

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 21 JANUARY 2020
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Simon McGuire (Chairman)
Cllr Joe Harrison (Vice-Chairman)
Cllr Heather Carre-Skinner
Cllr Ian Evans
Cllr Ann Naylor
Cllr Andrew Quick
Cllr Justin Waite
Cllr Terry Wheeler
Cllr Stella Wilsher

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: West Suffolk Council District Councillors, Marion Rushbrook and Jim Meikle. Suffolk County Councillor David Roach joined the meeting at 8.45 p.m.

- 1 Parishioners Question Time and to acknowledge agenda items of interest to members of the public present (extra time allowed to cover items raised)**

There were no Parishioners present.

Open meeting

- 2 Welcome and apologies**

The Chairman welcomed all present. Apologies for absence were received from West Suffolk Council District Councillor Karen Richardson (Personal).

- 3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items**

Councillor Wilsher declared a Non-Pecuniary Interest in agenda item 12.1.1.

- 4 To agree and sign as a correct record the minutes of the Meeting of Kedington Parish Council held on 17 December 2019**

A resolution was put forward by Councillor Waite, seconded by Councillor Harrison that the minutes of the meeting of Kedington Parish Council held on 17 December 2019 be agreed as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.

Close meeting

- 5 Receive Visitor's Reports**

West Suffolk District Councillor Marion Rushbrook reported:

- Councillor Rushbrook reported that Civil Parking Enforcement will be rolled out by West Suffolk Council on 6th April 2020.

ACTION

- Councillor Rushbrook reported the Overview and Scrutiny Committee at West Suffolk Council have been carrying out a Car Parking Review. Details of the report (**OAS/WS/20/003**) can be found on West Suffolk Council's website.
- Councillor Rushbrook reported that West Suffolk Council were committed to making more environmental changes to help Climate Change.

Councillor Harrison asked Councillor Rushbrook if she could find out what is happening to plans made in 2017 to expand the Waste Refuse Site in Haverhill. Councillor Rushbrook said these were plans put forward by Suffolk County Council and she would ask Suffolk County Councillor David Roach about this.

MR

West Suffolk District Councillor Jim Meikle reported

- When carrying out reviews, the Overview and Scrutiny Committee looks at matters in great detail before putting recommendations to full council.
- Community Safety Partnerships have been working on "County Lines" (drug gangs). They have been looking at 26 groups running in Bury St Edmunds; 4 in Haverhill and 5 in Ipswich. There are lots of things going on in schools about the dangers of County Lines Groups.
- Rural Domestic Violence – concerns about the number of reports being received.

Open meeting

6 Receive Clerks' Report

Clerk reported that confirmation has been received from West Suffolk Council that the Precept Application Form for 2020/21 had been received by them.

6.1 Consider further action (on action taken or reports received since last meeting: None.

7 Finance Committee

7.1 Consider any matters arising from 10 December 2019 meeting: None.

7.2 Receive draft minutes of 14 January 2020 meeting:

- Financial position at 31 December 2019 satisfactory with £51,134.94 of the budget spent (62.48%), leaving a balance of £30,705.06. Additionally £50,195.05 is held in Reserves.
- Bank transfer of £5,000.00 from Bank of Ireland UK deposit account to Nat West Bank plc current account agreed.
- NALC Employment briefing E02-18 / 2019-2020 Nation Salary Award received and Clerk's salary increase discussed (agenda item this meeting).
- Agreed to replace the backing board on Parish Council section of notice board on Westward Deals as the old board in poor condition.
- Parishioner from Calford Green has requested if the triangle of grass near to the entrance of Eastcotts Nursing Home can be cut by Parish Council contractor. Councillor Evans to investigate who the land belongs to.
- Grant of £500.00 awarded to Stour Valley Explorer Scouts under Sn 137, LGA 1972, as being of benefit to local people.

	<ul style="list-style-type: none"> ▪ Grant of £50.00 awarded to Citizens Advice West Suffolk under Sn 137, LGA 1972, as being of benefit to local people. ▪ No grant awarded to Suffolk Neighbourhood Watch Association as not of benefit to local people. ▪ Monthly Play Inspection Report received; all play equipment defects are in hand for repair. ▪ Two payments made since last meeting were ratified. ▪ Fifteen payments and one Direct Debit totalling £6,987.95 for Supplier Payments as at 31 December 2019 approved on 14 January 2020 and cheques signed by Councillor McGuire and Councillor Wheeler. 	
7.3	<p>Clerk's salary increase:</p> <p>With the Chairman's permission, the Clerk read out a letter she had sent to him regarding the decision made by the Finance Committee not to award a pay increase to the Clerk for the financial year 2019/2020. The Clerk then left the meeting in order for Councillors to discuss the contents of the letter. After discussion the Clerk re-joined the meeting. Decision of the Parish Council by eight votes and one abstention was that the Clerk should get a 2.4% increase for the financial year 2019/20 backdated to 01 April 2019, this would put the Clerk on SCP 25. A further 2.4% was awarded from 01 April 2020.</p>	
7.4	<p>Discuss provision of new deposit account for Kedington Parish Council:</p> <p>Councillor Evans reported that he had investigated several options for a new deposit account but could not find any that were suitable. Clerk reported that she had also investigated the provision of a new deposit account; Lloyds Bank offered a Business Instant Access Account which offered 0.5% interest per annum and a 32 day Notice Account, with a minimum of £10,000.00, which offered 0.75% interest per annum. Nationwide Building Society offered the best deal for Parish Councils with a Business Instant Access Saver, with a minimum of £5,000.00 which offered 0.65% interest per annum or 0.60% monthly. Nationwide also offer a Business 45 Day Saver, minimum £5,000.00 which offers 0.85% interest per annum. Clerk said this would be a good account for Parish Council Reserves to be held in. A resolution was put forward by the Chairman and seconded by Councillor Evans that the Parish Council should switch to the Nationwide Deposit Accounts at the end of the financial year and close the Bank of Ireland UK account when the precept for 2020/21 has been paid in.</p> <p>Councillor Evans said in his opinion, payments made by the Parish Council needed streamlining. It was suggested that Councillor Evans should meet with the Clerk to discuss this and present their findings to the next meeting.</p>	MF IE/MF
8	Play Equipment	
8.1	<p>Receive defect report(s) (if any); agree action:</p> <p>Monthly Play Inspection Report for December 2019 received; all defects noted and in hand for repair.</p>	
8.2	<p>Discuss email from Evolution Skate Ramps:</p> <p>The email received from Evolution Skate Ramps regarding the work carried out on the ramps by DKN Engineering Services had already been emailed to all Councillors. Contents of the email were discussed and it was agreed that the email will be forwarded to the contractors who did the work on filling the ramps with sandbags, for comment.</p>	MF
9	Environmental / Grounds Maintenance Matters	
9.1	<p>Any other environmental/grounds maintenance matters:</p> <p>Clerk reported she had received two complaints regarding cars parking on the grass verge from the corner of Westward Deals to the zig-zag lines at the</p>	

	<p>school crossing; most of the cars are people taking and picking up children from Kedington Primary Academy. Councillor Quick suggested children from the Academy could be asked to design some signs asking people not to park on the grass verge. It was acknowledged this could take some time, so Clerk was requested to source a quotation for signs.</p> <p>Councillor Naylor reported that a Parishioner who lives in Dash End had reported that Suffolk County Council had refused to clear moss from some of the pathways in this area. It was agreed that this was not something the Parish Council would take on as it was County Council responsibility.</p> <p>Clerk reported that UK Power Networks had removed a large bough that had split from the trunk of a tree and was resting on the power lines near to the notice board at Calford Green. Clerk praised UKPN for their prompt action, as the bough caused a potential danger to passing vehicles in that it was overhanging the road.</p> <p>Councillor Evans reported further ruts had been caused on Calford Green because of vehicles driving on the green and needing recovery after getting stuck.</p> <p>Councillor Evans further reported the grass triangle near to the entrance of Eastcotts Nursing Home had been mown by a person living in Calford Green since 1955.</p>	MF
10	Highway/Footpath/Street Furniture matters	
	Close meeting	
10.1	<p>Signs for “No Lorries Turning” into Dane Common (update): Suffolk County Councillor, David Roach reported he has driven around the village with a Highways Engineer to look at highways issues. Councillor Roach explained that with regard to the sign for “No Lorries Turning”, the Parish Council can buy their own signs and have them installed. Councillor Roach added he would not be able to fund a sign from his Highways Budget but he would possibly be able to make a donation. A resolution was put forward by Councillor Naylor and seconded by Councillor Harrison that the Parish Council should purchase a sign and get it installed. There were no other resolutions; eight votes in favour; one against. Resolution carried. Clerk requested to seek quotations.</p> <p>Open meeting</p>	MF
10.2	<p>Any other Highways/Footpath/Street Furniture matters: Clerk requested to chase repair of large pothole in School Road, Kedington.</p> <p>The Chairman read out an email from a concerned Parishioner regarding parking on Haverhill Road. It was agreed that the Clerk should contact Suffolk Highways and log a report on this matter.</p>	MF MF
11	<p>Any other reports (on-going matters) Clerk reported she was liaising with Suffolk Police Co-ordinator for Community SpeedWatch to arrange some training dates for volunteers.</p>	
12	Housing/Planning	
12.1	Applications for discussion at meeting:	

12.1.1 4 The Parade, Westward Deals, Kedington

At this point Councillor Wilsher declared a Non-Pecuniary Interest in this agenda item and took no part in discussion.

Councillors were shown amended plans for the property at 4 The Parade, Westward Deals, Kedington. The revised plans were to provide 1 x 2 bed flat and 1 x 1 bed flat on the first floor and 1 x 2 bed flat on ground floor. All the flats would have parking spaces, 2 spaces for the 2 bed flats and 1 space for the one bed flat. Councillors discussed the amended plans and were happy for the plans provided to be submitted to the Planning Department.

12.2 Planning Applications – Observations conveyed by Parish Council: DC/19/2015/HH – 8 Barton Drive, Kedington

Householder Planning Application (i) Single storey front extension (ii) single storey rear extension with open-sided canopy.

NO OBJECTIONS

12.3 Planning Applications – Decisions received from West Suffolk Council: DC/19/1504/HH – Ketton Thatch, Arms Lane, Kedington

Householder Planning Application (i) Removal of rear lean-to-extension and detached garage (ii) proposed rear extension (iii) new detached outbuilding.

GRANTED

DC/19/1863/HH – 1 Cordwainer Close, Kedington

Householder Planning Application – single storey rear extension.

GRANTED

DC/19/2015/HH – 8 Barton Drive, Kedington

Householder Planning Application (i) Single storey front extension (ii) single storey rear extension with open-sided canopy.

GRANTED

12.4 Any other housing / planning matters:

None.

Non-agenda item – Guillotine

With the time at 9.45 p.m. it was agreed under a proposal put forward by Councillor Wheeler and seconded by Councillor Harrison to raise the guillotine for 15 minutes to allow other agenda items to be transacted. All agreed.

13 Consultations

Clerk reported that a Parking Consultation for School Road has been received from Havebury Housing which will be circulated to all Councillors.

MF

14 Events

14.1 Nominations

14.1.1 SALC Course – General Data Protection Regulations – 17 February or 11 March 2020. 9.30 a.m. – 12 Noon. £45.00 per person

Clerk, Councillor Naylor and Councillor Wilsher nominated to attend.

14.2 Councillor absences (update):

The Chairman asked Councillors to update the Clerk with any planned absences.

15 Any new matters (for discussion only)

None.

The meeting closed at 9.50 p.m.

The date of the next meeting will be the **Tuesday, 18 February 2020** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed **Dated**