

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 18 JULY 2017
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler (Chairman)
Cllr Joe Harrison (Vice-Chairman)
Cllr Heather Carre-Skinner
Cllr Ian Evans
Cllr Nathan Loader
Cllr Marion Rushbrook

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Mrs Karen Richardson (St Edmundsbury Borough Councillor);
S Browning, J Harvey, Mrs B Mills, Mr L Mills, L Morris, Mr & Mrs Read, M Smith, J Smith
(Parishioners and stable owners from Arms Lane)

1 Parishioners Question Time and to acknowledge agenda items of interest to members of the public present (extra time allowed to cover items raised)

Mr Harvey asked if there was anything the Parish Council could do regarding an annexe to a property on Dane Common which is now being rented out to young people. The young people are disturbing neighbours with noise and parties that do not finish until the early hours of the morning. Parked cars on the road adjacent to the annexe is also an issue. The Chairman said he would get the Clerk to write to the owners of the annexe regarding the issues raised.

ACTION

MF

Mr Read stated he had a problem with cars parking on Haverhill Road and blocking off part of the entrance to his driveway. Mr Read said cars were also parking on the pavement near to the bench and obstructing the view for cars exiting Mill Road. Mr Read said he would forward photographs of the cars parked to the Parish Council. Mrs Read commented that lorries, especially ones from the cement works in Sturmer were speeding along this stretch of road. The Chairman said he would get the Clerk to liaise with Highways regarding the parking problem and also to write to the cement works to ask if their lorries could go through Haverhill and not use the B1061 as a short cut. The Chairman said data being collected by the Parish Council from the speed indicator device for Haverhill and Sturmer Road is being collated and will be sent to the Police for investigation.

MF

Open meeting

Councillor Harrison disclosed a Pecuniary Interest in agenda item 9.3 in that he lives on the Rosebrook Estate.

With Councillors permission, agenda item 9.3 was brought forward and the meeting was closed to allow Parishioners and Stable Owners from Arms Lane to speak.

9.3 **Feedback re provision of skateboard/scooter equipment:**

The Chairman addressed the meeting and stated the Parish Council had facilitated an informal meeting between residents from the Rosebrook Estate, parents and young people regarding the provision of a small skate park to try and alleviate the problems that were being encountered by residents from the estate where the young people were using kerbs and the road like a skate park. The Chairman said the meeting, attended by 30 – 40 people, was very productive and parents of the young people were very understanding of the problem. The Chairman explained the Parish Council does have a budget heading with some money in which could be used for new play equipment and there is also a small amount of s106 money that could be used (with the Borough Council's permission) which could go towards providing a small skate park. The question would be where the skate park would be sited? Kedington Community Association have been asked to consider whether they would allow it on the Great Meadow, if not the Parish Council own Old School Field and Silver Street Park so these sites would also be an option. The Chairman said the young people have said they would be prepared to do some fundraising.

Mrs Smith stated she owned the field and stables next to the bottom of the Great Meadow and would not wish to see a skate park in this area, adding that the area at the bottom of the meadow is prone to flooding in periods of heavy rain.

The Chairman said he would like to keep all parties involved in this matter and another informal meeting would be held once a decision has been received from Kedington Community Association.

Mr Smith commented that the trees at the bottom of the Great Meadow needed some attention. Clerk will pass this information on to the Meadow Manager for Kedington Community Association.

Open meeting

2 Welcome and apologies

The Chairman welcomed all present. Apologies for absence were received from Councillor Donoghue (personal), Councillor McGuire (health); Councillor Waite (work) and Suffolk County Councillor David Roach (Haverhill Town Council meeting). Members unanimously agreed Parish Councillor's apologies.

3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items

None.

4 To agree and sign as a correct record the minutes of the meeting of Kedington Parish Council held on 20 June 2017

A resolution was put forward by Cllr Evans, seconded by Cllr Carre-Skinner to agree the minutes of the Meeting of Kedington Parish Council held on 20 June 2017 as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.

Close meeting

5 Receive Visitor's Reports

St Edmundsbury Borough Councillor, Karen Richardson:

Borough Councillor Richardson stated she has been allowed to carry over money from her Locality Budget that was left at the end of the financial year. Councillor Richardson said that the Parish Council could apply to her for some money from her Locality Budget towards the cost of the proposed skate park. Councillor Richardson said in the new financial year she has given money from her Locality Budget to the Kedington Branch of the Royal British Legion, Kedington Air Memorial Group, Kedington Library and Kedington Scouts.

Open meeting

6 Receive Clerks' Report

Clerk had no matters to report.

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Receive draft minutes of Finance Committee meeting held on 11 July 2017:

Councillor Harrison, Chair of Finance Committee went through highlights of the meeting:

- The financial position at 30 June 2017 is satisfactory with £14,885.90 of the budget (20.74%) spent, leaving a balance of £56,875.10. Additionally £52,094.27 is held in Reserves. S106 payment of £1,454.52 for the heavy duty ground protection has been received from St Edmundsbury Borough Council.
- Clerk reported Annual Return had been sent to External Auditors, BDO LLP in advance of the 30 June 2017 deadline. Notice for the Exercise of Electors' Rights for Accounts for the Year Ended 31 March 2017 has been placed on all Notice Boards.
- Councillor Wheeler reported he had completed painting the seats in Dash End, at the entrance to Westward Deals and opposite the British Legion Hall on Haverhill Road. Councillor Wheeler said he had replaced three liners in litter bins; one in Dash End, one near the Youth Shelter on the Great Meadow and another near the junior swings on Old School Field. It was agreed three more bins liners will be purchased.
- Current items awaiting work are replacement of the oak post on the Village Sign in Silver Street and repairs to the Youth Shelter roof.
- It was agreed that, as in previous years, 25 – 30 metres should be cut from the hedge facing Mill Road to allow better visibility for vehicles exiting School Road.
- Clerk reported that a Poplar tree along The Cut had fallen across the path on Friday 23rd June 2017 and with the Chairman of the Parish Council's permission RMS Trees had been requested to clear and stack the windblown tree. The cost for this work was £140.00. A resolution was put forward by Cllr Wheeler and seconded by Cllr McGuire to ratify this work. There were no other resolutions; unanimously agreed.
- Monthly defect report for play equipment was received; all defects were recorded as very low risk or low risk and will be monitored / put in hand for repair. Clerk will source a quotation to repair the hole in the safety surfacing on the basketball court.
- Clerk reported that following Cllr Loader's comments at the last Parish Council meeting on how close the goals were to the play equipment, a quotation had been sourced to remove the goals and relocate them further up the field. Sportsafe has quoted £999.00 plus vat to move and re-install the goals and £44.00 to supply four lock in wedges for the goals so they do not move. It was agreed the clerk would try and source a quotation from the contractor who did the original work on behalf of Sportsafe.
- An email was read out from Kedington Community Association requesting grant funding from Kedington Parish Council for a new sign and fascia board at the entrance to the Community Centre. A resolution was put forward by Cllr McGuire and seconded by the Chair that a grant of £100.00 be awarded under Sn 137, LGA 1972 as being of benefit to local people. There were no other resolutions; unanimously agreed.

- Two cheque payments (one for £250.00 payable to RMS Trees and one for £279.00 payable to Whippetree Timber Merchants) paid since the previous months payments were ratified.
- Sixteen payments, including one credit totalling £6,933.06 for Supplier Payments as at 30 June 2017 approved on 11 July 2017 and cheques signed by Cllr Wheeler and Cllr McGuire.

8 Consider training from Haverhill First Responders for Parishioners who wish to learn to use CFR and cPAD equipment

Clerk reported she had a meeting with the Co-ordinator from Haverhill First Responders regarding training for Parishioners who would like to learn to use cPAD equipment. A Community First Responder is a volunteer who is trained by the ambulance service to attend emergency calls in the area where they live or work. At present, the East of England Ambulance Service attend around 7,500 sudden cardiac arrests (SCA) each year. Their target is to reach 75% of SCA calls within 8 minutes of receiving the 999 call. At the moment, 15% of these calls take more than 8 minutes because of the location of the patient (in a rural area) and other factors. However, many victims of SCA can survive if bystanders act immediately. There is a cPAD on the outside wall of the Doctor's Surgery in Kedington which has been provided by Haverhill First Responders. The Haverhill First Responders would like to offer CFR and cPAD training for 50 people who live in Kedington; this would then give people in the village a better chance of survival in the event of someone having a sudden cardiac arrest. It was agreed that the Clerk should look into the availability of a hall to carry out the training and also that a "flyer" should be delivered to every house in the Parish to see who would be interested in taking part in the training.

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9 Play Equipment

9.1 Receive Play Equipment Inspection Report and agree action:

Play Equipment Inspection Report was received. All defects were noted as very low or low risk and will be put in hand for repair.

9.2 Ratify Finance Committee decision to move junior goals on Old School Field:

A resolution was put forward by the Chairman and seconded by Cllr Loader that the junior goals on Old School Field should be moved further away from the new play equipment. There were no other resolutions; unanimously agreed. Clerk requested to source another quotation.

MF

9.3 Feedback re provision of skateboard/scooter equipment:

This agenda item was discussed at the beginning of the meeting.

10 Environmental / Grounds Maintenance Matters

10.1 Agree first stage of work required from findings of Tree Survey Report:

Councillors reviewed the findings of the Tree Survey carried out by RMS Trees. The Chairman said he had gone through the report provided by RMS Trees and felt the way forward was to split the report into three elements:

1st Element: trees that need work as a priority and this work to be carried out in the next 3 – 4 months.

2nd Element: trees that have been identified as requiring crown lifting and this work should be carried out in the next 6 – 9 months.

3rd Element: trees requiring little work and this should be carried out in the next 12 months.

The Chairman stated he envisaged seven trees that needed work within the 1st Element and 16 trees that would require work within the 2nd Element. The Clerk was requested to seek a quotation from RMS Trees for the 1st Element of work.

MF

10.2	<p>Receive quotation for new turf on Old School Field:</p> <p>The Chairman read out a quotation from RMS Trees for laying new turf where the old wet-pour surfaces were removed from the old junior goals. The quotation of £1,605.00 was for removing existing hard-core from ground to six inches deep; remove existing dry patches in front of old goals to four inches deep and compact and lay 47 square metres of new turf. An additional price of £920.00 for aftercare of new turf which included 200 litres of water to irrigate new turf every day for a period of 30 days and new turf to be cut on days 21 and 28. Total cost would be £2,885.00. Councillors discussed the quotation and decided that, as it had now been agreed to move the new junior goals, that another quotation be sought.</p>	MF
10.3	<p>Any other environmental/grounds maintenance matters:</p> <p>Councillor Loader reported a blocked drain opposite Bell Cottage in Silver Street. Councillor Evans reported a tree opposite the Old Chapel and Mount Cottage in Calford Green that was in need of attention; it is not known who is responsible for this tree.</p>	
11	Highway/Footpath/Street Furniture matters	
11.1	<p>Oak posts around grassed area outside The Limes in Mill Road:</p> <p>The Chairman reported he has measured the outside perimeter of the grass. Whippletree Timber Merchants can supply construction grade oak posts, cut to length with angled tops at a cost of £232.50 plus vat. A resolution was put forward by Cllr Evans and seconded by Cllr Carre-Skinner that the posts should be ordered. There were no other resolutions; unanimously agreed. The Chairman said he would collect the posts and Cllr Evans offered to assist if a trailer was needed.</p>	
11.2	<p>Any other Highways/Footpath/Street Furniture matters:</p> <p>The Chairman said he would look at the Street Furniture Condition Report to see what other street furniture needed attention.</p> <p>Councillors discussed the wording for a sign to go on the large entrance gate to Old School Field from School Road. It was agreed that the sign should read "No Parking – Keep Entrance Clear At All Times". Clerk will seek a quotation for this from Archers Signs.</p> <p>The Chairman read out an email from a resident of Mill Road who was concerned about the frequency and volume of cars that are significantly breaking the 30 mph speed limit that is set for this road. It was agreed that the matter be reported to Highways. Councillor Loader suggested that perhaps a Community Speed Watch could be formed for the village. Clerk replied that the problem with this is getting volunteers and also that members of a Community Speed Watch Group are not allowed to work in their own village.</p>	MF
	Non agenda item – guillotine	
	<p>With the time at 9.45 p.m. it was agreed under a resolution put forward by Cllr Evans and seconded by the Chairman to raise the guillotine for fifteen minutes to allow remaining items on the agenda to be transacted. There were no other resolutions; unanimously agreed.</p>	
12	<p>Any other reports (on-going matters)</p> <p>None.</p>	
13	Housing/Planning	
13.1	<p>Applications for discussion at meeting:</p> <p>13.1.1 Fieldview House, Haverhil Road, Kedington</p> <p>Householder Planning Application – New vehicular access and off-street parking.</p> <p>NO OBJECTIONS</p>	

13.1.2 7 Barton Grove, Kedington

Householder Planning Application – two storey side extension.

NO OBJECTIONS

13.2 Planning Applications – Observations conveyed by Parish Council:

None.

13.3 Planning Applications – Decisions received from Borough Council:

None.

13.4 Any other housing / planning matters:

None.

14 Consultations

14.1 A new single council for West Suffolk:

The Chairman read out an email about proposals by Forest Heath District Council and St Edmundsbury Borough Council to create a new single council for West Suffolk. This proposal would entirely replace the Borough and District Council but continue to deliver the same services. A draft business case has been looked at by both Councils and suggests a new council could better drive jobs, deliver services and continue investment to support our communities when compared to other options. The consultation, which expires on 31 August 2017 will be circulated to Councillors for comment.

15 Events

None.

15.1 Nominations:

None.

15.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

Any new matters (for discussion only)

None.

The meeting closed at 9.53 p.m.

The date of the next meeting of Kedington Parish Council will be on **Tuesday, 26 September 2017** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed

Dated