MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 21 JULY 2015
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON

***Present**:*

Cllr Simon McGuire (Chairman)
Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Zoe Palmer
Cllr Debbie Plummer
Cllr Peter Rowsell
Cllr Marion Rushbrook
Cllr Terry Wheeler

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Mrs B Surridge, Mr M Surridge (Parishioners); Mr K Betts, Mr R Hobbs, Mr D Adkin, Mr J Twitchett (Parishioners/members of Kedington Action Group). Suffolk County Councillor Tony Brown and Town Councillor John Burns joined the meeting later.

ACTION

1 Parishioners Question Time and to acknowledge agenda items of interest to members of the public present
Mr Betts expressed an interest in agenda item 6.1.

Open meeting

2 Welcome and apologies
The Chairman welcomed all present. Apologies for absence were received from Cllr Kate Kendrick (Personal); Borough Councillor Karen Richardson and Bury Rural South SNT. Councillors unanimously agreed to accept Cllr Kendrick's apologies.

3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct and applications for dispensations on agenda items
Councillor Donoghue declared a Non-Pecuniary interest in agenda item 14.2.

4 To agree and sign as a correct record the minutes of the Annual Meeting of Kedington Parish Council held on 26 May 2015 and the minutes of the meeting held on 30 June 2015
A resolution to agree the minutes of the Annual Meeting of Kedington Parish Council held on 26 May 2015 as a true record was put forward by Cllr Plummer and seconded by Cllr Rowsell. There were no other resolutions; resolution carried. The Chairman duly signed the minutes.

The minutes of the meeting of Kedington Parish Council held on 30 June 2015 were deferred to the September 2015 meeting (due to Clerk being on sick leave these were not available).

5 Election of Vice-Chair

The Chairman informed the meeting that a letter had been received informing the Parish Council that with effect from 31 July 2015, Cllr Zoe Palmer would be resigning from her position of Councillor and Vice-Chair to the Parish Council. The Chairman nominated Cllr Wheeler for Vice-Chair, seconded by Cllr Rowsell. There were no other nominations. Councillor Wheeler accepted the role of Vice-Chair.

Close meeting

6 Receive Visitor's Reports

Bury Rural South Safer Neighbourhood Team:

In the absence of a representative from Bury Rural South Safer Neighbourhood Team, the Chairman read out the following on their behalf:

- There have been two crimes of note in Kedington during the period 17/06/15 to 20/07/15, these being (i) Attempted Burglary Other Building where offenders have entered an insecure barn and forced open a horse trailer; nothing was taken but damage was caused to the horse trailer; (ii) Criminal damage to a motor vehicle where two windows were smashed.
- PCSO Anthony Welford has emailed the Parish Council to inform that as there are no longer SNT priorities being set every three months, the SNT will split villages into small groups of 3 or 4 and rotate the villages around each month to do speeding checks. This will begin in August and an email will be sent to Parish Councils to inform what villages will be targeted.

6.1 Kedington Action Group against proposed North East Haverhill Development:

Mr Betts addressed the meeting and thanked the Parish Council for facilitating the meeting held on 17 July 2015 with Matthew Hancock MP; he also thanked the Parish Clerk for her help and assistance. Mr Betts said the meeting went well with good input from those present; Matthew Hancock has agreed to convey concerns about the proposed development to the local Planning Authority and report back to the Action Group. Mr Betts asked if the Parish Council could look into previous documentation as to where they were told the "ridge line" for the development would be. Beattie Communications are now in the process of preparing a Statement of Community Involvement and Hallam Land Management are drawing up the Masterplan, which will be sent to St Edmundsbury Borough Council for consideration.

There was discussion around the transport issues the new development would bring and the likelihood of other villages being used as a "rat-run". Mr Betts told the meeting the Action Group had met with Suffolk County Councillor for Clare, Mary Evans regarding these issues. Councillor Rushbrook reported she had earlier in the evening been to a consultation held in Linton regarding improvements to the A1307 Haverhill to Cambridge road and said she would get the website details for this. Councillor Rushbrook said City Deal had been given money from Government to spend in the Cambridge area and improvements to the A1307 could be part of a five year vision by Cambridge County Council; Cllr Rushbrook added a member of the Cambridge County Council at the meeting had said a possibility for improvement was for the road to divert north of Linton hill and south of the river. MR

Open meeting

7 Clerks' Report

Clerk read out her report which is attached to these minutes as Annex 1. Annex 1

7.1 Consider further action (on action taken or reports received since last meeting:

- Chairman and Councillors agreed to invite the new Mayor of St Edmundsbury to a future Parish Council meeting.
- Agreed that Kedington Parish Council would not be partaking in flying a flag for the Commonwealth on 14 March 2016.
- Clerk's holiday request agreed.

8 Finance Committee

8.1 Consider any matters arising from 14 April 2015 meeting (no meeting in May/June 2015):

None

8.2 Receive draft minutes of 14 July 2015 meeting:

Councillor Wheeler went through highlights of the meeting.

- Councillor Wheeler elected Chair of Finance Committee.
- Financial position at 30 June 2015 satisfactory with £12,602.68 (17.645%) of the budget spent leaving a balance of £58,822.32. Additionally £7,571.06 is held in Reserves.
- Petty cash imprest of £50 agreed.
- Cheque signatories to be updated.
- Annual Return for financial year ending 31 March 2015 has been sent to External Auditors.
- New seating and litter bin for Watermill Field agreed.
- The underside of the stainless steel panels on the gazebo roof have been vandalised with black permanent market.
- Thank you letter received from Suffolk Accident Rescue Service for grant of £150.00 awarded under Sn 137, LGA 1972 as being of benefit to local people.
- Grant of £300.00 awarded to 1st Kedington Cubs to assist with the purchase of a new all-purpose shelter was awarded under Sn 137, LGA 1972 as being of benefit to local people.
- Eleven payments, including two direct debits totalling £6,187.01 for Supplier Payments as at 30 June 2015 approved on 14 July 2015 and cheques signed by the Chair (Cllr Wheeler) and Cllr Palmer. Councillor McGuire signed cheque payable to Mr Wheeler.

9 Consider registration for Kedington Parish Council by ICO as a Data Controller and agree action

The Clerk reported that a recommendation has been made by the Internal Auditors that the Parish Council should confirm with the Information Commissioner's Office whether or not they should be registered as a Data Controller. Clerk had been on the ICO website and it appears that the Parish Council should be registered. A resolution was put forward by Cllr Wheeler, seconded by Cllr Rushbrook that Kedington Parish Council should register as a Data Controller. There were no other resolutions; unanimously agreed.

10 Play Equipment

10.1 Receive update on defect report(s) if any:

Any defects already reported by St Edmundsbury Borough Council Park's Department were in the process of being actioned.

A resolution to retain the wooden fort as part of the play equipment was put forward by Cllr Palmer, seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed. Clerk confirmed she had spoken with Damien Parker at St Edmundsbury Borough Council regarding the payment of s106 money. Mr Parker stated the s106 money would not be released until the end of the development; he also confirmed that even though the Parish Council had received a quotation from Wicksteed Play, it would be necessary to obtain two other quotations to be in line with Best Practice.

11 Training availability

Clerk reported that the Local Council Public Advisory Service were offering a new course on Understanding Planning. The course covers relevant material considerations, explaining and using Local Plans and the National Planning Framework. It also explains s106 agreements and CIL. The course can be offered in house at Kedington. It was agreed that the course would be beneficial to all Councillors and the Chairman asked Councillors to emails dates from September onwards when they would be available. — All Councillors

12 Environmental / Grounds Maintenance Matters

12.1 Any other environmental/grounds maintenance matters:

Councillor Wheeler reported he had a meeting with Ian Morris, contractor who does the strimming contract regarding cutting times. Councillor Wheeler agreed with Mr Morris that the strimming in June and July should be done at three weekly intervals to keep growth under control.

It was reported that the path around Risbridge Meadow was in a very poor condition. Clerk requested to speak to John Smithson at St Edmundsbury Borough Council about this. — MF

13 Highway/Footpath/Street Furniture matters

13.1 Receive quotation for new seating and litter bin for Watermill Field – agree action:

Quotation from Broxap:
Weyburn Steel Open Top Litter Bin in Moss Green £249.00 plus vat
Fixing kit for litter bin £9.95 plus vat
Weyburn Steel Seat £520.00 plus vat plus £108.00 vat for delivery

Councillor Loader stated he would prefer to see the seat and litter bin made from wood to be more in-keeping with the surroundings. Councillor Wheeler said the seating would be the same as that on Old School Field. A resolution was put forward by Cllr Wheeler, seconded by Cllr Rowsell that the seat and litter bin should be made from steel. There were no other resolutions; seven votes in favour, one against. Resolution carried. Clerk was requested to seek another quotation and circulate to Councillors during the August recess. — MF

13.2 Any other Highway/Footpath/Street Furniture matters:

Councillors reported:

- Cars still parking on green outside bungalows on School Road. Clerk requested to write to Havebury Housing. — MF
- 30 mph sign on B1061 Sturmer Road still not been replaced.
- Footpath from Sturmer Road to White Horse Road needs clearing of overhanging vegetation and also needs sweeping. Clerk will log this with Highways. — MF
- Public Footpath sign to Cotton Hall near The Paddocks needs reinstating. — MF
- Road markings very worn at staggered crossroads in Little Wratting; road markings for exit passage to turn left onto B1061 for Kedington from A134 are barely visible. — MF

14 Any other reports (on-going matters)

14.1 Receive report from Kedington Community Association, Community Council Meeting:

Councillor Loader presented a report:

- The Community Council has appointed three people to be on a sub-committee to project manage the new frontage to the Community Centre.
- Central heating upgrade will take place from 3rd – 7th August 2015.
- New sound system and lighting is being installed at the Community

Centre.

14.2 New frontage to Community Centre:

Councillor Donoghue declared a Non-Pecuniary Interest but remained in the meeting to report only.

Councillor Donoghue reported a meeting had been held with representatives from Suffolk Libraries, Chair of the KCA, Teresa Bailey (Library Manager), Parish Clerk and himself. Kristal Vittles from Suffolk Libraries informed the meeting that s106 would not be allowed to be used for building work as Suffolk County Council do not own the Library, they only rent the space from the KCA. She went on to say that if a case was presented that showed good reasoning for the new frontage, i.e. Health & Safety, better access for disabled people then some of the s106 may be allowed to be used. The money available was not enough to build a new external storeroom. It was suggested that a large store cupboard could be built behind the desk where the Librarians sit; this would give valuable storage as well as hiding the mass of wiring which is currently on view. Councillor Donoghue said he was looking into having a glass roof on the new entrance to the Community Centre, which would give more light. Revised plans were shown to Councillors.

Close meeting

Suffolk County Councillor Tony Brown suggested the Library could apply to other organisations such as St Edmundsbury Borough Council, Havebury Housing and Tesco for funding.

Open meeting

Councillor Wheeler said he agreed in principal that prices should be sought from companies for the new frontage with all quotations being sent to the Parish Clerk. All Councillors were in agreement with this suggestion.

Non agenda item – guillotine

With the time at 9.45 p.m. it was agreed under a proposal by Cllr Wheeler, seconded by Cllr Rowsell to raise the guillotine for fifteen minutes to allow other business on the agenda to be conducted. Unanimously agreed.

15 Housing/Planning

15.1 Applications for discussion at meeting:
None.

15.2 Planning Applications – Observations conveyed by Parish Council:

DC/15/1040/HH – 5 Barton Grove Kedington, CB9 7PT
Householder Planning Application – two storey side and single storey extensions (following removal of existing conservatory)
SPLIT DECISION

DC/15/1184/HH – Dane Lodge, Haverhill Road, Kedington, CB9 7NR
Householder Planning Application – single storey rear extension.
NO OBJECTIONS

15.3 Planning Applications – Decisions received from Borough Council:
DC/15/0786/TPO–Bloor Homes Site (formerly Stourmead Close), Kedington, CB9 7PA
TPO55(2014)1 – Tree Preservation Order
GRANTED

DC/15/00926/LB – Ruth Cottage, Rectory Road, Kedington, CB9 7QL
Listed Building Consent – Proposed replacement of porch
GRANTED

15.4 Any other housing / planning matters:
None.

16. Consultations
None.

17 Events

17.1 Nominations
None.

17.2 Councillor absences (update)
The Chairman requested Councillors update the Clerk with any planned absences.

Close meeting

18 Any new matters (for discussion only)
Suffolk County Councillor Tony Brown reported Highways have agreed to do a traffic count of HGVs using the B1061 through Kedington. Councillor Brown also reported a Fire Service Consultation will be commencing shortly.

The meeting closed at 10.00 p.m.

The date of the next meeting of Kedington Parish Council will be **Tuesday 15 September 201**5 commencing at 7.40 p.m. in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed …… Dated ……...