KPC 124-05

MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 18 DECEMBER 2018
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON

***Present**:*	Cllr Terry Wheeler (Chairman) Cllr Heather Carre-Skinner Cllr Peter Donoghue Cllr Ian Evans Cllr Nathan Loader Cllr Simon McGuire Cllr Marion Rushbrook Cllr Justin Waite
In attendance:	Ms Marion Farrant – Parish Clerk
Also in attendance:	No Parishioners present.

ACTION

1 **Parishioners Question Time and to acknowledge agenda items of interest to members of the public present (extra time allowed to cover items raised)**
None.

Open meeting

2 **Welcome and apologies**
The Chairman welcomed all present. Apologies for absence were received from St Edmundsbury Borough Councillor Karen Richardson (attending meeting at St Edmundsbury Borough Council) and Suffolk County Councillor David Roach (in hospital). On behalf of the Parish Council, the Chairman wished Councillor Roach a speedy recovery.

3 **To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
Councillor Waite declared a Non-Pecuniary Interest in agenda item 9. Councillor McGuire declared a Non-Pecuniary Interest in agenda item 15.1.1.

4 **To agree and sign as a correct record the minutes of the Meeting of Kedington Parish Council held on 20 November 2018**
A resolution was put forward by Cllr Waite, seconded by Cllr Donoghue that the minutes of the meeting of Kedington Parish Council held on 20 November 2018 be agreed as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.

5 **Receive Visitor's Reports**
There were no Visitor's Reports.

6 Receive Clerks' Report

Clerk had no matters to report, other than those listed as agenda items.

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Receive draft minutes of 11 December 2018 meeting:

The Chairman went through highlights of the meeting:

- Financial position at 30 November 2018 satisfactory with £46,033.53 of the budget (59.88%) spent, leaving a balance of £30,847.47. Additionally, £39,883.47 is held in Reserves.
- Budget/Precept – agenda item this meeting.
- Agreed that the Annual Fee to the Information Commissioners Office for Kedington Parish Council to be registered as a Data Controller will be paid by Yearly Direct Debit, as this gives a saving of £5.00.
- Notice Boards for School Road and Calford Green have been delivered and will be installed on 17 December 2018.
- Quotation for £160.00 from RMS Trees to prune raised and lower beds in Silver Street Park agreed.
- Agreed that when Acoustic Noise Assessment for skate ramps is carried out, this will include noise from school playground at break and lunch times. Extra cost for this will be £50.00.
- Grant of £50.00 awarded to Citizens Advice Suffolk West under Sn 137, LGA 1972, as being of benefit to local people.
- Grant of £100.00 awarded to Dedham Vale AONB and Stour Valley Project under Sn 137, LGA 1972, as being of benefit to local people.
- Twelve payments totalling £10,160.10 for Supplier Payments as at 30 November 2018 approved on 11 December 2018 and cheques signed by the Chairman (Cllr Wheeler) and Cllr McGuire.

7.2 Receive, finalise and agree budget/precept for financial year 2019/2020:

Councillors who had not previously signed to declare that they were not two months or more in arrears for Council Tax signed the form (s106, Local Government Finance Act 1992). Budget finalised by Finance Committee was received and reviewed. A resolution was put forward by Cllr Waite and seconded by Cllr Rushbrook that Kedington Parish Council should put forward a precept application of £81,840.00 for the financial year 01 April 2019 – 31 March 2020 to St Edmundsbury Borough Council. There were no other resolutions; unanimously agreed. Chairman and Clerk signed the Precept form.

Annexes 1 & 2

7.3 Agree another Parish Councillor for Finance Committee:

The Chairman reported that since the resignation of Cllr Harrison, the Finance Committee now consisted of three Councillors, but really needed four. A resolution was put forward by Cllr Evans and seconded Cllr Waite that Cllr Carre-Skinner should be nominated; there were no other resolutions; unanimously agreed. Councillor Carre-Skinner agreed to take on the role.

8 Receive communication from Heritage Officer regarding Silver Gilt Pilgrim badge:

Clerk reported that Kedington Parish Council had received an email from the Heritage Officer for Leisure & Culture at St Edmundsbury Borough Council. The email gave information regarding a 15th Century Pilgrim Badge which had been found on land in Kedington in 2017. The coin is thought to be attributed to St Anne, Mother of the Virgin Mary, who along with Jesus forms the group depicted on the coin. Further information was read out to Councillors regarding the history behind this artefact. The current valuation set by the British Museum's Treasury Committee is £170.00 and the email was asking if the

Parish Council would like to make a partial donation towards the cost of purchasing the badge for holding in the Moyse's Hall Museum in Bury St Edmunds. Councillors unanimously decided that the badge should be purchased from the Leisure & Culture budget at St Edmundsbury Borough Council and not from Parish funds.

At this point Councillor Waite declared a Non-Pecuniary Interest in that he is a member of Kedington Air Memorial Group.

9 Kedington Air Memorial Group

Clerk reported that she had contacted the Local Council Public Advisory Service (LCPAS) regarding the proposed Kedington Air Memorial being gifted to Kedington Parish Council in perpetuity for the benefit of the Parish. The CEO at LCPAS confirmed that the Parish Council can accept the memorial being gifted to them for the Parish and may purchase the memorial, receive the invoice and retain ownership. The Parish Council would also be allowed to recover the VAT payable by virtue of the VAT Act 1990 s33.

10 Receive meeting date for 2019

Meeting dates for the 125th Year of Kedington Parish Council were given to all Councillors. The meeting dates will also be displayed on all Notice Boards, the Parish Council Facebook Page and website.

11 Play Equipment

11.1 Receive defect report(s) (if any); agree action:

No report available at time of meeting.

11.2 Skate ramp update (further problems on Rosebrook Estate):

Clerk reported that she had received a telephone call from a resident on the Rosebrook Estate to inform that on 21st, 22nd and 23rd November 2018, youths who live in Kedington were again using the kerbs for scooter/skateboard activities. The resident was very intimidated by the youths and the Police were called. Councillors discussed the use of kerb furniture to stop these problems. Quotations for kerb furniture to be sought; Highways to be asked for permission to put in kerb furniture. Situation to be monitored. MF

With the Chairman's permission, the Clerk read out a letter sent to the Senior Public Health and Housing Officer at St Edmundsbury Borough Council regarding her visit to Kedington. The Clerk also read out the response. It was agreed that during the Spring and Summer months, the Parish Council would need to come up with a plan of action for patrolling the skate ramp and if necessary consider fencing off the area to avoid use after stated times.

12 Environmental / Grounds Maintenance Matters

12.1 Consider tree dedication and memorial plaque to the late David Steel:

Kedington Parish Council have received a request to plant a tree, with a plaque to honour the late Dr David Steel who was Tree Warden in Kedington for many years. Councillors agreed it would be a fitting tribute to plant a native English tree on Watermill Field. A resolution was put forward by Cllr Rushbrook and seconded by Cllr Waite to purchase a native English tree for planting on Watermill Field together with an appropriate plaque. There were no other resolutions; unanimously agree. Clerk will liaise with RMS Trees as to a suitable species. MF

12.2 Any other environmental/grounds maintenance matters:

None.

13 Highway/Footpath/Street Furniture matters

13.1 Speeding cars in Mill Road:
Clerk reported a Parishioner who lives in Mill Road had visited the Parish Council Office to complain about speeding cars in Mill Road. The Parishioner asked is "30 mph roundels" could be painted on the road to try and help deter the culprits. It was agreed that the Clerk will contact Highways Engineers for advice on this matter. MF

13.2 Any other highway/footpath/street furniture matters:
None

14 Any other reports (on-going matters)
None.

15 Housing/Planning

15.1 Applications for discussion at meeting:

At this point Councillor McGuire declared a Non-Pecuniary Interest in that his employment is with a Company who carry out work for Anglian Water.

15.1.1 DC/18/2013/FUL Great Wratting and Little Wratting Water Improvements
Clerk reported an email had been received today from the Principal Planning Officer at St Edmundsbury Borough Council to inform that the application has not been called-in to Development Control Committee but will be referred to the Delegation Panel in the New Year. Clerk was requested to contact the Planning Officer to see if Anglian Water are looking into other sites. Councillor Loader suggested putting this matter into the hands of the media. MF

15.2 Planning Applications – Observations conveyed by Parish Council:
Attached to these minutes (hatched orange under heading PC Observations) as Annex 3. Annex 3

15.3 Planning Applications – Decisions received from Borough Council:
DC/18/2021/HH – 1 Hall Road, Kedington
Householder Planning Application – (i) two storey rear extension; (ii) raise roof to create first floor side extension; (iii) front porch and 1 no. detached garage (following demolition of existing garage).
GRANTED

15.4 Any other housing / planning matters:

15.4.1 Call for sites 2018 – Strategic Housing and Economic Land Availability Assessment (SHELAA):
Councillors had received this consultation by email. It was agreed there are no sites in the Parish of Kedington available that have NOT already been earmarked for development.

16 Consultations
None.

17 Events

17.1 Nominations:
None.

17.2 **Councillor absences (update):**
The Chairman requested Councillors update the Clerk with any planned absences.

18 **Any new matters (for discussion only)**
None.

The meeting closed at 8.52 p.m.

The date of the next meeting will be **Tuesday, 15th January 2019** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed …… **Dated …….**