

KPC 127-04

**MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 21st SEPTEMBER 2021
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Ann Naylor (Chair)
Cllr Stella Wilsher (Vice-Chair)
Cllr Terry Wheeler

In attendance: Mr John Boxall (Parish Clerk)

Also in attendance: Mr David Roach (Suffolk County Councillor), Mrs Karen Richardson (West Suffolk Councillor), Mrs Marion Rushbrook (West Suffolk Councillor) and Mr Nick Clarke (West Suffolk Councillor)
Six Parishioners present.

ACTION

1 Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present

There were five Parishioners present including:-

Hannah Kiddy who was present to see what is going on in the village and to see what the situation is with the School Crossing Supervisor, how it will affect us and what can be done moving forward.

Colin and Hazel Jenkinson who moved into Kedington in February and just want to see what's going on in the village.

A sixth Parishioner arrived later.

2 Welcome, apologies and resignations

Apologies have been received from Cllr Karen Barber who is unwell, Cllr Ross Standeven who has work commitments and Cllr Debbie Pateman for personal reasons.

Resignations have been received from Tracey McAllister who has taken on a large work commitment and James Stranger who has become the secretary of another organisation. Both feel they can't commit an appropriate amount of time to the role of Parish Councillor.

3 Co-option of Parish Councillor

Co-option of a potential new Councillor was due to take place tonight but the candidate had a short notice work commitment and now can't attend. To take place at the next meeting in October.

4 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.

None declared.

5 To agree and sign as a true record the minutes of the meeting of Kedington Parish Council held on 20th July 2021

A resolution was put forward by Cllr Wilsher and was seconded by Cllr Wheeler that the minutes of the meeting of Kedington Parish Council held on 20th July 2021 be agreed as a true record. There were no other resolutions; unanimously agreed. The Chair duly signed the minutes.

The Chair sought Councillor's permission to bring forward Agenda item 12.5. This was agreed by all Councillors present.

12.5 School Crossing Patrol

The Clerk then read the following statement:-

Kedington Parish Council have to announce that Mrs Pauline Beasley has decided to resign from the role of School Crossing Supervisor. Mrs Beasley will be greatly missed and the Parish Council wishes her the very best for the future.

The Parish Council is aware that there is some confusion with regards to the role of School Crossing Supervisor and would like to clarify this.

The Parish Council has previously been advised that prior to 2006 Mrs Beasley was employed by Suffolk County Council as a School Crossing Patrol in Kedington. However, recent enquires with the Suffolk County Council School Crossing Patrol Supervisor and an examination of the Parish Council meeting minutes, reveal that the Parish Council has in fact employed a School Crossing Supervisor, independently of Suffolk County Council, since at least May 1991.

Following an incident at the school crossing on West End Lane on the 21st June 2021, it became apparent that a car approached Mrs Beasley whilst she was showing children across the road. The car didn't stop until Mrs Beasley and parents shouted at the driver to do so. One parent had to grab their child out of the way and Mrs Beasley had to jump out of the way to avoid being hit.

As a result of this the Clerk of the Parish Council reviewed the post and the roles and responsibilities to ensure all the necessary support was in place for Mrs Beasley. This review raised concerns that Mrs Beasley was stopping vehicles without the authority to do so as, in accordance with Sections 26 and 28 of the Road Traffic Regulation Act 1984, only a School Crossing Patrol appointed by or on behalf of Suffolk County Council, wearing a uniform approved by them shall have power, by exhibiting a prescribed sign, to require a person driving or propelling a vehicle to stop it. The "lollipop" used by Mrs Beasley was one purchased by the Parish Council and is not a prescribed sign. It is not currently being used by Mrs Beasley. It is also worth mentioning that even when a Suffolk County Council appointed School Crossing Patrol is at a post, legally the responsibility for a child's journey to and from school remains a parental one.

Mrs Beasley commenced the role of School Crossing Supervisor on 27th February 2006. The role description dated 13th February 2006, states "Not an "approved" crossing so no power to stop traffic. Use judgement in helping people to cross the road safely without forcing traffic to stop suddenly."

The Chair and Clerk of the Parish Council met with Mrs Beasley on the 1st July 2021 to discuss this review. Mrs Beasley was quite taken aback by the news that she has no power to stop traffic and that her lack of power to stop vehicles had never been fully explained to her until now. Mrs Beasley questioned what she could now do to supervise children crossing the road. It was explained that if there are vehicles approaching, she cannot step out into the road to stop them to allow the children to cross and if she is already in the road and a vehicle approaches, she and any children she's supervising must get out of the road.

Mrs Beasley's overriding desire since then has been to continue as the School Crossing Supervisor but has found it difficult to do so without the power to stop vehicles.

Kedington Parish Council has a duty of care to Mrs Beasley under the Health and Safety at Work Act 1974 and takes its responsibilities very seriously. If there had been an incident at the school crossing and any person(s) were injured, Kedington Parish Council would have undoubtedly been held to account. There could have been a Health and Safety investigation and/or a Police Investigation and/or a private prosecution. The Council doubts it would have been protected by its insurance.

The Parish Council has also been in contact with Suffolk County Council to establish the position with regards to the County Council appointing a School Crossing Patrol in Kedington. This has involved a Pedestrian and Vehicle Count that took place at both morning and afternoon crossing times on Monday 13th September 2021, once the new school year had started. Unfortunately, the pedestrian numbers crossing Westend Lane do not reach Suffolk County Council criteria to warrant a formal School Crossing Patrol.

The Clerk of the Parish Council met with Mrs Beasley on Thursday 16th September 2021 and advised her of this outcome. The Clerk stressed to Mrs Beasley that she should be in no doubt that the Parish Council wanted her to continue in the role and would do whatever it could to support her. Sadly, the following day Mrs Beasley advised the Clerk that she would be tendering her resignation.

The Clerk then informed the Council that just prior to this meeting he had been to see Mrs Beasley and had collected her letter of resignation that he then read out.

ANNEX 1

Chair confirmed that the figures obtained during the Pedestrian and Vehicle Count (PVC) do not get anywhere near the numbers required for Suffolk County Council to appoint a School Crossing Patrol. However, for many years Kedington Parish Council has employed a School Crossing Supervisor and the Chair's view is that the Parish Council continues to do this and works with them to establish a good working and training environment in which they and the children will be safe. During the PVC there were only three unaccompanied children who used the crossing, two were 10 year olds and one was 11 years old. The Chair feels that even with those low numbers it is important we continue to employ a School Crossing Supervisor.

Cllr Wheeler agreed with this and said that if we do employ another person to do it then we have to make sure they realise what the regulations are and what the law is.

Cllr Wilsher was in full agreement with Cllr Wheeler and said she thinks we need to have somebody there and that the village would want somebody there.

Cllr Wisler proposed that the Council continues to employ a School Crossing Supervisor. Cllr Wheeler seconded the proposal. There were no other resolutions; unanimously agreed.

Cllr Wheeler asked and Chair confirmed that the vacancy would be advertised as soon as possible. The advert will go on the Council website, the Council and Kedington Facebook pages. Clerk advised that he and the Chair are meeting with the Kedington Primary Academy Headteacher and Chair of Governors tomorrow afternoon as well. The advert will hopefully also go to all the parents via DoJo and/or ParentPay. (The advert has subsequently also been placed in the Nisa village store and was circulated at the Centre Café).

Clerk/Chair

Mr Jenkinson asked if Suffolk County Council would consider training and accrediting the role even though there is no burden on them. Chair confirmed she has asked that question and the answer is no.

Cllr Clarke asked if Suffolk County Council employed a School Crossing Supervisor could the Parish Council pay for it. Chair stated that this wouldn't be financially viable as much like when an

- 6 organisation hires Police Officers and other staff privately, you'd be looking at paying around four times the normal rate.

Receive visitor's reports and reports from District and County Councillors

6.1 7.5T weight restriction application on B1061 Haverhill Road/Sturmer Road

Cllr Rushbrook confirmed she had sent in their report and there was nothing to add.

Cllr Roach was not currently present to update Council on the 7.5T weight restriction application. Cllr Clarke stated he is at a Cabinet meeting tonight.

Clerk read out an email he'd received from Cllr Roach on the 10th September that had been sent to Cllr Roach from Matthew Fox, a Community Liaison Engineer from the Highways Support team that same day.

"Any weight restriction on Coupals Road – or on the B1061 would likely take the form of a 7.5 ton restriction. This would be enforceable by a Traffic Regulation Order. In all these, there are exemptions from this:

Bus routes – both scheduled services, school services and private hire 'specials'.
Deliveries – to include business and private dwellings within the restricted area.
Commercial – to operate/maintain existing businesses within the restricted area or to undertake works within the restricted area – builders' lorries and equipment, groundworks plant etc.

Agricultural – any access to fields, farm buildings/yards will be allowed within the restricted area.

The chief aim of these restrictions is to prevent 'through traffic' of oversized vehicles, rather than an absolute ban on them. There are very few roads that have an absolute ban unless there is a weak bridge or a particularly narrow bend/tight overhang to negotiate. In which case a 3.5ton limit for the former and a restriction on articulated lorries along with a suitable weight restriction is used. In this instance I feel a normal 7.5 ton restriction with the normal exemptions would be the most appropriate measure. As previously advised this will depend on the agreement and support of Essex CC and is being discussed by our Speed and Safety Team and our Transport Strategy Department with Essex CC along with other restrictions/diversion routes in the area."

Cllr Clarke, Cllr Rushbrook and Cllr Richardson introduced themselves to the new Parishioners present.

- 7 Cllr Roach arrived later at 1939 hrs. He was then advised that the Clerk had read out this email and he confirmed there is no further update.

Receive Clerk's report – to include noting of correspondence received

7.1 Skate ramp storage

Clerk advised that the three month's free storage with DKN Services will expire on 23rd September. If Council wishes to continue the storage it will cost £20 plus VAT per month. Councillors discussed this and a resolution was put forward by Cllr Wilsher to end the storage and ask DKN to dispose of it as they see fit. This was seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed.

Cllr Wheeler asked if we were going to look into the cost of a concrete ramp so that we had those figures for future reference. Chair confirmed that there had been no contact from any person/s with regards to any other options. Cllr Wilsher stated that after the uproar and comments about the ramp's removal and people being asked if they wanted to change it then they should please put a plan forward of what they'd like to do, not a single person turned up for the last Council meeting and not a single person has asked for the information to do it. She is therefore not in favour of the Clerk spending time researching costings. Cllr Wheeler stated he would contact Wicksteed direct.

7.2 Football goal post for Meadow

ANNEX 2

Clerk

Cllr Wheeler

- Clerk updated that the goal has been received and that he has spoken to Steve Brown from the KCA and that Ross van De Zande will be installing the goal on the Meadow, allowing for it to be moved between two positions. It will be located between the car park and the thatched cottage ensuring there is no obstruction of the nearby vehicular access off Arms Lane. Clerk has emailed Ross and awaits an installation date. Clerk
- 7.3 Felling of Poplar Tree in Silver Street Park
Clerk updated that the tree was felled on 23rd and 24th August for £1,250.00 and the stump was ground out on 3rd September for £50.00 as quoted.
- 7.4 Nets for Old School Field goals
Clerk updated that the nets were received on 10th September and await fitting. Clerk
- 7.5 Brackets for Speed Indicator Device
Chair updated that the post in Mill Road has no brackets and two need ordering for this. Clerk
- 7.6 New defibrillator
Clerk confirmed that he had emailed to Councillors a letter and picture of a defibrillator dated 20th August that he had received from Mr Keith Jesson of the Community First Responder Scheme as the result of contact the Chair had had with him. Clerk then read out Mr Jesson's letter. ANNEX 3
Clerk advised that he has spoken to Paul at the butchers on the Westward Deals and he is more than happy to have a defibrillator fitted to the outside of his shop. He is happy to have a separate fused electric supply to the defibrillator and pay the cost of the electric supply that Mr Jesson has indicated will be pennies per year. Mr Jesson has said that installation cost is normally around £2,000 to £2,500. Council currently has £2,500 remaining in the earmarked West Suffolk COVID-19 grant.
Chair stated that she has spoken to the KCA and they are happy to move their defibrillator to the outside of the Community Centre.
Cllr Wheeler stated the Royal British Legion are also thinking of having one installed at the Hall to cover that side of the village.
Cllr Wheeler proposed that as Council has the money we go ahead and get one and donate the aforementioned £2,500, seconded by Cllr Wilsher. There were no other resolutions; unanimously agreed. Clerk
- 7.7 Maintenance of Public Rights of Way within Kedington Parish
Mr Stringer stated he had two actions from the previous meeting; to contact Stour Valley regarding volunteers and to get a quote from a contractor that he uses in Cambridgeshire. He has tried to contact Stour Valley but has not heard anything back from them. He will continue to chase them. With regards to the quote to do a third cut each year, as Suffolk County Council cut twice each year, he has been quoted £900 to cut about 8.5km grass Rights Of Way. This covers three people for a day and a half and a tractor. This is from a company called J&G based near Soham. Chair asked that Mr Stringer send the quote specification to the Clerk as Council has to get three quotes and the we can discuss it at the next meeting. Mr Stringer said that he's still looking into getting volunteers so is not asking for the quote to be considered by Council as yet, he is just updating. J&G are contracted by Camb's County Council to cut Rights Of Way in East Camb's twice each year. Chair confirmed that Suffolk County Council already cut the Rights Of Way twice a year. So we would be asking Parishioners to pay for an extra third cut. Mr Shearer said he would be interested to know where the 8.5km figure comes from and Chair asked if he would like to see the specification, he said he would. Mr Stringer stated that Kedington is quite a big Parish. Mr Stringer/Clerk
- 7.8 Parish notice boards
Clerk stated that, with regards to the amount of time it takes him to post agendas on notice boards, there are five notice boards in the Parish and the library also displays agendas for us. Standing Orders state that the Proper Officer shall at least three clear days before a meeting of the Council or a Committee provide, in a conspicuous place, public notice of the time, place and agenda. A conspicuous place includes the Council's website. Clerk asked that Council consider:- Clerk
- i. moving the notice board from the outside wall of the Nisa village store and placing it on the outside wall of the Parish Council Office and that it becomes the main notice board.
 - ii. use the above notice board and the website only.
 - iii. use the above notice board, the website and the notice boards at Calford Green and the Westward Deals only and no longer post agendas and other notices in

the notice boards on Haverhill Road or School Road, instead put a notice directing Parishioners to the other notice boards and the website.

Cllrs Wilsher and Wheeler both disagreed with this. Cllr Wheeler stated there are a lot of people who don't use the website and a lot from the other side of the village who don't come this side of it. He thinks we should leave the notice boards as they are. Cllr Wilsher thinks that the generation who don't look at the website are the generation that does read the notice boards and has experience of this from people she visits in the Parish. She also thinks we should leave the notice boards as they are.

Cllrs Wheeler and Wilsher did think it was good idea to relocate the Nisa notice board but think we should keep all the others as they are. Cllr Wilsher proposed this and Cllr Wheeler seconded. Cllr Naylor voted against. There were no other resolutions; agreed by a majority.

- 7.9 Locality Grant application regarding the Women's Tour of Britain cycling event on Saturday 9th October.

Chair made an application of £500 for this event to work with the British Legion to help prepare for the day with decorations, refreshments and to hire the British Legion Hall so that people from the community and other spectators can join together to enjoy the Women's Tour of Britain.

Cllr Rushbrook said they would put it through their colleague at West Suffolk, Jon Eaton, and he will send the relevant forms to fill in.

Clerk

Clerk

8 Finance Committee

- 8.1 Receive Budget update from Chair of Finance Committee – confirmation all payments have been made.

Cllr Wilsher updated that as of 31st August 2021 cash in hand totals £123,408.98. £85,227.59 in the Bank Of Ireland account and £38,181.39 in the NatWest account.

- 8.2 Section 3 of the Annual Governance and Accountability Return and Notice of Conclusion
Clerk updated that these have been received and there are no matters giving cause for concern that relevant legislation and regulatory requirements have not been met.

8.3 Grants – Sn 137, LGA 1972

8.3.1 Uptake - None

8.3.2 Applications - None

- 8.4 Employer's Liability Insurance renewed 3rd September 2021

Clerk updated that at the Parish Council meeting in October 2020 a three year agreement with Pen Underwriting Ltd was agreed. This was due for renewal at the end of September 2021 and has been renewed with a payment of £2,335.15 on the 3rd September 2021. This was an increase on last year's premium, £2,265.68, because of the increase in value of the Council's assets being the sum assured.

Clerk advised this covers the Council for its employees and anybody asked to do some work as long as there's been a risk assessment and they have the correct equipment.

- 8.5 Clerk's mileage allowance

Chair advised Council that having made enquiries with NALC and SALC the mileage allowance for a vehicle should be 45p per mile and 20p per mile for a bicycle. Chair advised that prior to this Council had been paying 65p per mile that was taxable as it exceeded the 45p threshold. Chair proposed these figures be accepted by Council, seconded by Cllr Wilsher. There were no other resolutions; unanimously agreed.

- 8.6 Barclays Bank account opening.

Clerk advised the Barclays account is open and available online with the Clerk, Cllr Naylor and Cllr Wheeler as signatories. Clerk advised that the balance of the reserves currently in the Bank Of Ireland account, totalling £85,227.59, will be paid into the NatWest account by way of cheque payment. The balance of the NatWest account with money from the reserves that is owed back to it will be transferred to the new Barclays account to use to run the day to day business of the Council. We will therefore end up with the Bank Of Ireland account having a nil balance that will then be closed. The NatWest account will hold the balance of the reserves and the Barclays account will hold the balance of the precept. The Clerk will at some point in the future then find an account at a closer bank/building society paying some interest, into which the reserves balance held in the NatWest can be paid. Then the NatWest can be closed also.

Clerk

9 Play Equipment

- 9.1 Receive defect report(s) (if any); agree action
All reports have been emailed to Councillors. Silver Street Park chest press metal ground strut to be monitored for fatigue. Old School Field play surfaces damaged and weed growth around the roundabout to be monitored. All low risk.
- 9.2 Mortimer Contracts repairing picnic benches and painting metal gate and cross scales in Old School Field
Work started yesterday, Monday 20th September 2021 and will continue and finish later this week.
- 9.3 Damage to basket swing in Old School Field
Chair advised that the chains for this had been damaged by the basket being twisted over and over. This has been repaired free of charge by a man who visits his girlfriend in the village. Letter of thanks to be sent.

Chair

Environmental / Grounds Maintenance Matters

10

- 10.1 Tree Warden
Councillors discussed this and it was felt that if there are any issues we can have an inspection done by local tree surgeons that we are already aware of and that a Tree Warden is not required. Cllr Wheeler proposed taking no action, seconded by Cllr Naylor. There were no other resolutions; unanimously agreed.
- 10.2 Cutting back hedge bordering Old School Field in Mill Road and School Road
Clerk advised that MD Landscapes will be cutting the hedge in October and have been asked to:-
- i. give the road facing sides on both Mill Road and School Road a proper good trim back, especially either side of the entrance gate on School Road
 - ii. not take too much off the top. Clerk has previously had a conversation with Trevor in which he said he usually cuts the top down to help it grow back thicker as a bit of a noise barrier assistance. Clerk is to let him that we're not so concerned about that, now that the noisy centre box in the skate park has been removed.
 - iii. just give the Old School Field sides a prune as it doesn't restrict anyone's access or sight line etc.
- 10.3 Discuss and approve future payment to MD Landscapes for cutting/strimming the river area along the Cut, in Waterfield Meadow and in Silver Street Park all the way down from the top of the bank to the river.
Clerk advised that the original price for just doing the Cut is £350 and that the additional work will be the same amount again. However, if it turns out not to take so long the price will be adjusted accordingly, so therefore it will cost a maximum £700.
Cllr Wheeler proposed to accept this quote, seconded by Cllr Wilsher. There were no other resolutions; unanimously agreed.

Clerk

Highway/Footpath/Street Furniture matters

- 11 11.1 Installation of a gate at the exit from the Cut onto Mill Road
Clerk advised that this is a gate that former Cllr Stranger initiated discussions about before the current Clerk took over the role and before the gate from Old School Field onto the Cut was installed. Clerk advised that he has received an email from Thurlow Estates via Cllr Stranger that says "I can confirm that we are happy for you to proceed with the gate in Kedington. What I will confirm is that Thurlow Estate will pay nothing towards the erection or the maintenance of these gates. Secondly what I would like to ask is that you label the pedestrian gate way a permissive path and follow the rule's behind this." A permissive path is not a public right of way; it is a path that a landowner allows the public to use.
Cllr Wilsher does not think it's a good idea to have a gate there, because if you were crossing the road from the other side of the road you would have to stop at this gate to open it. She thinks the new gate from Old School Field onto the Cut is good because it slows the children down.

- Cllr Wheeler proposed that a second gate in this area is not needed, seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed.
- 11.2 Dog litter bin and bench on Hundon Road
Clerk updated that both have been repaired by Wayne Blackman since the July meeting and he has been paid.
- 11.3 Installation of new plaques onto roadside Rights of Way fingerposts in conjunction with a 2 year project called Discovering Suffolk based within the Green Access Team at Suffolk County Council
Clerk advised he has had an email via former Cllr Stranger from Discovering Suffolk stating:-
- “Thank you for previously expressing your interest in being involved in the Discovering Suffolk fingerpost project. I am aware that it has been 3 months since my initial email request for volunteers, so I wanted to provide a quick update on the progress of the project.
- I am currently awaiting the final printed proof of the new Discover Suffolk plaque (the design of which you can see in this email). Shortly after we approve this, we will initiate the printing of the plaques and we will be ready to start the roll out process.
- I have now had over 100 parishes/town councils (plus individuals) come forward to show their interest and support for the project and the next stage, which will start very soon, will be the issuing of risk assessments for volunteers to fill in. This will happen in stages across the county as I aim to work through the county one area at a time. The risk assessment will require each volunteer to sign and return the assessment having read and understood the potential risks of the project. I will try and make this process as simple as possible as although in general it is not a risky task it is a process that we cannot skip.
- With the risk assessments will also be a link to a YouTube video that will demonstrate how to approach and complete the task of affixing the plaques to the post. Again, a simple task which will require the use of a hammer and the provided nails to fix the plaques to the roadside rights of way fingerposts.
- Once I have received signed risk assessments, I will be in the position to deliver maps, plaques, and nails to volunteers to whom I will be in contact to arrange drop off. The maps will feature probable finger post locations as well as the rights of way network that you can use to reach the posts.
- Thank again for your support and I look forward to providing more information as the next stage starts in earnest.”
- Clerk thought that the tone of the email is that it’s been taken that one step forward in that they’re assuming Council have agreed to it already when in fact Council did not at the last meeting, it was a fact finding mission for former Cllr Stranger. Clerk to contact Discovering Suffolk to ask them to pause as Council hasn’t yet decided on it and to gain any further information.
- 11.4 Provision of “Playground” sign on Mill Road
- 11.5 Provision of “20’s plenty” sign(s) on West End Lane and also Mill Road
- 11.6 Placement of 30 mph sign on Mill Road
Clerk advised Council that items 11.4, 11.5 and 11.6 were items that started being spoken about at meetings when he first started in April 2021. Chair and Cllr Roach will liaise and discuss these matters at another time.
- 11.7 Damage to Calford Green and 30mph sign
Chair reported that this damage was caused by private contractors employed by the golf club and that they have agreed to repair it.
- 11.8 Damage to grit bin at junction of West End Lane and Westward Deals
Clerk has contacted Wayne Blackman and he will repair and relocate the grit bin.

Clerk

Chair & Cllr
Roach

Clerk

Any other reports (on-going matters)

12

12.1 Cleaning of Parish Council Office and meeting room

Clerk advised that three quotes have been received, all for £15, from:-

- i. Dazzle 'n' Shine
- ii. Ana Armstrong
- iii. Pauline Beasley

Chair stated she would like the office area cleaned once a month. Cllrs Wheeler and Wilsher disagreed and wanted it done once every two months and to be monitored. Cllr Wheeler proposed to have the office cleaned once a month, Cllr Wilsher seconded. Cllr Naylor voted against. There were no other resolutions; agreed by a majority.

Councillors discussed the quotes. Dazzle 'n' Shine already clean the Community Centre and so could clean the office on a day they clean there and they have a key to the main door, a cost saving on spare keys. Cllr Wheeler proposed Dazzle 'n' Shine clean the office, seconded by Cllr Wilsher. There were no other resolutions; unanimously agreed.

Clerk to update on cleanliness at next Parish Council meeting.

Clerk

12.2 Remembrance Day Parade Sunday 14th November 2021

Clerk updated that the British Legion have been told by their Headquarters that they're not allowed to be in charge of the Parade anymore. The Parish Council has obtained an order to close the roads. The Parish Council are in charge of the Parade but have delegated the operation of it to Steve Brown as the Parade Coordinator.

12.3 Discuss provision of a Christmas Tree for centre of village 2021

Cllr Wilsher stated this has to be done by a professional company. Over the years only three people in the Parish have mentioned it to her and she thinks it would be a waste of money as it will probably run into thousands of pounds rather than hundreds. Cllr Wilsher proposed to not do this, seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed.

12.4 Youth Shelter removal of graffiti

Chair confirmed there has been no further graffiti. A quote has been received to paint the shelter in anti-graffiti paint for £1,320.00 inc VAT. The shelter is valued on the asset list at £2,500.00. Chair's view is there has been no further graffiti and she cannot even consider putting a blank canvas on the shelter at this present time. Cllr Wheeler said we should monitor it and if it gets worse we should buy some exterior paint and do it ourselves. Cllr Wilsher said that she's waiting for someone from Samuel Ward Academy's art department to get back to her and she's going to ask about getting some children from there to paint it.

Cllr Wilsher

Cllr Wilsher proposed not accepting the quote of £1,320 to paint the shelter, seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed.

Clerk

12.5 School Crossing Patrol

Already discussed as above

13 Housing/Planning

13.1 Applications for discussion at meeting – None

13.2 Planning Applications – Observations conveyed by Parish Council

DC/21/1624 – 15 Mill Road, Kedington, CB9 7NW	No Objections
DC/21/1180 - 45 St Pauls Drive, Kedington, CB9 7HS	No Objections
DC/21/1701 – 93 Westward Deals, CB9 7PJ	No Objections

13.3 Planning Applications – Decisions received from Borough Council

DC/21/1364 - 3 Risbridge Drive, Kedington, CB9 7ZE	Approved
DC/21/1212 - 22 Barton Grove, Kedington, CB9 7PT	Approved

13.4 Any other housing / planning matters - None

14 Consultations

14.1 Nominations - None

14.2 Councillor absences

Cllr Wheeler is away from Thursday 23rd to Tuesday 28th September 2021

15 Events: Women’s Tour of Britain cycling event on Saturday 9th October 2021. Chair reminded that any help would be gratefully accepted.

16 Any new matters (for discussion only):

Cllr Wheeler said that at the British Legion meeting it was brought up that the Queen’s Diamond Jubilee is next year and is going to be celebrated from the 2nd to 5th June 2022. The Legion are thinking of getting a gasped brazier beacon and he has been asked to get a grant towards the cost of it from the Parish Council. He will get an official request put in writing.

He also asked if the Parish Council is thinking of doing anything to celebrate this. Cllr Wilsher presumed the KCA will be doing something and is in agreement regarding the brazier. Cllr Wheeler suggested the three organisations do something jointly and the Chair and Cllr Wilsher agreed with this.

Cllr Clarke advised that he has a brazier that might be what the British Legion want.

Chair advised she has a meeting with the British Legion, date to be confirmed, regarding the Women’s Tour of Britain.

Cllr Wheeler

Chair advised that with regards to future agendas, we will no longer be having “Any new matters (for discussion only)” on the agenda. It is best practice not to have this as it doesn’t give members of the public notice of what will be discussed at the meeting. Any items for the agenda need to be with the Clerk by the Thursday preceding any Tuesday meeting so he has time to add it to the agenda before it is publicised.

Clerk

Mr Jenkinson then said that he’d like to say thank you very much. He said he had listened to what’s gone on this evening and all the little bits that are going on for the care of the community on behalf of the village. He further commented that from seeing the posts that have been put on Facebook and then knowing that Councillors “take the flak with certain things like the skate board”, he’d like to thank the Council very much.

Chair stated she saw a few people today who knew there was a meeting tonight and they sent their personal thanks to the Council also.

The next meeting of Kedington Parish Council will be held on Tuesday, 19th October 2021 commencing at 7.00 p.m.

The meeting closed at 8.50 p.m.

Signed

Dated ...19th October 2021....

ANNEX 1

21.09.2021

Pauline Beasley

121 Westward Deals

Kedington

Suffolk

CB9 7PW

RECEIVED
21 SEP 2021

Kedington Parish Council.

To WHOM IT MAY CONCERN.

It is with sadness that I am writing to inform you of my intent to resign from my position of Crossing operative. I intend to leave my position as of 29.10.2021.

After 16 happy years carrying out the role I feel recent changes have made me think about my position and I have concluded that I cannot safely carry out the role.

I have been informed that I cannot stop traffic or stand in the road to supervise the children crossing safely.

I have raised the issue of visibility on numerous occasions ie the need for the area at the entrance of church walk to be cut back as this impairs visibility up the road and with the cars parking along the other side meaning all the traffic has to drive along the side of church walk I feel this is essential to the safety of the children. Also from the opposite side of the road when all the traffic parks along the Roadside it makes it difficult to see clearly up the road towards the Westward deals. I would be devastated if a child was hurt because an unseen vehicle was coming down the road. I also find it strange telling adults it is ok to cross the road when standing next to them.

I would hope that all avenues were looked into in trying to reintroduce the Full role of Crossing operative as I feel the village is growing, the school has grown over the years and the traffic has also increased. With what I have witnessed over the 16 years I have carried out the role - Speeding traffic , people on phones , Buses and Lorries squeezing past etc I feel there is a real safety risk.

Yours Sincerely

Pauline Beasley.



ANNEX 2

Kedington Parish Council Meeting - 21 September 2021

Joint report from West Suffolk Councillors, Nick Clarke, Karen Richardson and Marion Rushbrook

We are aware there are still a few issues with grass cutting, we are continuing to talk and work with the officers and team on this matter. Do keep us informed of any issues.

Community Chest 2022-2023

Community Chest funding round for 2022-2023 is now open.

Community Chest funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk.

Funded activities must help deliver the Families and Communities Approach and Families and Communities Strategy and eligibility criteria apply. The minimum amount that can be applied for is £1,000. This funding can be for one off projects or revenue funds for services.

The deadline for applications closes at 11.59pm on Friday 29 October 2021.

Further information can be found at [Community grants \(westsuffolk.gov.uk\)](https://www.westsuffolk.gov.uk/community-grants)

Annual Canvas

The annual canvass for electoral registration started a few weeks ago with distribution of email and text messages requesting that electors go online to check and update the information for their household. Email and text messages have been sent where an email address or mobile number is held and postal forms will be sent during August and September. Personal visits to non-responding households will then take place in the autumn.

The annual canvass, which is a legal requirement, ensures that West Suffolk Council can keep the electoral register up to date. It helps identify any residents who are not registered to vote so that they can be encouraged to do so.

The emails have been sent from elections@westsuffolk.gov.uk and the SMS will appear in the phone as from 'Elections'. The communication include security codes specific to the property so that the elector can respond online at www.householdresponds.com/westsuffolk.

For more information about the annual canvass and registering to vote, go online at www.westsuffolk.gov.uk/canvass2021. If you have any queries please contact the Elections Team at elections@westsuffolk.gov.uk.

Afghan Refugees (as at 27 August 2021)

All Suffolk Public Sector Leaders have pledged their commitment to support Afghan Refugees as part of the Afghan relocations and assistance policy (ARAP) for families who supported and worked with the British Military and for the Afghan Citizen Resettlement Scheme (for those being evacuated).

Suffolk has already accommodated 4 households under the ARAP scheme (existing interpreter scheme) and has pledged to increase this offer.

Full information about the Afghan Citizen Resettlement Scheme is not yet available, however the leaders are working closely with the East of England Strategic Migration Partnership to ensure we receive information as soon as it becomes available.

It is not yet clear how many families will be accommodated in Suffolk. Information about the needs of those families (e.g. education, health, disability, cultural requirements etc.) will help determine whether the properties available and their location will meet those needs.

Suffolk County Council commissions Suffolk Refugee Support to deliver support services to refugees and works closely with other voluntary and community sector organisations who provide housing support to refugees in our county. They are in discussions with Suffolk Refugee Support to expand their offer to support additional families arriving in Suffolk. They are ready and able to up-scale when the need arises.

Any unaccompanied asylum seeker children that arrive in Suffolk will automatically fall under the care of the Looked After Children's team in the County Council's Children and Young People services. They are fully aware of the possible increased need. In instances where families include school-age children, our education team is ready to find appropriate school places.

Many members of the public who are keen to offer donations to Afghan households. Because the numbers of people coming to Suffolk is very small at the moment, councils have advised that there is no requirement for items to be donated at this stage. However, they are aware that this situation might change. Therefore, they have created a specific webpage on the SCC website which will allow them to communicate this message and direct people who wish to donate [suffolk.gov.uk/howyoucanhelp](https://www.suffolk.gov.uk/howyoucanhelp)

Women's Tour

We are pleased to hear the race will be coming through Kedington on Saturday 7 October on its final stage. We know there are groups planning events for the day and we hope our locality budget will be used.

ANNEX 3



**COMMUNITY FIRST RESPONDER SCHEME
HAVERHILL, KEDINGTON & HUNDON**

RECEIVED
26 AUG 2021

*Mr Keith Jesson
Brook Lodge,
184, Withersfield Road,
Haverhill
Suffolk
CB9 7RN*

Tel : 07796199741

E Mail:- Jessonhome@talktalk.net

Ann Naylor
Chairman of Kedington PC.
C/O Ms M Farrant,
C/O NISA Village Stores,
17 Silver Street,
Kedington,
CB9 7QG

Date:20th August 2021

Charity Support for the Community First Responder Scheme. CPAD.

Dear Ms Naylor,

Thank you for talking to me yesterday at the Kedington Surgery regarding Community Public Access Defibrillators (CPADs). I thought I would put a few words together to help you with your presentation to the Parish Council in September re. installing another CPAD in Kedington.

Community First Responders (CFR) are a charitable arm of the East of England Ambulance Service (EEAST). We are asked to attend 999 calls when we can get to the patient before the ambulance, on average, we attend 30 patients a month.

Our Haverhill, Kedington and Hundon CFR scheme initiated a project in 2015 to provide CPADs in Haverhill and the surrounding villages, to date, we have installed and support nine CPADs. These CPADs are funded by charitable donations to our scheme. Donations have been made by the general public, local businesses and town and parish councils and their support of our CFR scheme and our CPAD project has been outstanding.

CPADs are available 24/7 to the general public and are located in an easily found and accessible location. We have installed one at the doctors surgery in Kedington.

East of England Ambulance service NHS Trust (Charitable funds)
Charitable reference number 1047987
Scheme R135 Haverhill



If someone has a cardiac arrest the only way to get that person's heart beating normally is by defibrillation being applied within minutes of the event. So, the position of the CPAD is very important as the person requested to get the defibrillator by EEAST will be in a stressed condition and would need to locate the CPAD quickly and easily.

We provide the CPAD, register it with the EEAST and support it throughout its life, all funded by public and local business donations to our scheme. All we need is to identify a suitable location and obtain formal permission to install it. Installation is preferably on an exterior wall with electric power to supply a 5 W heater that keeps the defibrillator over 7°C. in winter. The CPAD must be easily visible and accessible by the general public 24/7. A picture of a typical CPAD accompanies this letter.

We regularly attend calls on behalf of EEAST at your Westward Deals area and so a CPAD in that area would be worth considering. My thoughts are installing one on the row of shops in that area. Kedington Butchers is a keen supporter of the CFRs so they may be able to help you find a suitable location. In Haverhill we have installed a CPAD at a similar type of location at Chippies in Strasbourg Square.

If you require further information or wish to discuss your proposal please do not hesitate to contact me.

Yours sincerely
Keith

Keith Jesson
Haverhill, Kedington and Hundon CFR (Fund gatekeeper).
NZ414F and NZ4142 Community First Responders.

