

**KPC 131-02
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17th JUNE 2025
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Ann Naylor (Chair)
Cllr Jeffery Potter (Vice-Chair)
Cllr Terry Wheeler
Cllr Lynda Woodward
Cllr Annette Brooker
Cllr Dean Willett

In attendance: John Boxall (Parish Clerk)

Also in attendance: Suffolk County Councillor David Roach, West Suffolk Councillors Karen Richardson and Nick Clarke and parishioners Mr Colin Jenkinson and Mrs Jeanette Kilpatrick.

1. Acknowledge agenda items of interest to members of the public present.

None declared.

2. Welcome and Apologies.

Chair welcomed everyone present.

Clerk advised that Cllr Standeven is unable to attend for work reasons and Cllr Woodley is unable to attend for personal reasons. Apologies were accepted by all Councillors present.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3rd party recordings. The Parish Council will audio record the meeting.

3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.

None declared.

4. Councillors who were present to agree as a true record the minutes of the Annual Meeting of Kedington Parish Council held on 20th May 2025.

Councillors confirmed that they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Potter and seconded by Cllr Brooker to agree the draft minutes of the Annual Meeting of Kedington Parish Council held on 20th May 2025 as a true record. The resolution was unanimously agreed.

Chair signed the minutes during the meeting.

5. Receive visitor's reports and reports from District and County Councillors.

Report from Cllr Roach received and emailed to Councillors earlier today (ANNEX 1).

Cllr Willett advised there is a rumour going around that the relief road won't now be opened until September 2025 and that one of the roundabouts is too small and is going to be made bigger. Cllr Roach advised, as per his report, that he has been told that the road is likely to be opened in early July and there will be a formal opening ceremony in September by the Lord Lieutenant Lady Clare. This may be where the confusion lies.

ACTION

ANNEX 1

Cllr Roach advised that it was once again a pleasure being at the Meadowlark at the weekend.

Cllr Richardson advised she has nothing further to report since last month but also advised it was once again a pleasure being at the Meadowlark.

Cllr Clarke spoke about the two new street licences that have come into force, one regarding having chairs and tables on the footpath/highway and one regarding serving food from food vans and the negative impact the cost of these licences is having on businesses, particularly in Clare. He advised it makes no difference if the land the food vans are on is privately owned or not.

6. Receive accounting statements and any other financial reports and agree any necessary action.

6.1 Review and agree accounting statements.

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report (ANNEX 2). The resolution was unanimously agreed.

ANNEX 2

6.2 External Audit submission.

Clerk advised that the Annual Governance and Accountability Return 2024/25 was submitted by email to PKF Littlejohn, the External Auditors, on 3rd June 2025.

Clerk advised that the following documents were those submitted to PKF Littlejohn:-

- Section 1 – Annual Governance Statement 2024-25
- Section 2 – Accounting Statements 2024-25
- Annual Internal Audit Report 2024-25
- Confirmation of the dates of the period for the exercise of public rights 2024-25
- Bank Reconciliation Summary @ 31-3-25
- Explanation of Variances 2024-25 and explanatory documents regarding receipts and payments variances.

All of these documents are available on the Parish Council website, except the “Confirmation” that states it should not be published on the website and the explanatory documents for the Explanation of Variances.

The Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return that includes notification of the right to inspect and make copies of the accounting records between 3rd June and 14th July 2025, was placed on the Parish Council’s website on 3rd June 2025 and the Parish notice boards on 5th June 2025.

The “Section 1” and the “Section 2” were also placed on the Parish notice boards on 5th June 2025.

6.3 Agree £20.20 refund payment to Councillor Naylor for her purchase of drinks and nibbles for the Annual Parish Meeting.

Clerk advised that on 13th May 2025 Cllr Naylor paid a total of £20.20 for coffee, tea, milk, nuts, biscuits, Twiglets and crisps for those that attended the Annual Parish Meeting later that evening.

Clerk advised this can be paid in accordance with Local Government Act 1972, s.111 and from the Contingencies / Sundries budget that has a balance of £295.65.

A resolution was put forward by Cllr Potter and seconded by Cllr Willett to refund the payment of £20.20 to Cllr Naylor. The resolution was unanimously agreed.

Clerk

6.4 Asset Register update.

Clerk reminded Councillors that at the 15th April 2025 meeting it was agreed to increase the entry of Litter bin x14 to Litter bin x15 to correspond with the number of litter bins recorded on both the Street Furniture Report and the location list, being 20 in total.

Clerk advised that having spent some time last week reviewing the Asset Register he has identified this 15th litter bin on it. It's recorded as "Wooden Round Timber Clad Litte" and so wasn't picked up when Clerk previously searched on "litter" or "bin".

Clerk suggests that the entry Litter bin x15 needs amending back to x14 at £3,080 reduced by the average £220 value. Clerk also suggests that the entry "Wooden Round Timber Clad Litte" is amended to "Litter bin – Wooden round timber clad" in order to be recorded alphabetically with the other litter bins, at the currently recorded value of £215.00.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Naylor to make these amendments to the Asset Register. The resolution was unanimously agreed.

Clerk

7. Grants.

7.1. Uptakes.

Clerk advised there are none

7.2. Applications.

a. Friendship Club.

Following a discussion amongst Councillors a resolution was put forward by Cllr Naylor and seconded by Cllr Wheeler to grant £250.00 to the Friendship Club. There were no other resolutions; unanimously agreed.

Clerk

8. Clerk's report.

8.1 Parish Council office lease update.

Clerk advised he sent another chasing email to Adept Property Lawyers on 9th June 2025 and as yet has had no reply.

Cllr Naylor advised that she understands from the Kedington Community Association meeting yesterday evening, that their solicitors and ours are talking to each other.

8.2 Review and adopt updated Model Standing Orders.

Clerk advised that the National Association of Local Councils (NALC) has updated the Model Standing Orders. We reviewed and adopted them last at the Annual meeting on 21st May 2024 and they are due for a full review in May 2026.

NALC advise that Standing Order 14 has been updated to better reflect Code of Conduct requirements and Standing Order 18 has been updated to comply with new procurement legislation and to ensure consistency with Financial Regulations.

Clerk advised that Standing Order 14 has had three of its four sections deleted leaving only one section that is in bold font. This means it contains legal and statutory requirements and it is recommended that councils adopt such sections without changing them or their meaning.

Clerk advised that Standing Order 18 has had one section amended and one section deleted. The amended section is 18.a.v that states "The Council shall consider and approve financial regulations drawn up by the Responsible Financial Officer, which shall include detailed arrangements in respect of the following.....whether contracts with an estimated value below [60,000] due to special circumstances are exempt from a tendering process or procurement exercise."

The "Drafting Notes" instructions on page 5 state "A model standing order that includes brackets like this '[]' provide alternative options for a council to choose from when determining standing orders."

Clerk advised that our current Standing Orders are the same except they have the value of £25,000.00. NALC have inserted £60,000.00 into the brackets and it's the Clerk's advice that Council follows NALC's suggested alternative.

Clerk also advised that the language in the document has also been changed to gender-neutral terms to align with NALC's policy and the Civility and Respect Project.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Woodward to adopt these updated Model Standing Orders by amending our current Standing Orders accordingly as above. There were no other resolutions; unanimously agreed.

Clerk

8.3 Consider how Martyn's Law might apply to Kedington Parish Council.

Clerk advised that the Terrorism (Protection of Premises) Act 2025 aka Martyn's Law is a significant piece of legislation to improve public safety that was granted Royal Assent on 3rd April 2025. As a result, Parish and Town Councils should consider how the law may apply to their venues, events, and facilities. Martyn's Law has a tiered approach based on venue capacity and key examples of council-managed spaces that may be affected include halls, parks, markets etc.

The Standard Tier is based on a capacity of 200 to 799, including staff, and requires basic security measures and staff training.

The types of venues that Kedington Parish Council manages that may be affected include:-

- Parks and open spaces including areas used for festivals, fairs, and other large-scale outdoor events.
- Sports and leisure facilities such as playing fields, sports halls, and public gyms.
- Public squares and local landmarks used for celebrations, vigils, and public gatherings.

Clerk advised that the only venue the Parish Council may have to consider is the Remembrance Day Parade it organises as this is likely to have 200 or more persons attending.

Following a discussion amongst Councillors it was agreed the Clerk should liaise with Haverhill Town Council and Clare Town Council with regards to adding to the current risk assessment for the Remembrance Day Parade.

Clerk

8.4 Remote and hybrid Council meetings update.

Clerk advised Councillors that the government has backed a proposal to reintroduce remote and hybrid council meetings. This will give Parish and Town Councils the freedom to decide how and when to meet, reflecting the sector's call for flexibility and resilience in the post-pandemic world. The government's consultation, which received 5,844 responses, the vast majority coming from the 3,327 parish and town councils, revealed overwhelming support for remote meeting options. The development marks a significant step forward in modernising local governance and ensuring that Parish and Town Councils can operate effectively and inclusively in the digital age.

9 Play Equipment.

9.1 Receive monthly play park inspection reports and agree any necessary action.

Chair confirmed that Councillors had received the reports that relate to inspections carried out on 4th June 2025.

All findings are low or very low risk and it was agreed that no further action is therefore necessary.

10. Environmental/Grounds Maintenance matters.

10.1 Disposal of garden waste onto the Cut at the rear of properties on School Road update.

Clerk advised that an email was sent to Mr Thorp on Thursday 12th June 2025, following Cllr Wheeler's return from holiday, offering him the opportunity to have an informal meeting with Councillors as agreed at the previous meeting. The email was cc'd to all Councillors (ANNEX 3). To date there has been no response from Mr Thorp.

ANNEX 3

11. Highway/Footpath/Street Furniture matters.

11.1 Placing lighting along the Silver Street Park footpath update.

Clerk advised he sent an email to Suffolk County Council asking if a street light could be added to the electricity pole that's in the middle of the two that already have a street light on them. The reply he received stated "Unfortunately, UKPN (UK Power Networks) no longer allows for any councils to install additional street lights on their assets, they only allow for existing lights to be maintained or replaced. If a new light is required around the location given, then the Parish Council will need to allow for a new lighting column etc. located in a suitable position in either District / Parish Council owned land or adopted highway."

Clerk has asked for a rough idea of how much it might cost for a new street light and to connect it to a suitable power supply. He awaits their reply.

11.2 Wooden picnic benches in Old School Field update.

Clerk advised he has been in contact with Shawn Winters and he has quoted £25.00 per hour to strip the benches back to their original wood and oil them. Shawn thinks it will take about 6 hrs to do each bench as he needs to strip the paint off, wash the chemical off then dry them before oiling them up. If he can get them out of the ground he will take them away one at a time.

Shawn is aware he can obtain supplies from Huws Gray on the Parish Council's account.

Clerk advised this can be paid in accordance with Open Spaces Act 1906 ss.9 and 10 and from the Asset Maintenance budget that has a balance of £7,813.91.

Following a discussion amongst Councillors a resolution was put forward by Cllr Brooker and seconded by Cllr Naylor to accept Shawn Winters' quote. The resolution was agreed by a majority of 4-2.

Clerk

11.3 Installing a bus shelter at the entrance to Westward Deals from West End Lane update.

Clerk advised that he's been back in touch with Simon Barnett, the Integrated Transport & Enhanced Partnership Manager and Robert Kemp, the Transport Development Manager.

Robert has advised that a bus shelter could be installed either on the footpath or on the grass verge.

He advised however, that it doesn't look like there's enough space on the current footpath unless a shelter with no sides was installed, but this would be set back from the road so passengers would then have to walk the short distance to the bus.

He advised a shelter on the grass area would need an area of hardstanding to sit the shelter on.

He advised the hardstanding could be installed by their Highways team and a shelter would be installed by their approved supplier, Shelter Solutions.

Clerk advised he has asked for an idea of cost but as yet hasn't had a reply.

11.4 Replacing one of the wooden posts on the grass area between Dash End Lane and Hall Road update.

Cllr Wheeler advised that two of the wooden posts need replacing as a second is rotten and lifted straight out of the ground. His suggestion is to replace them both and monitor the

others. They measure roughly 900mm x 100mm x 100mm and are green oak with four way weathered tops that will last about 15-20 years. A cheaper option would be treated fence posts that will last about 10 years.

Following a discussion amongst Councillors Cllr Wheeler suggested obtaining quotes from Bradnams Timber Merchants for both options and this was agreed.

Clerk

11.5 Discuss a quote to undertake work required in accordance with Cllr Wheeler's Street Furniture Report 2025.

Clerk advised that in his Street Furniture Report 2025, presented to the Council at the meeting on 18th March 2025, Cllr Wheeler advised the following work was required.

- The brick plinth in which the village sign is sited at the junction of Silver Street and Rectory Road is in need of some repair to the brickwork and mortar.
- The bench at the junction of Dash End and Hundon Road needs treating.
- The two green metal benches on the Watermill Meadow may be in need of some rubbing down and repainting.
- The bandstand/gazebo in Silver Street Park needs some work on most if not all, of its main support posts. There's rust at the bottom of them that needs rubbing down and repainting. In addition, there's other various areas that need touching up.
- The youth shelter on the Meadow has previously had some repairs made to its roof. Some of the wood panels were replaced but not painted and they need painting to match in with the rest of the roof.

In addition, the static goal on the Meadow needs moving to its other position. However, Luke from MD Landscapes has previously advised the Clerk that before it can be moved the sockets that the goal posts will then be sited in need lowering so they are not proud of ground level as in the past the mower blades have hit them. It may also mean the same for the sockets that the goal is currently sited in.

Clerk advised that Mr Clive Rose from the parish has quoted to undertake the work as follows.

- £180.00 to move the static goal and lower the two sets of sockets as necessary.
- £150.00 to treat the bench at Dash End; a light sand and repaint. Clerk to confirm to paint the same colour as it is or as near as possible.
- £50.00 to paint the youth shelter roof panels as required. Clerk to confirm to paint the same colour as it is. Cllr Wheeler advised it is black.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to accept these quotes. There were no other resolutions; unanimously agreed.

Clerk

With regards to the plinth, Mr Rose hasn't quoted and queried if it was cosmetic or structural for the oak post on which the village sign is mounted. Cllr Wheeler advised it is structural. Clerk will advise Mr Rose of this and ask him for a quote.

Clerk

With regards to the two benches on Watermill Meadow, Mr Rose hasn't quoted and queried that they may just be in need of a good clean. Clerk will ask Mr Rose for a quote to do the work/cleaning as required.

Clerk

With regards to the bandstand, Mr Rose hasn't quoted and his main concern is colour matching the paint. He can do the work and he advises the posts need a sand and painting to two foot above ground, the roof is in need of repair and allowing water in and other areas

of rust can be seen. Chair advised that somewhere in the office we have samples of the paint originally used, they are Pantone colours for the green and (pillar box) red used. Chair further advised that it may have been Helions Forge who supplied the paint. Clerk to identify the paint and ask Mr Rose for a quote to do the work as required.

12. Outstanding estimates awaited or work ordered.

12.1 Old School Field swing seats and cable runway service update.

Clerk advised that on 3rd June 2025 he emailed Playquip (below) to let them know that their quote had been accepted. Playquip will contact the Clerk to arrange a day for the work to be carried out.

12.2 Repair of the Parish Council's Centenary plaque update.

Clerk Advised that he spoke to Etienne at Artisteel on Thursday 5th June 2025, he'd been away. Arrangements to be made for collection or delivery of the plaque to him.

13. Any other reports (on-going matters).

13.1 Remembrance Day Parade Sunday 9th November 2025 update.

Clerk advised that the Special Events Order Application and an Operational Plan for Sunday 9th November 2025 were submitted to Suffolk County Council on 12th June 2025 and receipt was confirmed on 16th June 2025. Clerk will inform the Police and the Fire Service once the application has been granted. A risk assessment has also been completed.

The road closure is organised by Suffolk County Council, hopefully free of charge again.

The Clerk will ensure that the Parish Council is covered for this event by its Employer's and Public Liability Insurance when it renews on 1st October 2025, as it is an event being organised by, or on behalf of the Parish Council.

Cllr Wheeler will be the Parade Coordinator and Kirk Pearson from the Royal British Legion will be the Parade Marshall.

13.2 Children's Sports and Wellbeing Day update.

Clerk advised that all places should be filled. Closing date to apply is Monday 23rd June 2025 and places will be confirmed the following day Tuesday 24th June 2025.

Cllr Willett and parishioner Mr Russell Cannon have kindly offered to sponsor an ice cream van to attend on the day.

13.3 Volume and speed of vehicles travelling through Calford Green update.

Chair advised that she has had an email from the Camera Safety Team. Their risk assessment has been completed. The only thing that needs resolving first is that one of the 30mph limit signs is faded and needs replacing by Highways.

With regards to the Community Speed Watch scheme, Chair advised she's emailed Mrs Sue Davies-Scourfield asking for an update but has had no reply as yet.

14. Housing/Planning.

14.1 Planning applications for discussion at meeting.

Clerk advised there were none.

14.2 Planning applications observations conveyed by the Parish Council.

Clerk advised there were none.

14.3 Planning applications decisions received from the District Council.

- a. DC/25/0073/HH - Sunnycroft, Mill Road, Kedington - Householder planning application - a. removal of door and replacement glass fronted two storey porch to front of dwelling b. alterations to doors and windows on all elevations c. two storey

**extension to side of dwelling d. raise roof of annex to make into habitable space e.
roof lights to annex f. replacement roof to dwelling**

Clerk advised that this application was approved on 3rd June 2025.

15. Date and location of next Parish Council meeting.

Clerk advised the next Parish Council meeting will be held on Tuesday 15th July 2025 at 7pm in the Parish Council Office Meeting Room.

The meeting closed at 8:08 p.m.

A E Naylor

Signed Date.....15th July 2025.....

ANNEX 1

Report for KPC

A143 Roadworks.

These are due to be ongoing until September. Please let me know if Kedington has increased rat runs to avoid any delays these cause and I will take up with Highways.

Anaerobic Digester.

This comes to county planning on Thursday. I am sitting on the planning committee to make the decision. As you are aware there have been a large numbers of objections to the proposals for the site by the Epicentre. The planning officers have recommended refusal on many grounds around policy, highways, landscape etc.

Haverhill Relief Road.

I have been told that the road is likely to be opened in early July, so not long now. There will be a formal opening ceremony in September by the Lord Lieutenant Lady Clare, I don't have the exact date yet.

Unitary/Devolution.

Work will continue on proposals to scrap Suffolk's six councils and replace them with a new, single, fit for purpose, authority delivering all public services - after the Government encouraged further work on the plan.

The proposal, which independent analysis by accounting firm PwC shows would save over £104 million in just five years and £26 million a year thereafter, has been reviewed by the Government. The money saved could be reinvested in vital public services. Ministers have urged the proposal to be developed further ahead of the final plan being signed off in September 2025.

There is a survey available online at : www.onesuffolkcouncil.co.uk/residents-survey or by emailing devolution@suffolk.gov.uk it's also available in the library.

All our Suffolk councils will submit proposals to government on which option they prefer. We expect a ministerial decision in the early part of next year.

Mayoral elections will take place next year in May. We do not know if there will be elections for the new set up in May as well but we suspect not due to the work required to form a new authority. If there is another delay, we will know in February as the government will have to lay a statutory instrument to delay the election for another year.

Trading Standards.

A Haverhill man, who traded as John's Menswear, sold fake designer goods that included the brands Calvin Klein, Ralph Lauren, Gant, Tommy Hilfiger, Fred Perry and Lacoste. Cooper pleaded guilty at an earlier hearing in January 2024 at Cambridge Crown Court to five offences under the Trade Marks Act 1994.

At a hearing at Cambridge Crown Court yesterday, the Court sentenced him to 9 months in prison, suspended for 12 months. He was also ordered to complete 75 hours of unpaid work.

An investigation was launched by Trading Standards following the seizure of 768 clothing items from a stall at Bury St Edmunds market in August 2023. The clothing included shirts, t-shirts, polo shirts, shorts, underwear and hats, with an estimated street value of £21,171.16. The equivalent retail value of the seized goods if they were genuine items is estimated at £61,589.81.

Covert test purchases of clothing were carried out on the stall which were confirmed to be counterfeit, which resulted in a raid on 9 August 2023.

Further investigations found advertising the fake goods from a Facebook Group.

Suffolk Community Awards

The Suffolk Community Awards 2025 will recognise and celebrate all those who have improved the quality of life for communities across Suffolk.

The Suffolk Community Awards, now in its sixth year, is brought together by Community Action Suffolk, Suffolk County Council and Suffolk Association of Local Councils.

This year's award ceremony is set to be another prestigious, heart-warming event showcasing the excellent work and achievements of individuals and groups across Suffolk, being recognised by 18 awards, including a new entry which will recognise one local councils' response to climate change.

Other award categories range from youth participation and young person of the year to community building, contribution to volunteering, most active communities and council, councillor, young councillor and clerk of the year.

Nominations are now open and must be made by **Sunday 13 July** at www.suffolkcommunityawards.co.uk

Once received, all nominations are carefully considered and judged by an expert panel before being announced at the award ceremony which will take place on Tuesday 23 September from the Museum of Food in Stowmarket. The event will be hosted by former BBC Radio Suffolk breakfast presenter, Mark Murphy MBE.

This Saturday also marks Suffolk Day with the celebrations being hosted by Lowestoft which I will be attending with my new hat of Vice Chairman of Suffolk County Council. I was elected to the role by full council members on 22nd May a huge honour to have been chosen.

Regards
David

ANNEX 2

13 June 2025 (2025-2026)

Kedington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 13/06/2025		
	Cash in Hand 01/04/2025		95,353.81
	ADD Receipts 01/04/2025 - 13/06/2025		79,031.54
			174,385.35
	SUBTRACT Payments 01/04/2025 - 13/06/2025		16,145.00
A	Cash in Hand 13/06/2025 (per Cash Book)		158,240.35
	Cash in hand per Bank Statements		
	Petty Cash 13/06/2025	0.00	
	Natwest Bank - Kedington Parish 13/06/2025	85,716.72	
	Barclays - Kedington Parish Council 13/06/2025	72,523.63	
			158,240.35
	Less unrepresented payments		
			158,240.35
	Plus unrepresented receipts		
B	Adjusted Bank Balance		158,240.35
	A = B Checks out OK		

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

13 June 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
17	Office Cleaning	20/05/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Office cleaning	Ana Lopes	Z	-18.00		-18.00
18	Contingencies / Sundries	27/05/2025	KPC 130-11 15-4-25	Barclays - Kedington		Payment - Royal British Legion	Royal British Legion	Z	-20.00		-20.00
19	Audit	29/05/2025	KPC 130-06 19-11-24	Barclays - Kedington		Payment - Internal Auditor	Trevor Brown	E	-365.00		-365.00
21	Clerk Salary	30/05/2025	KPC 130-08 21-1-25 & KPC 1	Barclays - Kedington	Routine Payment/T	Payment - Wages John Boxall	John Boxall Clerk	Z	-2,148.26		-2,148.26
22	Village Cleaner Salary	30/05/2025	KPC 130-07 17-12-24 & KPC	Barclays - Kedington	Routine Payment/T	Payment - Wages Dennis Brow	Dennis Brownlow Village Cl	Z	-156.36		-156.36
20	Telephone and Broadband	30/05/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Telephone and Broa	Onecom Ltd	S	-64.86	-12.97	-77.83
23	Grounds, Contract B (Old Sch F	02/06/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-75.86	-15.17	-91.03
23	Grounds, Contract A (Inc Churc	02/06/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-742.56	-148.51	-891.07
23	Grounds, Contract E (Great Ma	02/06/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-121.38	-24.28	-145.66
23	Grounds, Contract D (Calford G	02/06/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Grass cutting	M D Landscapes (Anglia) U	S	-45.52	-9.10	-54.62
24	Grounds - Strimming	02/06/2025	KPC 130-08 21-1-25	Barclays - Kedington	Routine Payment/T	Payment - Strimming	M D Landscapes (Anglia) U	S	-336.00	-67.20	-403.20
Total									-4,093.80	-277.23	-4,371.03

13 June 2025 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
7	Clerks Expenses	46.00			50.00		96.00
8	Councillors Expenses	50.00			1.00		51.00
9	Clerks and Councilor Trail	820.00			1.00		821.00
10	Insurance	328.44			1,400.00		1,728.44
11	Scribe Accountants Softw				561.60	561.60	
16	Website	10.00			110.00		120.00
38	Subscription	-9.83			690.00	670.66	9.51
50	Dropbox	0.10			80.00		80.10
54	Audit				680.00	365.00	315.00
55	Electricity	520.92			50.00		570.92
56	Telephone and Broadband	-79.04			750.00	129.72	541.24
58	Stationery	-107.42			175.00	196.95	-129.37
60	Email	-42.53			185.00		142.47
61	Office Cleaning	77.00			200.00	36.00	241.00
67	Shared office costs with K	360.00			360.00		720.00
72	TV Licence				174.50		174.50
73	Portable Appliance Testing	30.00			150.00		180.00
		£2,003.84			6,818.10	£1,868.83	6,881.81

Asset Register

Asset Register		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

Earmarked Reserves		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
48	War Memorial	1,390.00		2,610.00			4,000.00
49	Recreation Equipment	4,507.90		5,492.10			10,000.00
63	Legal Fees	3,770.00					3,770.00
64	Training	300.00					300.00
71	Elections	2,918.09					2,918.09
		£12,886.89		£8,102.10			20,988.99

General Parish Requirements

General Parish Requirements		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
46	Asset Maintenance	2,319.02		3,994.89	1,800.00	300.00	7,813.91
59	Mole Control				600.00	980.00	-380.00
		£2,319.02		£3,994.89	2,400.00	£1,280.00	7,433.91

General Reserves

General Reserves		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
45	Reserve	72,830.73		-8,102.10			64,728.63
		£72,830.73		£-8,102.10			64,728.63

Grants and Donations

Grants and Donations		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
36	Grants - Sec 137	1,855.00		-450.00	5,000.00	1,100.00	5,305.00
51	Poppy Appeal - Sec 138B				100.00		100.00
74	Donations			830.00		380.00	450.00
		£1,855.00		£880.00	5,100.00	£1,480.00	6,865.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

13 June 2025 (2025-2026)

Kedington Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

HMRC VAT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	44 Reclaimed VAT						
<hr/>							
PRECEPT		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	43 Precept		77,032.00				77,032.00
			£77,032.00				77,032.00
<hr/>							
Salary		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	1 Clerk Salary	-44.49		33,400.00	6,618.87		26,736.64
	3 Village Cleaner Salary	113.32		2,300.00	422.52		1,990.80
	4 National Insurance Contrib	132.65		4,300.00	954.87		3,477.78
		£201.48		40,000.00	£7,986.26		32,206.22
<hr/>							
Village Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	20 Grounds, Contract A (Inc C			8,910.72	1,485.12		7,425.60
	21 Grounds, Contract B (Old I	0.03		910.35	151.72		759.66
	22 Grounds, Contract E (Gret			1,456.56	242.76		1,213.80
	23 Grounds, Contract D (Calf	0.49		546.21	91.04		455.66
	25 Grounds - Extras	-115.00		500.00			385.00
	26 Grounds - Strimming	-168.00		2,688.00	672.00		1,848.00
	28 Equipment New			1,400.00			1,400.00
	30 Contingencies / Sundries	-184.35		500.00	20.00		295.65
	31 Recreation Equipment	3,994.89	-3,994.89				200.00
	32 War Memorial	200.00					200.00
	33 Tree Maintenance	2,150.00		1,000.00			3,150.00
	35 Dog Bin Emptying	321.96		6,000.00			6,321.96
	68 The Cut Peppercorn Rent			1.00			1.00
	69 Office Extension Pepperc	1.00		1.00			2.00
		£8,201.02	£-3,894.89	23,913.84	£2,682.84		23,467.33
<hr/>							
NET TOTAL		£88,286.88	£77,412.00	77,031.84	£16,378.83		237,361.89

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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13 June 2025 (2025-2026)

**Kedington Parish Council
Reserves Balance
2025-2026**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
General Reserves	72,830.73			-8,102.10	64,728.63
Total Capital	72,830.73			-8,102.10	64,728.63
Earmarked					
Recreation Equipment	4,507.90			5,492.10	10,000.00
War Memorial	1,390.00			2,610.00	4,000.00
Legal Fees	3,770.00				3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
Total Earmarked	12,885.99			8,102.10	20,988.09
TOTAL RESERVE	85,716.72				85,716.72
GENERAL FUND					72,523.63
TOTAL FUNDS					158,240.35

ANNEX 3

Good afternoon Mr Thorp,

Thank you for your email dated 5th May 2025 and for the opportunity to respond to the concerns you raise.

It is important to reiterate that in accordance with the Open Spaces Act 1906 the Parish Council must act diligently for all of the land it owns and/or maintains.

You will also be aware that fly tipping is an offence, in accordance with the Environmental Protection Act 1990, and the Parish Council has a responsibility to address this when it is seen or reported.

Following previous communications about this matter where it was agreed that the fly tipping near your properties would stop, it became apparent to the Parish Council that more garden waste had been deposited and this was discussed in our meeting of 15th April 2025. The Parish Council agreed to alert neighbours of the situation and took the decision to tell a number of properties all of whom back onto the Cut. This approach was taken as it is impossible for the Parish Council to know who is responsible so it felt appropriate to contact those in the vicinity. Please be assured this approach would be taken for any issues relating to land the Parish Council owns and/or maintains.

Your concern regarding this was discussed at the Parish Council meeting held on the 20th May 2025. The draft minutes from this meeting are available on our website at kedington.suffolk.cloud

If you wish to discuss this further you are welcome to attend a Parish Council meeting or to arrange for an individual Councillor or a group of Councillors to meet with you. As recorded in the draft minutes Councillors Potter and Wheeler have volunteered to attend an informal meeting with you. You are of course welcome to share this correspondence with your neighbours and extend the offer to them.

If you would like to discuss this at a Parish Council meeting, please could you advise the Clerk giving three clear days' notice so that he can add it to the agenda within the timescale prescribed by the Local Government Act 1972.