

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 22 NOVEMBER 2016
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Simon McGuire (Chairman)
Cllr Terry Wheeler (Vice-Chairman)
Cllr Heather Carre-Skinner
Cllr Peter Donoghue
Cllr Marion Rushbrook
Cllr Justin Waite

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: St Edmundsbury Borough Councillor Karen Richardson.

- | | | ACTION |
|---|--|--------|
| 1 | <p>Parishioners Question Time and to acknowledge agenda items of interest to members of the public present
None.</p> <p>Open meeting</p> | |
| 2 | <p>Welcome and apologies
The Chairman welcomed all present. Apologies for absence were received from Councillor Nathan Loader (work commitment) and Suffolk County Councillor Tony Brown (other meeting). Councillors unanimously accepted Councillor Loader's apologies.</p> | |
| 3 | <p>To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items
None.</p> | |
| 4 | <p>To agree and sign as a correct record the minutes of the meeting of Kedington Parish Council held on 25 October 2016
Councillor Wheeler requested agenda item 7.1, second paragraph be amended to read:</p> <p><i>The Chairman reported that Maidstone Council in Kent are using new bins that combine both dog and litter waste, which eliminates the need for two bins and saves on cost of emptying. The Chairman put forward a recommendation that the Parish Council should enquire with St Edmundsbury Borough Council about new bins that combine both dog and litter waste. Clerk will look into this.</i></p> <p>A resolution was put forward by Cllr Wheeler, seconded by Cllr Donoghue to accept the changes and agree the minutes of the Parish Council meeting held on 25 October 2016 as a true record. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.</p> | |

Close meeting

5 Receive Visitor's Reports

Borough Councillor Karen Richardson

- Councillor Karen Richardson reported that the proposed plan for Devolution for Suffolk and Norfolk would probably not be going ahead following decisions to reject the government plan by two Norfolk Councils (King's Lynn and West Norfolk Borough Council). This means that the government is unlikely to let the devolution plan go ahead. Members of St Edmundsbury Borough Council voted at their meeting on 21 November 2016 to reiterate its commitment to devolution. St Edmundsbury Borough Council also voted in favour of authorising the Leader and Chief Executive to seek an urgent meeting with the Secretary of State and to work with central government and local partners to agree a new deal. There was an overwhelming majority in favour of these proposals with only one councillor abstaining and none of them voting against. How long a new deal would take to put together is not known and how long it could take to put together. Some Borough Councillors expressed concerns about the extent of Mayoral powers under the current devolution proposals. It is not known whether a Suffolk only deal or a partnership with some other local authorities outside the county will now be sought.
- Councillor Richardson informed the meeting she had received an application from Kedington Community Association for a grant from her Locality Budget to help pay for the new floor in the lobby of the new frontage to the Community Centre.

Open meeting

6 Clerks' Report

Clerk had no matters to report.

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Receive financial statements for October 2016 and ratify payments:

Financial position as at 31 October 2016 is satisfactory with £51,936.28 (73.09%) of the budget spent, leaving a balance of £19,123.72. Additionally, £45,130.29 is held in Reserves. Financial statements and payments made for October 2016 were ratified under a resolution put forward by Cllr Donoghue and seconded by Cllr Carre-Skinner. There were no other resolutions; unanimously agreed.

Councillor Wheeler (Chair of Finance Committee) reported that due to extra costs with the new frontage to the Community Centre, the Development Fund budget heading was showing a deficit of £15,060.32. A resolution was put forward by Cllr Wheeler, seconded by Cllr Waite that a transfer of £11,900 from Development Fund Reserves be transferred to the Development Fund budget heading and the balance of the deficit be made up with a transfer from General Reserves. There were no other resolutions; unanimously agreed. Clerk reported the £3,500 contribution to the new frontage from Suffolk Libraries IPS had still not been received. The Rural Initiatives Grant of £6,166.67 has been received from St Edmundsbury Borough Council and will be shown in the Grants Received heading on the financial statements for November 2016.

Annex 1

In response to a question asked at last month's meeting by Cllr Donoghue regarding the Reserves Expenditure heading, Clerk reported the Accountant had said it is because the formula is copied and carried forward each month as a cumulative balance. Once the figures are entered on page 1 of the expenditure sheet, the reserves figures for that month will change on page 2.

7.2 Budget Precept Meeting for 2017/2018 – set new date:

Due to unforeseen circumstances, the meeting scheduled for Thursday 10 November 2016 had to be cancelled. A new date for the budget precept meeting for 2017/2018 was set as Monday 05 December 2016 at 7.00 p.m. in the Parish Council Office. The Chairman asked for as many Councillors as possible attend this meeting.

7.3 Agree £5,000.00 bank transfer from deposit account to current account:

A resolution was put forward by Cllr Wheeler, seconded by Cllr Waite to agree the transfer of £5,000.00 from Bank of Ireland deposit account to Nat West Bank plc current account. There were no other resolutions; unanimously agreed.

7.4 Grants:

7.4.1 Headway Suffolk

Councillor Wheeler read out a letter from Headway Suffolk seeking a grant from Kedington Parish Council. A resolution was put forward by Cllr Donoghue, seconded by Cllr Wheeler that a grant of £100.00 be awarded, under Sn 137, LGA 1972, as being of benefit to local people. There were no other resolutions; unanimously agreed.

8 Agree whether Kedington Parish Council should hold a social gathering after December 2016 KPC meeting and agree budget s176 (1) (b) LGA 1972:

Councillors were in favour of holding a social gathering after the December 2016 KPC meeting and agreed that the meeting should finish promptly at 9.00 p.m. (convened under s176 (1) (b) LGA 1972). A resolution was put forward by Cllr Carre-Skinner, seconded by Cllr Donoghue that a budget of £150.00 be set. There were no other resolutions; unanimously agreed.

9 New Play Equipment (update)

The installation of new play equipment on Old School Field and outdoor fitness equipment in Silver Street Park has been completed. The cross scales on Old School Field have been refurbished and the worn-out shackles will be replaced. The gate to the entrance of the enclosed play area has also been painted in a different colour to comply with a recommendation in the Annual Play Inspection Report.

The Play Inspection Company will be inspecting the new equipment on Old School Field and in Silver Street Park on 24 November 2016 and if everything is in order, the equipment can be sanctioned for use. Councillors agreed they did not want to have an "official opening" for the new equipment.

Clerk reported in the Annual Play Inspection Report it stated the "playscape" climbing frame in the enclosed play area needs cleaning. Clerk said she would contact Simon Collin at St Edmundsbury Borough Council to see if he could advise of contractors who may be able to carry out this work. Clerk said she would also be looking into new signage for the play area and will chase quotation for new goal posts.

MF

10 Environmental / Grounds Maintenance Matters

10.1 Any other environmental/grounds maintenance matters:

None.

11 Highway/Footpath/Street Furniture matters

11.1 Receive quotation for refurbishment of village sign in Silver Street:

Councillor Wheeler reported he had obtained two quotations from a supplier based in Royston, Hertfordshire.

- Quotation 1 - to supply a 3m x 1.25 x 1.25 "B" grade oak post, kiln dried, some imperfections and knots at a cost of £222.00 plus vat.
- Quotation 2 – to supply a 3m x 1.25 x 1.25 sawn, "Joinery Grade" post, kiln dried, no imperfections or knots at a cost of £262.00 plus vat.

A resolution was put forward by the Chairman, seconded by Cllr Carre-Skinner that quotation 2 should be accepted. There were no other resolutions; unanimously agreed. Councillor Wheeler said he would order the post, which would have to be paid for when the order is placed. Councillor Wheeler will collect the post when ready and treat as required. Councillors Wheeler, McGuire and Waite will take down the village sign and replace the worn post with the new one. Councillor Wheeler will also make good the right-hand corner of the base where the cement has cracked.

11.2 Any other Highway/Footpath/Street Furniture matters:

Gritting machine: Clerk reported she had not received a reply to the email sent to Western Area Highways with regard to their gritting lorries doing a "loop" of the village when gritting the main B1061. It was agreed by all Councillors that the gritting machine should be scrapped; Clerk will inform Anglian Water of this in reply to their email regarding storage of the machine at the Water Works. Chairman said new signs are required for all the grit bins.

MF

Highways matters: Clerk reported she has not received a reply to the email sent to Western Area Highways with regard to the re-instatement of the yellow zig-zag lines near to the school crossing and also the worn white lines at the junction of the B1061 with the A143. Chairman reported a hole in the middle of the footpath outside the bungalows on Sturmer Road; Clerk will report this to Highways. Clerk stated she has reported a tree root coming up through the path from the green between Nos 58 and 72 Westward Deals.

MF

12 Consultations

12.1 Receive letter from Suffolk Constabulary in relation to Suffolk Local Policing Review:

The Chairman read out a letter received from Suffolk Constabulary, sent by Police and Crime Commissioner, Tim Passmore and Chief Constable, Gareth Wilson regarding the Suffolk Local Policing Review (SLPR), the update of which was agreed will be circulated to Councillors in a reading pack.

Councillors agreed that the Clerk should respond on behalf of the Parish Council stating that it takes an inordinate amount of time to speak to an operator when calls are made to "101" and this needs to be addressed. Clerk reported Kedington Parish Council have not received any SNT Newsletters.

MF

13 Any other reports (on-going matters)

13.1 New frontage at Community Centre (update):

Clerk reported new frontage at the Community Centre has been completed and the final payment to Hadleigh Glass for the new framework will now be made. C F Electrical will be installing new lighting and fire exit signs in the lobby and it was agreed that Kedington Community Association will be asked to ensure the telephone wire leading to the Parish Council Office should be encased in thin trunking before the walls in the lobby are plastered. Kedington Community Association will arrange for new floor covering to be laid in the lobby.

The Chairman of the KCA had requested the Parish Council give consideration to a new stainless steel sign on the curved wall of the Parish Council Office to advertise the Community Centre, Library and Parish Council Office (cost to be divided between the three organisations). Councillors were not in favour of this as the Parish Council has their own signage, as does the Library.

14 Housing/Planning

14.1 Applications for discussion at meeting:

Councillors reviewed and discussed Householder Planning Application DC/16/2344/HH – 24 Barton Grove, Kedington – Two storey side/rear extension, as this was received whilst the Clerk was on annual leave.

14.2 Planning Applications – Observations conveyed by Parish Council:

DC/16/2344/HH: 24 Barton Grove, Kedington, CB9 7PT

Householder Planning Application – Two storey side/rear extension.

NO OBJECTIONS (providing application is acceptable to neighbours)

14.3 Planning Applications – Decisions received from Borough Council:

DC/16/2072/TPO: 23 St Pauls Drive, Kedington, CB9 7HS

TPO 275 (1999) Tree Preservation Order – 1 no Poplar (T1 on plan, T9 on plan) fell.

REFUSED

14.4 Any other housing / planning matters:

None.

15 Events

15.1 Nominations:

15.1.1 Haverhill Civic Carol Service, Wednesday 07 December 2016, 7.00 p.m. St Marys Church, Haverhill.

No uptake.

15.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

16 Any new matters (for discussion only)

Chairman's Letter to be compiled and delivered as soon as practicable.

Councillor Carre-Skinner will look into setting up a Facebook page for Kedington Parish Council.

SM/MF
HCS

The meeting closed at 9.10 p.m.

The date of the next meeting of Kedington Parish Council will be **Tuesday, 20 December 2016** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed

Dated