

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17 JANUARY 2017
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Simon McGuire (Chairman)
Cllr Terry Wheeler (Vice-Chairman)
Cllr Heather Carre-Skinner
Cllr Nathan Loader
Cllr Marion Rushbrook
Cllr Justin Waite

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Suffolk County Councillor, Tony Brown joined the meeting at 8.25 p.m.

ACTION

- | | | |
|-----|---|---------|
| 1 | <p>Parishioners Question Time and to acknowledge agenda items of interest to members of the public present
None.</p> <p>Open meeting</p> | |
| 2 | <p>Welcome and apologies
The Chairman welcomed all present. Apologies for absence were received from Councillor Peter Donoghue (Personal) and St Edmundsbury Borough Councillor Karen Richardson. Councillors unanimously agreed Cllr Donoghue's apologies for absence.</p> | |
| 3 | <p>To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items
None.</p> | |
| 4 | <p>To agree and sign as a correct record the minutes of the meeting of Kedington Parish Council held on 20 December 2016
A resolution was put forward by Cllr Wheeler, seconded by Cllr Waite to agree the minutes of the Parish Council meeting held on 20 December 2016 as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.</p> | |
| 5 | <p>Receive Visitor's Reports
There were no Visitor's Reports.</p> | |
| 6 | <p>Clerks' Report
Clerk read out her report which is attached to these minutes as Annex 1.</p> | Annex 1 |
| 6.1 | <p>Consider further action (on action taken or reports received since last meeting:
None.</p> | |

7	Finance Committee (note no Finance Committee Meeting held in January 2017)	
7.1	Receive financial statements for December 2016 and ratify payments made: Financial statements for December 2016 were received. The financial position at 30 December 2016 was satisfactory with £42,548.38 (59.88%) of the budget spent, leaving a balance of £28,511.62. Additionally, £25,920.29 is held in Reserves. A resolution was put forward by Cllr Wheeler, seconded by Cllr Carre-Skinner to approve financial statements for December 2016 and ratify payments made. There were no other resolutions; unanimously agreed	Annex 2
7.2	Budget/Precept 2017/2018: Clerk reported that the precept application of £71,761.00 for Kedington Parish Council for the financial year 2017/2018 has been sent to St Edmundsbury Borough Council. Clerk reported that although Parish Council budget sheet shows an increase in the budget of +0.98% on the previous year, the figure on the Council Tax bills will show an increase of +2.92%. This is because the Parish Revenue Support Grant and Local Council Tax Support Grant will not be payable to Parish and Town Councils from the 2017/2018 financial year.	
8	Great British Spring Clean – 3rd – 5th March 2017 – Receive information and agree action The Chairman read out information received from the Great British Spring Clean organised by Keep Britain Tidy. The event spans from 3 rd – 5 th March 2017 and the aim is to inspire half a million people to join in for a few hours to make places where they live more beautiful and attack the blight of litter. It was agreed that Cllr Care-Skinner and Cllr Loader would organise this event with assistance from the Clerk.	HCS/NL/MF
9	Battle's Over "A Nation's Tribute" – receive information and agree action The Chairman read out a letter from Bruno Peek, LVO, OBE OPR, Pageant Master for Battle's Over – A Nation's Tribute 11 th November 2018. The letter was inviting Town and Parish Councils to become involved with this event and light a beacon at 7 p.m. on 11 th November 2018 as a tribute to mark the end of World War I. The Clerk reported the Kedington Branch of the Royal British Legion had also received the letter and asked if the Parish Council would like the initiative to be a joint one with the Kedington Branch of the Royal British Legion. A resolution was put forward by the Chairman, seconded by Cllr Wheeler that the Parish Council should work with the Kedington Branch of the Royal British Legion to commemorate this event. There were no other resolutions; unanimously agreed. Clerk agreed she would liaise with the Kedington Branch on behalf of the Parish Council.	MF
10	New Play Equipment	
10.1	Receive quotations for new junior goals: Clerk reported the quotation had not been received and she will chase this up.	MF
11	Environmental / Grounds Maintenance Matters	
11.1	Silver Street Park – receive quotation for pruning and tree work – agree action: The Chairman read out a quotation from RMS Tree Services to remove vegetation along access path to Silver Street Park; weed planted areas and prune shrubs; crown lift trees on grassed areas; remove debris. Cost £190.00. All works confirm to BS 3998 "Recommendations for Tree Work". A resolution was put forward by Cllr Waite, seconded by Cllr Loader that RMS Tree Services should be asked to carry out this work. There were no other resolutions; unanimously agreed.	

11.2 Any other environmental/grounds maintenance matters:

The Chairman read out a quotation from The Green Room for the installation of heavy duty ground protection mesh for the area under the TPO Horse Chestnut Tree outside the Library on the Great Meadow. The quotation for supply and installation of the protection mesh was priced at £1454.52. Clerk confirmed this could be paid for using some s106 money for public open spaces, but was awaiting confirmation from the s106 Officer. A resolution was put forward by Cllr Wheeler, seconded by Cllr Loader that this work should be carried out to protect the tree. There were no other resolutions; unanimously agreed.

The Chairman read out an email received from the Grounds Manager at Kedington Community Association. The email confirmed there had not been a recent Tree Survey for the Great Meadow, but as part of Meadow management, the trees and shrub areas are regularly checked and any issues rectified. Clerk was requested to write to the Community Association to suggest that they should liaise with their Insurers as to conditions on their policy regarding trees on the Great Meadow.

MF

12. Highway/Footpath/Street Furniture matters

12.1 Receive data from Speed Indicator Device and discuss speeding in village:

Data gathered from Speed Indicator Device for December 2016 and early January 2017 was circulated. Data indicated that for Haverhill Road and Sturmer Road average speeds for 60% of motorists on entering the village from these directions was between 36.1 and 39.8 miles per hour. Other data showed that on several occasions in the early hours of the morning some cars were travelling through the village on the B1061 between 70 and 80 mph. It was agreed that data collected from the Speed Indicator Device will be passed on to Inspector Danny Cooper at Suffolk Police with a request that action/enforcement be taken by the combined Suffolk/Norfolk Speed Enforcement Team. Councillor Loader suggested information gathered from the speed indicator devices should be included in the Chairman's Letter. It was further agreed that some of the data collected should be included on the Parish Council Face Book Page.

SM/MF

12.2 Any other Highway/Footpath/Street Furniture matters:

Clerk reported she and Suffolk County Councillor Tony Brown had met with the Assistant Manager from Western Area Highways regarding various highways matters in Kedington. Matters brought to her attention were:

- Mill Road – poor condition of road
- Pot holes at top of Church Walk and lack of street lighting in this area
- Zig-zag lines at school crossing
- White lines on junction of B1061 with A143
- Inspection of Public Footpath from Sturmer Road to White Horse Road
- 20's plenty signs near school

Winter gritting around the village was also discussed; gritting lorries have Primary Routes (P1) and Secondary Routes (P2) and cannot grit areas other than these defined routes. The B1061 through Calford Green and Kedington is classed as a P2 routes and will be gritted when the temperature is expected to stay below zero after 9 a.m. the following day.

Councillor Wheeler reported the new oak post for the Village Sign is being treated and will shortly be ready for installation.

13 Consultations

13.1 Consultation on Video Conferencing:

This consultation has been emailed to all Councillors but will also be circulated in a reading pack. The Chairman thanked Cllr Loader for responding to this consultation.

14 Any other reports (on-going matters)

14.1 Receive report from Haverhill Area Forum meeting:

Councillor Loader had attended the Haverhill Area Forum meeting (held quarterly) as a representative of the Parish Council. Councillor Loader reported there were two main items on the agenda, the A1307 and an Open Forum. Historically, there has been an A1307 Action Group for the past 16 years; the group receives no financial support and little progress has been made on improvements to this road. The growth of Haverhill has not officially been calculated in the City Deal (Cambridge), but Haverhill Chamber of Commerce have been leading the campaign to see road improvements on the A1307 as being required for economic growth. The Chamber of Commerce are putting together a convincing business case to put to Government with regard to the A1307 but Highways would have to decide where any new route would be. Councillor Loader said he expressed an opinion that it should be the appointed Highways Department at Suffolk County Council and St Edmundsbury Borough Council working with Cambridgeshire County Council that should be assessing the needs for solutions to the A1307 improvement/upgrade and not the Chamber of Commerce and the Haverhill Area Forum. Councillor Loader said discussions took place about ANPR being carried out on the A1307 but more accurate data could be obtained by using "mobile roaming".

Close meeting

Suffolk County Councillor Tony Brown said the big concern is that if Government put forward money for a new road, they would want a vast amount of housing to be built in this area. The new road would possibly go across green fields and around the village of Balsham. Delivered improvements to the A1307 should be carried out by Cambridgeshire and Suffolk County Councils, instead of the "red herring" of a dual carriageway.

Open meeting

Councillor Loader said he posed the question concerning "if there is not a proper infrastructure plan in place, why is development not being halted". The Open Forum discussed ambulance response times and where ambulances are put to get to places quicker. The Clinical Commissioning Group have an initiative to close / sell off satellite surgeries and provide "Well Being Centres". Councillor Loader said there are no proposals on either the North West or North East Haverhill developments for a "Well Being Centre" and questioned why this has not been included in the outline plans.

Close meeting

Suffolk County Councillor Tony Brown said at present this initiative was all a bit "vague" and the "Well Being Centre" may be included as part of the Haverhill Health Centre in Camps Road.

Open meeting

14.2 Kedington Parish Council Face Book Page:

Councillor Carre-Skinner reported the Parish Council Face Book Page had been set up. The page will be run and managed by Cllr Carre-Skinner with the Chairman and Cllr Waite being assigned as "admin". It was agreed that Parishioners would be able to ask questions on the page, but these and any queries raised would need to be passed to the Clerk before responses could be posted. Notices from the Parish Council will be also be posted but these will be sent from the Clerk to Cllr Carre-Skinner. New Standing Orders will be needed to incorporate the Face Book Page. Councillor Wheeler questioned if the Face Book Page could be run in tandem with the Parish Council website via a link. It was agreed that the Clerk will look into training for Cllr Loader for the Parish Council Website.

MF

15 Housing/Planning

15.1 Applications for discussion at meeting:

DC/16/2775/TPO – 24 Mill Road, Kedington

TPO 319 (2001) Tree Preservation Order – T1 – Walnut – Crown

NO OBJECTIONS

15.2 Planning Applications – Observations conveyed by Parish Council:

None.

15.3 Planning Applications – Decisions received from Borough Council:

DC/16/2344/HH – 24 Barton Grove, Kedington

Householder Planning Application re-consultation – Two storey side/rear extension

GRANTED

DC/16/2387/HH – Head Masters Cottage, School Road, Kedington

Householder Planning Application revised plans – Single storey side and rear extension (following the removal of existing conservatory) as amended by plans received on 24 November 2016 reducing the scale.

GRANTED

15.4 Any other housing / planning matters:

15.4.1 St Edmundsbury Borough Council Delegation Panel:

Councillor Loader reported that Parish/Town Councils have no opportunity to speak at Delegation Panel meetings and only have a “voice” if the elected member (i.e. Borough Councillor) attends the meeting, which is not always possible if they are in full-time employment.

16 Events

None.

16.1 Nominations:

None.

16.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

17 Any new matters (for discussion only)

None.

The meeting closed at 9.32 p.m.

The date of the next meeting of Kedington Parish Council will be **Tuesday, 21 February 2017** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed

Dated