MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 15 DECEMBER 2015
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON

***Present**:*

Cllr Simon McGuire (Chairman)
Cllr Terry Wheeler (Vice-Chairman)
Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Marion Rushbrook
Cllr Peter Rowsell
Cllr Justin Waite

Vacancy - 1

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Dr Zoe Palmer (Parishioner)

ACTION

1 Parishioners Question Time and to acknowledge agenda items of interest to members of the public present

Dr Palmer informed the meeting that due to heavy machinery and building lorries entering the Bloor Homes site in Mill Road some kerbstones and the path opposite the entrance are in a poor state of repair. Dr Palmer asked if these repairs and the poor road surface in Mill Road will be done using s106 money. The Chairman said he would ask the Clerk to write to Highways about this.

Open meeting

2 Welcome and apologies

The Chairman welcomed all present. Apologies for absence were received from Councillor Plummer (illness); Councillor Loader (attending meeting at St Edmundsbury Borough Council); Suffolk County Councillor Tony Brown and Borough Councillor Karen Richardson (St Edmundsbury Borough Council meeting). Councillors unanimously agreed to accept Cllr Plummer's and Cllr Loader's apologies.

3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items

None.

4 To agree and sign as a correct record the minutes of the meeting of Kedington Parish Council held on 17 November 2015

Deferred to January 2016 meeting.

Close meeting

5 Receive Visitor's Reports

Suffolk County Councillor Tony Brown:
In the absence of County Councillor Brown the Clerk read out his report:

- Western Area Highways have still not been able to recruit anyone to take over from Simon Curl. Mr Curl's position at Highways is being carried out by a temporary Assistant Manager for three days per week.
- Councillor Brown offered his personal thanks to all Parish Councillors for the hard work they have done over the past year, adding, it has been a pleasure to work with them.

The Chairman asked for the Parish Council's appreciation to be recorded to County Councillor Brown for his hard work and dedication to the Parish.

Bury Rural South Safer Neighbourhood Team:
No SNT report available.

Open meeting

6 Clerks' Report
Clerk's reported she had attended a meeting at Kedington Primary Academy with the Head Teacher and PCSO Anthony Welford in connection with the "20's Plenty" drawing competition being run by the Academy and their Junior Road Safety Officers. The SNT are donating prizes of cycle lamps for the winners. A meeting has been arranged for 18 January 2016 for the Clerk and PCSO Welford to judge the entries.

6.1 Consider further action (on action taken or reports received since last meeting:
None.

7 Finance Committee

7.1 Consider any matters arising from minutes of 10 November 2015 meeting:
None.

7.2 Receive draft minutes of meeting held on 08 December 2015:
Councillor Wheeler, Chair of Finance Committee went through highlights of the meeting:

- Budget statements effective 30 November 2015 were received. Financial position as at 30 November 2015 satisfactory with £31,153.24 (43.62%) of the budget spent, leaving a balance of £40,271.76. Additionally £17,571.06 is held in Reserves.
- A Petty Cash cheque for £50 was agreed.
- Information received about a new Sector Led Body (SLB) who will procure audit arrangements for local councils from the start of the financial year 2017/2018. Councils will have the opportunity to opt out from the SLB and procure their own External Auditors should they so wish.
- Information received from The Pensions Regulator regarding the staging date of 01 January 2016. Kedington Parish Council must assess staff in order to complete a declaration of compliance. Clerk will ensure all procedures are complied with.
- The two new seats and litter bin have been installed on Watermill Field.
- Quotation of £140 received from RMS Trees to weed and prune lower plant bed in Silver Street Park. RMS Trees also requested to remove the Ash and Sycamore saplings growing outside the log roll on the raised plant bed in Silver Street Park.
- Thank you letter and photographs for grant of £300 towards cost of new all-purpose shelter received from 1st Kedington Cubs. Grant awarded under Sn 137, LGA 1972 as being of benefit to local people.
- Thank you letter for grant of £440 to fund a CPR Training Session received from East Anglian Air Ambulance. Grant awarded under Sn 137, LGA 1972 as being of benefit to local people.

- Thank you letter for grant of £150 to support the Art Group fund an Art Exhibition was received from Kedington Art Group. Grant awarded under Sn 137, LGA 1972 as being of benefit to local people.
- Thank you letter and photographs for grant of £400 to fund a pack holiday received from 1st Kedington Rainbows. Grant awarded under Sn 137, LGA 1972 as being of benefit to local people.
- Eight payments totalling £4,264.80 for Supplier Payments as at 30 November 2015 plus one Petty Cash cheque for £50 agreed on 08 December 2015 and cheques signed by Cllr McGuire and Cllr Rowsell.

7.3 Receive Job Evaluation and Salary Review report for Parish Clerk from Local Council Public Advisory Service:
A copy of the full review was circulated to all Councillors for perusal.

8 Receive meeting dates for 2016 – Year 122 of Kedington Parish Council
A list of meeting dates for 2016 was given to all Councillors and is attached to these minutes as Annex 1. Annex 1

9 Great Wilsey Park Development – receive feedback from participants of Boundary Walk
Councillor Wheeler reported the walk took place from the ridge line (looking down to the British Legion Hall in Kedington); turning right from the ridge line going towards Calford Green. Only one fifth of the development site was actually walked. All planting of trees where the boundary of the development is proposed to finish will be planted before development starts so trees can get established; trees planted should grow to around 8 metres high. All existing Public Rights of Way and paths will remain and it was suggested a cycle path be put in. The pathway from the British Legion Hall up to Wilsey Farm will be remade. Participants of the walk were informed that all new houses will only be two storeys high; there will be no three storey houses on the development. It is anticipated building work will begin within the next five years.

Councillor Waite informed the meeting that a charitable organisation will be set up to do all the maintenance work in wooded areas and it was agreed that the Parish Council should seek to have a representative sit on this body. Councillor Waite also informed the meeting that there will be some type of Bond/Guarantee for the development and that it may be prudent for the Parish Council to enquire about this. PC

10 Training
New Councillor Training facilitated by Hundon Parish Council in association with Suffolk Association of Local Councils will be held on Wednesday 13 January 2016 at Hundon Village Hall. Councillors Rushbrook, Loader and Waite will attend if other commitments permit.

11 Environmental / Grounds Maintenance Matters

11.1 Receive quotations for flailing river banks along The cut:
M D Landscapes (Anglia) Ltd have quoted £575.00 plus vat to flail both the river banks and the hedge around Old School Field. As the hedge will not be hand cut as in previous years and the river bank is not very high, M D Landscapes said they could incorporate both jobs into one. Clerk reported Hutchinson and Sons will not be able to submit their quotation until after Christmas. Agreed a decision will be made in the New Year.

11.2 Receive quotations for flailing hedges in and around Old School Field:
See 11.1 above. Agreed a decision will be made in the New Year.

11.3 Any other environmental/grounds maintenance matters:
Clerk reported there were numerous mole hills along The Cut. Agreed the Clerk should contact Pest Control Services (Mr Leonard) and ask him to carry out eradication work. MF

12 Highway/Footpath/Street Furniture matters

12.1 Any other Highway/Footpath/Street Furniture matters:
Councillors reported:

- Street light at top of Kings Hill not working.
- Patching work on road surface in Dash End carried out, but due to an error on contractor's part, this was on the wrong part of the road.
- Clerk reported she has been chasing up regarding the BT Box in Haverhill Road.
- Clerk reported mini speed camera has arrived. Councillors Rowsell and Wheeler will undertake installation and Cllr Rowsell agreed to record data from the device.

13 Any other reports (on-going matters)
Councillor Wheeler reported two new fire extinguishers have been installed in the Parish Council Office by DPL Ltd. Clerk recorded her thanks to Cllr Wheeler for facilitating this.

Councillor Wheeler reported Wicksteed Playgrounds have contacted him to inform they now offer a new wheelchair roundabout called "The Swirl" which can be painted in different colours. The cost of the new roundabout is £11,145.00 as opposed to the cost of The Revolva roundabout originally quoted for at £15,065.

14 Housing/Planning

14.1 Applications for discussion at meeting:
None.

14.2 Planning Applications – Observations conveyed by Parish Council:
Deferred to next meeting.

14.3 Planning Applications – Decisions received from Borough Council:
Deferred to next meeting.

14.4 Any other housing / planning matters:
None.

15 Consultations

15.1 Shaping the future of Suffolk Fire and Rescue Service:
Consultation will be circulated to all Councillors

16 Events

16.1 Nominations:
No events.

16.2 Councillor absences (update):
The Chairman requested Councillors update the Clerk with any planned absences.

17 Any new matters (for discussion only)
None.

The meeting closed at 9.00 p.m. The date of the next meeting of Kedington Parish Council will be **Tuesday 19 January 2016** commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed …… Dated ……...