

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 19 FEBRUARY 2019
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler (Chairman)
Cllr Heather Carre-Skinner
Cllr Peter Donoghue
Cllr Ian Evans
Cllr Nathan Loader
Cllr Andrew Quick
Cllr Simon McGuire
Cllr Marion Rushbrook
Cllr Justin Waite

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Two Parishioners present.

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| 1 | <p>Parishioners Question Time and to acknowledge agenda items of interest to members of the public present (extra time allowed to cover items raised)</p> <p>Parishioners present expressed an interest in agenda item 13.2.2.</p> <p>Open meeting</p> | |
| 2 | <p>Welcome and apologies</p> <p>The Chairman welcomed all present and also to Councillor Andrew Quick attending his first full Parish Council Meeting. Apologies for absence were received from St Edmundsbury Borough Councillor Karen Richardson (attending meeting at St Edmundsbury Borough Council) and Suffolk County Councillor David Roach (attending meeting at St Edmundsbury Borough Council).</p> | |
| 3 | <p>To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items</p> <p>Councillor McGuire declared a Non-Pecuniary Interest in agenda item 13.1.1.</p> | |
| 4 | <p>To agree and sign as a correct record the minutes of the Meeting of Kedington Parish Council held on 15 January 2019</p> <p>A resolution was put forward by Cllr Evans, seconded by Cllr McGuire that the minutes of the meeting of Kedington Parish Council held on 15 January 2019 be agreed as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.</p> | |

5	<p>Receive Visitor's Reports</p> <p>An email was read out from St Edmundsbury Borough Councillor, Karen Richardson which stated she was unable to attend as the Parish Council Meeting clashed again with full Borough Council Meeting. Councillor Richardson reported that with the new boundary changes, the Ward covering Kedington, Barnardiston, Stradishall, Hundon, Clare, Stoke by Clare, Wixoe, Cavendish and Poslingford will be a three Councillor Ward and she intends to stand for re-election.</p> <p>Councillor Rushbrook stated she would also be standing for Borough Councillor for the new Ward. Councillor Loader said that although the Parish Council would not have the continuity of having just one Borough Councillor, it may be beneficial to have three Councillors when dealing with controversial decisions.</p> <p>Councillor Evans put forward a suggestion that as the Parish Council Meeting often clashes with full Borough Council meetings, perhaps the Parish Council Meetings should be moved to Mondays or another evening. Agenda item for next meeting.</p>	MF
6	<p>Receive Clerks' Report</p> <p>Clerk had no matters to report.</p>	
6.1	<p>Consider further action (on action taken or reports received since last meeting:</p>	
7	<p>Finance Committee</p>	
7.1	<p>Receive draft minutes of 12 February 2019 meeting:</p> <p>The Chairman went through highlights of the meeting:</p> <ul style="list-style-type: none"> Financial position at 31 January 2019 satisfactory with £55,856.73 of the budget (72.65%) spent, leaving a balance of £21,024.27. Additionally, £39,883.47 is held in Reserves. Bank transfer of £5,000.00 agreed. Petty Cash Imprest of £50.00 agreed. Accountant Appointment for the financial year 2019/2020 agreed. Internal Auditor Appointment for the financial year ending 31 March 2019 agreed. Secretary of State for Housing, Communities and Local Government published the final local government finance settlement for 2019/2020 this week and council tax referendum principles have not been extended to Parish and Town Councils. Payment of £1,000.00 received from Suffolk County Councillor David Roach's Locality Budget towards the purchase of the two new Notice Boards. Clerks holiday hours – agenda item this meeting. Street Furniture Condition Report currently being reviewed. Recommendation has been received from Alex Talbot Tree Surgery Services that the Parish Council should consider pollarding the Willow Tree at some stage in the future as it now have a very leggy shape and more splits may occur in high winds. Agreed that this work should be carried out when the contractor is on site to work on the four Poplar Trees. Strimming Contract – agenda item this meeting. Quotation of £310.00 has been received to install new fire alarm call point in the lobby at the Community Centre. Borough Councillor Karen Richardson has agreed to fund this work from her Locality Budget. Thank you email received from Suffolk West Citizens Advice Bureau for the grant of £50.00 awarded to them under Sn 137, LGA 1972, as being of benefit to local people. 	

- Thank you letter received from Dedham Vale AONB and Stour Valley Partnership for the grant of £100.00 awarded to them under Sn 137, LGA 1972, as being of benefit to local people.
- Grant of £500.00 awarded to 1st Kedington Brownies under Sn 137, LGA 1972, as being of benefit to local people.
- Five cheque payments for payments made since last meeting totalling £642.79 were ratified.
- Four payments totalling £3,792.88 for Supplier Payments as at 31 January 2019 and one Bank Transfer of £5,000.00 and one Petty Cash cheque of £50.00 approved on 12 February 2019 and cheques signed by the Chairman (Cllr Wheeler) and Cllr McGuire.

7.2 Ratify Finance Committee recommendation for award of Strimming Contract 2019:

The Chairman put forward a recommendation from the Finance Committee to award the Strimming Contract 2019 to RMS Tree Services, as they carried out the contract in 2018 to a high standard. Cost of the contract (as per the specification) is £2,646.50 (no vat) and £390 (no vat) for an extra cut in October 2019 if required. A resolution was put forward by Cllr Waite and seconded by Cllr Loader that RMS Tree Services should be awarded the Strimming Contract 2019. There were no other resolutions; unanimously agreed.

7.3 Ratify Finance Committee recommendation to pay Clerk for holiday hours accrued:

The Chairman put forward a recommendation from the Finance Committee that due to exceptional circumstances in 2018 whereby the Clerk had a significant injury to her left shoulder and arm and could not work, her holiday hours accrued for 2018/2019 are 50 hours up to 31 March 2019. In view of the forthcoming end of financial year and other work, the Clerk would not be able to take this holiday and the Finance Committee recommended that the Clerk should be paid the hours owing rather than carry them forward to the next holiday year. A resolution was put forward by Cllr Rushbrook and seconded by Cllr Quick that the Parish Council should pay the Clerk's holiday hours. There were no other resolutions; unanimously agreed.

7.4 Any other financial matters:

None.

8 School and Post 16 Travel Policies for September 2019

A letter from the Parish Council to the Cabinet Member for Children's Services, Education and Skills at Suffolk County Council was read out to the meeting. The letter opposed the new travel policies which will affect a number of children from Kedington who will be attending Samuel Ward Academy in Haverhill from September 2019. A copy of the letter will be posted on the Parish Council's Facebook Page.

9 Play Equipment

9.1 Receive defect report(s) (if any); agree action:

Monthly Play Inspection Report was received. All defects are in hand for repair. Clerk requested to chase Playmaintain Ltd to see when the repairs to the wet pour on the basketball area will be completed. Clerk was also asked to source a contractor to clean the junior multi-play activity equipment

9.2 Skate ramp update:

Agreed to wait until Acoustic Noise Assessment Report has been received before signs for the skate ramp are agreed.

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10	Environmental / Grounds Maintenance Matters	
10.1	Any other environmental/grounds maintenance matters: <ul style="list-style-type: none"> • Clerk reported Thurlow Estate have given permission for work to be carried out on the four Poplar trees on Watermill Field. • Cutting of river banks along The Cut has been carried out. • Councillor Waite reported there is an area around a tree on the Great Meadow (near the last entrance to the Meadow by Ketton Thatch) that has a large patch of “black/grey” looking mud with a distinct odour. Several dog owners have reported their dogs have had stomach upsets after visiting the Great Meadow and being near this area in particular. Clerk requested to contact Kedington Community Association and report this matter to them. • Public Right of Way footpath to Brockley Green needs clearing. Clerk will report this to Suffolk County Council. • Councillor Donoghue reported the entrance to The Cut from Mill Road on either side of the river was very muddy and slippery. Councillors discussed this matter and it was agreed to get a cost for bark to be put down at the entrances. 	MF MF MF
11	Highway/Footpath/Street Furniture matters	
11.1	Community Speedwatch: Councillor Evans stated he had been doing some research into Community Speedwatch for Calford Green and Kedington. After discussion it was agreed that the Parish Council should write to other Parish Councils to see if they were in the Community Speedwatch Scheme and if so ask: <ol style="list-style-type: none"> 1. How are they getting on with it 2. What problems have they had 3. How did they recruit and train volunteers <p>It was suggested that the Parish Council should contact the local Police for advice and also look at the data from Kedington’s Speed Indicator Devices (SID).</p>	
11.2	Any other highway/footpath/street furniture matters: Councillor Loader reported the drains outside Bridge House and Bell House are still blocked, despite being cleaned out. Clerk will report this.	
12	Any other reports (on-going matters) None.	
13	Housing/Planning	
13.1	Applications for discussion at meeting: <p>At this point Councillor McGuire declared a Non-Pecuniary Interest in that his employment is with a Company who carry out work for Anglian Water.</p> <p>13.1.1 Little & Great Wratting – New Water Treatment Works (update): Councillor Loader reported he attended the Development Control Committee Meeting at St Edmundsbury Borough Council on 7 February 2019 to give a three minute presentation as to why Kedington Parish Council were opposed to the plans to build a new water treatment works on land near the junction of the B1061 with the A143. Councillor Evans also attended this meeting. Councillor Loader said during the Planning Officer’s presentation for this application they stated that no alternatives sites were available. The Planning Officer showed photographs of the proposed site and this included an aerial view of the Karro</p>	

site and the total available brownfield land, which is around 4 to 5 hectares (the Anglian Water site is 1 hectare). At the end of his presentation, Councillor Loader said he drew the committee's attention to his belief that the Planning Officer's statement was incorrect and asked them to look back at the Officer's photographs. During their debate, several committee members asked if the Planning Officer could explain why the brownfield land is not available, amongst other questions such as highways visibility, splays and tree planting. The Officer failed to answer any question on the brownfield land other than the application that is presented is the application under consideration and that any other site is not relevant to this application. The Chairman of the Development Control Committee then moved the application to a vote without members being given the information they had asked for. The Planning Application vote was 12 in favour and 3 against. It was agreed that Kedington Parish Council would make a formal complaint against the Chairman of the Development Control Committee. Councillor Evans thanked Councillor Loader for all his hard work and presentation to Development Control Committee.

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13.1.2 Phase 1 of Haverhill North East Development:

Clerk reported an email had been received from BECG, who specialise in promoting community engagement and increasing public awareness of local developments. BECG are currently working with Redrow Homes Eastern who have purchased the first development (Phase 1) at Great Wilsey Park. Prior to the submission of any reserved matters for the delivery of site infrastructure and new housing, Redrow would like to meeting the Parish Council to share the early plans and gain feedback. Delivery of new housing is forecast to begin later this year and Redrow are also in the process of determining the construction logistics for the scheme. It was agreed that if possible, a separate meeting would be better. Clerk will liaise with BECG.

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13.2 Planning Applications – Observations conveyed by Parish Council:

None.

13.3 Planning Applications – Decisions received from Borough Council:

None.

13.4 Any other housing / planning matters:

None.

14 Consultations

None.

15 Events

15.1 Nominations:

15.1.1 Commonwealth Day Celebration – Monday 11 March 2019 at 3.00 p.m. Haverhill Market Square. **No uptake.**

15.1.2 Mayor's Charity Bike Ride, Ipswich to Haverhill – Friday 8 March 2019. **No uptake.**

15.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

16 Any new matters (for discussion only)

None.

The meeting closed at 9.25 p.m.

The date of the next meeting will be **Tuesday, 19 March 2019** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed

Dated