the A143 and the B1061. Engineering wise it's a complicated, expensive project to do something with other than a speed restriction. The issue with this is that until UK Power Networks have finished their work on the roads a speed survey can't be conducted and this forms the basis of any potential speed restriction. This is because the flow of the traffic is affected by the UK Power Networks traffic lights. He will start the process for this once UK Power Networks have finished their work.

Cllr Roach also advised that the parish will have all of the white lining redone in one go.

Cllr Roach also advised that there is work going on to try and identify potential electric vehicle charging points in the parish. It's at a very early stage. He's aware of the unused points in the Community Centre car park

Cllr Willett raised with Cllr Roach the use of the land near to the staggered crossroads by Essex Waste Ltd. He's been unable find any planning permission for this but they are operating under an Environment Agency exemption. Cllr Roach advised he will look into this.

**Chair brought forward agenda item 11.1 (see below).**

**At 1925 hrs Mr Williams left the meeting.**

**6. Receive accounting statements and any other financial reports and agree any necessary action.**

**6.1 Review and agree accounting statements.**

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Brooker to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report (ANNEX 1). The resolution was unanimously agreed.

**6.2 Ratify payment of £12.99 to the Clerk to refund his purchase of a spring for the auto-lock gate from Old School Field onto the Cut.**

Clerk advised that the spring had cost £12.99 from Screwfix and payment had been made by him using his debit card for his personal account and that with the Chair's co-authorisation this was refunded to him on 30<sup>th</sup> September 2025.

Payment was made in accordance with the Open Spaces Act 1906, s.9-10.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Kilpatrick to ratify this payment. The resolution was unanimously agreed.

**6.3 Ratify payments of £78.90 and £23.18 to the Clerk to refund the purchase of stationery supplies.**

Clerk advised the £78.90 was for printer ink from Cartridge People and £23.18 was for noticeboard pins and A4 document pouches from Complete. Payment had been made by him using his debit card for his personal bank account and that with the Chair's co-authorisation these were refunded to him on 24<sup>th</sup> October 2025.

Payment was made in accordance with the Local Government Act 1972 s.111.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to ratify these payments. The resolution was unanimously agreed.

Cllr Wheeler asked if payment could be made by BACS from the Parish Council account. Clerk advised that neither company would do that by way of an invoice, they will only take payment by card at the time of ordering.

It was agreed that the Clerk would investigate the ability to have a card linked to the Parish Council's Barclays account.

Clerk

**6.4 Review and agree renewal of the mole control contract with Pest Control Services.**

Clerk advised that as part of his preparation for the 2026/2027 budget and precept request he has been in contact with Mr Nick Leonard of Pest Control Services regarding renewal of his contract on 1<sup>st</sup> April 2026. Mr Leonard has quoted £980.00 that is the same price as this current year.

Clerk advised this can be paid in accordance with the Public Health Act 1875 s.164.

A resolution was put forward by Cllr Potter and seconded by Cllr Wheeler to agree this renewal and payment. The resolution was unanimously agreed.

Clerk

Following a discussion amongst Councillors, Clerk is to ask Mr Leonard how he deals with the moles and if there is a humane option.

Clerk

**6.5 Agree refund of VAT payments to Suffolk County Council and West Suffolk Council regarding the Risbridge Memorial grant funding from Suffolk County and West Suffolk Councillors.**

Clerk advised that the Parish Council received grant payments totalling £864.60 to fund the purchase of the Risbridge Memorial earlier this year from Suffolk County Councillor Roach, £464.60, and West Suffolk Councillors Rushbrook, Richardson and Clarke, £400.00.

The Memorial cost a total of £864.60 that included £144.10 VAT. The VAT has been reclaimed by Kedington Parish Council but should in fact be returned to Suffolk County and West Suffolk Councils.

Clerk has emailed both Councils advising that Suffolk County Council granted 53.74% of the cost and West Suffolk Council granted 46.26% and that he thinks each should be refunded the same proportion of the VAT. This equals £77.44 to Suffolk County Council and £66.66 to West Suffolk Council.

Clerk has been contacted by both Suffolk County Council and West Suffolk Council regarding how to make payment to them and asks that Council agrees by a resolution the making of these payments.

Clerk advised this can be paid in accordance with the Local Government Act 1972 s.111.

A resolution was put forward by Cllr Kilpatrick and seconded by Cllr Standeven to agree these payments. The resolution was unanimously agreed.

Clerk

## 7. Grants.

### 7.1. Uptakes.

#### a. Haverhill Santa.

Clerk advised that the £250.00 grant was paid on 21<sup>st</sup> October 2025 and thanks were received by email that day saying "That is the best news to start the day!!! Please pass on our thanks to everyone, your help is so very much appreciated by all of us."

### 7.2. Applications.

#### a. 2<sup>nd</sup> Kedington Rangers.

Chair confirmed that Councillors had received the application for a £680.00 grant that the Clerk emailed to them on 7<sup>th</sup> November 2025.

There are six Rangers and three Leaders going on the trip that is the subject of the application. Two of the Rangers and all three Leaders live in Kedington parish. Following a discussion Councillors agreed that 5/9ths of the requested £680.00 being £377.77, should be awarded on a pro-rata basis.

Clerk advised that payment can be made in accordance with Local Government Act 1972 s.137.

Following a discussion amongst Councillors a resolution was put forward by Cllr Standeven and seconded by Cllr Potter to grant £377.77 to the 2<sup>nd</sup> Kedington Rangers. The resolution was unanimously agreed.

Clerk

#### b. 1<sup>st</sup> Kedington Squirrels.

Chair confirmed that Councillors had received the application for a £1,000.00 grant that the Clerk emailed to them on 7<sup>th</sup> November 2025.

Clerk advised that payment can be made in accordance with Local Government Act 1972 s.137.

Following a discussion amongst Councillors a resolution was put forward by Cllr Standeven and seconded by Cllr Wheeler to grant £1,000.00 to the 1<sup>st</sup> Kedington Squirrels, this being a proportion of their known set up costs. The resolution was agreed by a majority of 6-1.

Clerk

## 8. Clerk's report.

### 8.1 Remembrance Day Street Parade on Sunday 9<sup>th</sup> November 2025 review.

Chair thanked all those that attended. The Parade and service went very well.

### 8.2 Parish Council office lease update.

Clerk advised that the Parish Council's solicitors Smith & Co., formerly Adept, have been in contact with Adams Harrison, the Kedington Community Association's solicitors, to confirm they are instructed by the Parish Council in this matter.

Adams Harrison have advised the Kedington Community Association that because the Parish Council is Custodian Trustee of the land Title it cannot enter into a contract with itself. Two options are to appoint a new Custodian Trustee or to seek the advice of a Barrister whose advice may be to do the same at a cost.

Another suggestion has been to have some sort of written agreement for the Parish Council to pay for a proportion of the consumables and services etc. that the Kedington Community Association pays for.

Clerk advised that he has documents that confirm that:-

- on 22<sup>nd</sup> July 1968 the Great Meadow was purchased by Lawrence Ford and George Owen. The Kedington Community Association provided the funds for this purchase.
- On 15<sup>th</sup> October 1969 the Great Meadow was conveyed to the Parish Council as Custodian Trustee of the Kedington Community Association in accordance with Public Trustee Act 1906 sec.4(2). The management and control of the Great Meadow being vested in the Kedington Community Association.
- Land Registry Title Register SK358660 dated 17<sup>th</sup> November 2023 records that the Parish Council is the proprietor of the freehold Title as Custodian Trustee of the Kedington Community Association.

Clerk advised that a custodian trustee is a trustee whose sole role is to hold the legal Title to trust property, like assets or land, without any administrative or management powers. They act on the lawful instructions of the "managing trustees" who are responsible for the day-to-day administration and decision-making of the trust. This arrangement is often used by charities that lack a legal identity and provides a secure way to hold property. For example, a custodian trustee for a village hall holds the legal Title to the property on behalf of the charity but does not manage the hall's day-to-day operations. This role is purely administrative, handling the property ownership while the village hall's managing trustees are responsible for the hall's running, finances, and activities. Custodian trustees are often a corporate body like a parish council. The custodian trustee holds the Title on behalf of the charity, so the managing trustees can change over time without needing to change the Title deeds.

Chair advised that at last night's meeting of the Kedington Community Association that she attended, the consensus was they would like an informal agreement.

Following a discussion amongst the Councillors it was agreed to draft a document for agreement between the Parish Council and the Kedington Community Association detailing what each is responsible for in terms of the Parish Council's occupation of the office and meeting room.

Clerk

Clerk advised that during the process of considering a draft lease, an agreement was made to pay £360.00 to the Kedington Community Association per year for a proportion of the consumables and services etc. This amount is in this current year's budget, currently unspent, and was unspent from the previous year's budget also.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Brooker and seconded by Cllr Potter to pay £720.00 to the Kedington Community Association for this year's and last year's consumables and services etc. The resolution was unanimously agreed.

Clerk

Clerk advised this can be paid in accordance with the Local Government Act 1972 s.111.

### **8.3 Leasing the land owned by Kedington Parish Council that runs between Silver Street and Silver Street Park update.**

Clerk advised that he met with the prospective buyers at Oakdene earlier today. They would like to continue leasing the land but with some amendments to the current lease.

Clerk advised he has also received an email from solicitors representing the son of the previous occupants advising they intend to Serve Notice to Terminate the Lease.

Following a discussion amongst Councillors a resolution was put forward by Cllr Naylor and seconded by Cllr Standeven to seek legal advice regarding these matters. The resolution was unanimously agreed.

Clerk

Clerk reminded Councillors that the previous occupants had paid in advance for the lease. He advised they are currently £9.00 in credit.

Following a discussion amongst Councillors a resolution was put forward by Cllr Kilpatrick and seconded by Cllr Naylor to pay £9.00 to the solicitors representing the son of the previous occupants. The resolution was unanimously agreed.

Clerk

Clerk advised this can be paid in accordance with the Local Government Act 1972 s.111.

#### 8.4 Community Governance Review discuss response.

Clerk advised that his understanding of this Review is that it will consider the following aspects of community governance arrangements:-

- the names and styles of any existing parish council
- the number of councillors to be elected to any existing parish council
- any grouping arrangements or mergers
- the warding arrangements of any existing parish council, the name of wards and the number of councillors to be elected for any such ward.”

Following a discussion amongst Councillors it was agreed to take no further action.

#### 8.5 Review and adopt the Non-Financial Risk Assessment.

Clerk confirmed this proposed Risk Assessment was emailed to Councillors on 7<sup>th</sup> November 2025.

Clerk confirmed it is the same as the previous version with just the dates updated.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Willett to adopt this Non-Financial Risk Assessment. The resolution was unanimously agreed.

Clerk

### 9. Play Equipment.

#### 9.1 Receive monthly play park inspection reports and agree any necessary action.

Discuss reports received on 17<sup>th</sup> October 2025 after the last meeting and forwarded to Councillors on 20<sup>th</sup> October 2025 and again on 7<sup>th</sup> November. These relate to inspections carried out on 1<sup>st</sup> October 2025. More recent reports haven't been received but to bear in mind this meeting has been brought forward one week.

Cllr Willett highlighted that the cable runway had a moderate risk in that the swing seat is reported to be stopping less than two metres from the supporting legs but it wasn't clear which ones. Following a discussion amongst Councillors it was agreed that Cllr Willett would investigate this and update the Clerk.

Cllr Willett

Cllr Potter highlighted there was some graffiti mentioned that resembles a swastika on the noughts and crosses game. Following a discussion amongst Councillors it was agreed that Cllr Potter would attempt to clean this off.

Cllr Potter

Cllr Wheeler highlighted that the yellow self-closing gate into the enclosed play area is reported as closing too quickly; in less than four seconds. Following a discussion amongst Councillors it was agreed that Cllr Wheeler would investigate this.

Cllr Wheeler

### 10. Environmental/Grounds Maintenance matters.

Clerk advised there are none.

### 11. Highway/Footpath/Street Furniture matters.

#### 11.1 Installing a bus shelter at the entrance to Westward Deals from West End Lane update.

Clerk advised that at the last meeting it was agreed he was to contact Mr Kemp, the Transport Development Manager, to see if a bus shelter could be placed in the area behind the existing bus stop. Clerk did so and asked Mr Kemp if, rather than a full work request being submitted to Highways, could advice be sought from them in the first instance as to what they think.

Mr Kemp has asked Highways and they have replied as follows, "looking at the current situation and the potential if the stop was moved slightly along the road, to create the raised

kerbs and hard standing, I can't see that it would create too much of a problem, over and above what is already experienced. If it had been a new stop, then yes we would want it away from the junction, but this is not new and has an existing location."

Mr Kemp then comments "I'm assuming from this that provided the existing path was extended far enough to install the kerbs and crossing point then it wouldn't be an issue with it being done this close to the junction based on the fact it is an existing stop. The decision (the) Parish Council will need to make is whether you just go for the hardstand and allow passengers to board the bus using the existing footway as they do now, or extend the footway slightly to allow for the kerbing?"

Clerk advised he received this information after he left work today but he believes it means that Highways would be happy for the existing bus stop and the one on the opposite side of the road to each have a raised kerb installed and for a shelter to be installed behind the bus stop on the junction.

Following a discussion amongst Councillors it was agreed that the Clerk should contact Mr Kemp, confirm his understanding of the situation and find out what the next step in the process is and hopefully start submitting an application.

Clerk

## **12. Outstanding estimates awaited or work ordered.**

Clerk advised there are none.

## **13. Any other reports and on-going matters.**

### **13.1 Housing Needs Survey update and discuss meeting with Nick Timothy MP.**

Chair advised that immediately prior to this meeting the Councillors had an input from Sue Downs from Community Action Suffolk regarding the process for conducting a Housing Needs Survey.

Following a discussion amongst Councillors, including Cllrs Roach and Clarke, a resolution was put forward by Cllr Naylor and seconded by Cllr Brooker to continue the process for conducting a Housing Needs Survey. The resolution was not agreed by a majority of 4-3.

A resolution was then put forward by Cllr Standeven and seconded by Cllr Willett to engage with Lavenham Parish Council and Moulton Parish Council who have both conducted a Housing Needs Survey. The resolution was not agreed by a majority of 5-2.

A resolution was then put forward by Cllr Kilpatrick and seconded by Cllr Wheeler to not conduct a Housing Needs Survey. The resolution was not agreed by a majority of 5-2.

A resolution was then put forward by Cllr Willett and seconded by Cllr Standeven to discuss this again in six months' time. The resolution was agreed by a majority of 4-3.

Clerk

## **During the discussion Cllr Rushbrook arrived and joined the meeting.**

### **At 2051 hrs Cllr Standeven left the meeting.**

Cllr Rushbrook advised that regarding the housing development at the junction of Hall Road and Mill Road and concerns regarding the delivery of affordable housing relating to the developers EHA Group. She has been in contact with Kim Langley, the West Suffolk Council Housing Enabling and Strategy Officer, who has in turn been in contact with EHA Group regarding finding a Registered Provider for the affordable housing and she will continue to chase them.

### **At 2054 hrs Cllr Roach left the meeting.**

Chair advised that she has been in contact with Nick Timothy MP regarding this and the associated obligations under the Section 106 agreement. Mr Timothy has advised he is happy to make representations on this issue and also do what he can to ensure EHA Group is living

up to its Section 106 obligations. Mr Timothy has also advised he'd be glad to discuss these matters in more detail at one of his surgery appointments in Haverhill.

Cllr Potter advised he has spoken to Mr Timothy and he would be happy to also discuss with the Councillors the issues around the junction of the A143 and the B1061, the issues at the Essex Waste Ltd. site on the B1061 near to this junction and local government reorganisation. Unfortunately, Mr Timothy is only available on Fridays as he is in Westminster from Monday to Thursday. Cllr Potter will arrange a meeting with Mr Timothy.

Cllr Potter

**14. Housing/Planning.**

**14.1 Planning applications for discussion at meeting.**

Clerk advised there are none.

**14.2 Planning applications observations conveyed by the Parish Council.**

**a. DC/25/1544/HH - 18 Dane Close, Kedington – Householder planning application - single storey front extension (following demolition of existing porch).**

Clerk advised that no objections to this application were submitted on 20<sup>th</sup> October 2025.

**14.3 Planning applications decisions received from the District Council.**

Clerk advised there are none.

**15. Date and location of next Parish Council meeting.**

Clerk advised the next Parish Council meeting will be held on Tuesday 16<sup>th</sup> December 2025 at 7pm in the Parish Council Office Meeting Room.

The meeting closed at 9:10 p.m.

Signed ..... A E Naylor ..... Date.....16<sup>th</sup> December 2025.....

# ANNEX 1

7 November 2025 (2025-2026)

## Kedington Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

<b>A</b>	<b>Bank Reconciliation at 07/11/2025</b>		
	Cash in Hand 01/04/2025		95,353.81
	<b>ADD</b> Receipts 01/04/2025 - 07/11/2025		82,979.49
			178,333.30
	<b>SUBTRACT</b> Payments 01/04/2025 - 07/11/2025		58,207.78
	<b>Cash in Hand 07/11/2025</b> (per Cash Book)		<b>120,125.54</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 07/11/2025	0.00	
	Natwest Bank - Kedington Parish 07/11/2025	85,718.72	
	Barclays - Kedington Parish Council 07/11/2025	34,408.82	
			<b>120,125.54</b>
	Less unrepresented payments		120,125.54
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>120,125.54</b>
	<b>A = B Checks out OK</b>		

**Kedington Parish Council**  
**PAYMENTS & RECEIPTS LIST**

7 November 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
77	TV Licence	21/10/2025	KPC 131-05 14-10-25	Barclays - Kedington		Payment - TV licence	TV Licensing	Z	-174.50		-174.50
78	Clerks and Councilor Training	21/10/2025	KPC 131-05 14-10-25	Barclays - Kedington		Payment - SALC Training	Suffolk Association of Local	S	-66.00	-13.20	-79.20
79	Grants - Sec 137	21/10/2025	KPC 131-05 14-10-25	Barclays - Kedington		Payment - Grant	Haverhill Santa	E	-250.00		-250.00
80	Poppy Appeal - Sec 138B	21/10/2025	KPC 131-05 14-10-25	Barclays - Kedington		Payment - Donation	Poppy Appeal	E	-100.00		-100.00
81	Subscription	24/10/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Subscription	Suffolk Local History Counc	Z	-15.00		-15.00
84	Stationery	24/10/2025	KPC 131-06 11-11-25	Barclays - Kedington		Payment - Refund	John Boxall Clerk	S	-19.32	-3.86	-23.18
83	Stationery	24/10/2025	KPC 131-06 11-11-25	Barclays - Kedington		Payment - Refund	John Boxall Clerk	S	-65.75	-13.15	-78.90
82	Office Cleaning	24/10/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Office cleaning	Ana Lopes	Z	-18.00		-18.00
85	Electricity	27/10/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Electricity	Kedington Community Assc	L	-149.86	-7.49	-157.35
86	Dropbox	28/10/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Dropbox yearly subs	John Boxall Clerk	S	-79.90	-15.98	-95.88
87	Clerk Salary	31/10/2025	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/T	Payment - Wages John Boxall	John Boxall Clerk	Z	-2,266.16		-2,266.16
88	Village Cleaner Salary	31/10/2025	KPC 130-07 17-12-24 & KPC	Barclays - Kedington	Routine Payment/T	Payment - Wages Dennis Brow	Dennis Brownlow Village Cl	Z	-156.36		-156.36
89	Telephone and Broadband	31/10/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Telephone and Broa	Onecom Ltd	S	-65.31	-13.06	-78.37
9	Donations	03/11/2025	KPC 131-05 14-10-25	Barclays - Kedington		Receipt - Donation	West Suffolk Council	Z	260.00		260.00
90	Grounds, Contract A (Inc Churc	03/11/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) Ll	S	-742.56	-148.51	-891.07
90	Grounds, Contract B (Old Sch F	03/11/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) Ll	S	-75.86	-15.17	-91.03
90	Grounds, Contract E (Great Ma	03/11/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) Ll	S	-121.38	-24.28	-145.66
90	Grounds, Contract D (Calford G	03/11/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) Ll	S	-45.52	-9.10	-54.62
91	Grounds - Strimming	03/11/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Strimming	M D Landscapes (Anglia) Ll	S	-336.00	-67.20	-403.20
<b>Total</b>									<b>-4,487.48</b>	<b>-331.00</b>	<b>-4,818.48</b>

**Kedington Parish Council**  
**Net Position by Cost Centre and Code**

7 November 2025 (2025-2026)

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7	Clerks Expenses	46.00			50.00	26.10	69.90
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councilor Trail	820.00			1.00	66.00	755.00
10	Insurance	328.44			1,400.00	1,543.33	185.11
11	Scribe Accountants Softw				561.60	561.60	
16	Website	10.00			110.00	120.00	
38	Subscription	-9.83			690.00	685.66	-5.49
50	Dropbox	0.10			80.00	79.90	0.20
54	Audit				680.00	680.00	
55	Electricity	520.92			50.00	149.86	421.06
56	Telephone and Broadband	-79.04			750.00	454.47	216.49
58	Stationery	-107.42			175.00	282.02	-214.44
60	Email	-42.53			185.00		142.47
61	Office Cleaning	77.00			200.00	126.00	151.00
67	Shared office costs with K	360.00			360.00		720.00
72	TV Licence				174.50	174.50	
73	Portable Appliance Testing	30.00			150.00		180.00
		<b>£2,003.84</b>			<b>6,818.10</b>	<b>£4,949.44</b>	<b>2,672.30</b>

Asset Register

<u>Asset Register</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

<u>Earmarked Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		<b>£12,886.99</b>		<b>£8,102.10</b>			<b>20,988.09</b>

General Parish Requirements

<u>General Parish Requirements</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	1,783.88	6,330.03
59	Mole Control				600.00	980.00	-380.00
		<b>£2,319.02</b>		<b>£3,994.89</b>	<b>2,400.00</b>	<b>£2,763.88</b>	<b>6,960.03</b>

General Reserves

<u>General Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
45	Reserve	72,830.73		-6,102.10			64,728.63
		<b>£72,830.73</b>		<b>£-6,102.10</b>			<b>64,728.63</b>

Grants and Donations

<u>Grants and Donations</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
36	Grants - Sec 137	1,855.00		-450.00	5,000.00	3,150.00	3,255.00
51	Poppy Appeal - Sec 138B				100.00	100.00	
74	Donations			1,954.60		1,550.50	404.10
		<b>£1,855.00</b>		<b>£1,504.60</b>	<b>5,100.00</b>	<b>£4,800.50</b>	<b>3,659.10</b>

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [ ] Scribe

7 November 2025 (2025-2026)

**Kedington Parish Council  
Net Position by Cost Centre and Code**

**Cost Centre Name**

<b>HMRC VAT</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
44	Reclaimed VAT						

<b>PRECEPT</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
43	Precept						
				77,032.00			77,032.00
				<b>£77,032.00</b>			<b>77,032.00</b>

<b>Salary</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
1	Clerk Salary	-44.49			33,400.00	22,417.51	10,938.00
3	Village Cleaner Salary	113.32			2,300.00	1,538.32	875.00
4	National Insurance Contrib	132.65			4,300.00	3,253.92	1,178.73
		<b>£201.48</b>			<b>40,000.00</b>	<b>£27,209.76</b>	<b>12,991.73</b>

<b>Village Maintenance</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
20	Grounds, Contract A (Inc C				8,910.72	5,197.92	3,712.80
21	Grounds, Contract B (Old I	0.03			910.35	531.02	379.36
22	Grounds, Contract E (Gret				1,456.56	849.66	606.90
23	Grounds, Contract D (Calf	0.49			546.21	318.64	228.06
25	Grounds - Extras	-115.00			500.00	64.00	321.00
26	Grounds - Strimming	-168.00			2,688.00	2,688.00	-168.00
28	Equipment New				1,400.00	2,237.38	-837.38
30	Contingencies / Sundries	-184.35			500.00	40.20	275.45
31	Recreation Equipment	3,994.89		-3,994.89		94.00	-94.00
32	War Memorial	200.00					200.00
33	Tree Maintenance	2,150.00			1,000.00	180.00	2,970.00
35	Dog Bin Emptying	321.96			6,000.00	3,123.52	3,198.44
68	The Gut Peppercom Rent				1.00	1.00	
69	Office Extension Pepperco	1.00			1.00		2.00
		<b>£8,201.02</b>		<b>£-3,994.89</b>	<b>23,813.84</b>	<b>£16,326.34</b>	<b>10,794.83</b>

<b>NET TOTAL</b>		<b>£88,298.88</b>		<b>£78,698.80</b>	<b>77,031.84</b>	<b>£66,048.81</b>	<b>188,818.61</b>
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Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

**Kedington Parish Council  
Reserves Balance  
2025-2026**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
General Reserves	72,830.73			-8,102.10	64,728.63
<b>Total Capital</b>	<b>72,830.73</b>			<b>-8,102.10</b>	<b>64,728.63</b>
<b>Earmarked</b>					
Recreation Equipment	4,507.90			5,492.10	10,000.00
War Memorial	1,390.00			2,610.00	4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
<b>Total Earmarked</b>	<b>12,885.99</b>			<b>8,102.10</b>	<b>20,988.09</b>
<b>TOTAL RESERVE</b>	<b>85,716.72</b>				<b>85,716.72</b>
<b>GENERAL FUND</b>					<b>34,408.82</b>
<b>TOTAL FUNDS</b>					<b>120,125.54</b>