

12.2 **Any other environmental/grounds maintenance matters:**

Mr Jarvis expressed his concerns about the river banks along The Cut. The Chairman informed Mr Jarvis that the Parish Council were considering having the banks cut again because the Parish Council had received several complaints that the areas along the river were looking very unkempt. There were also concerns about safety, as the edge of the riverbanks could not be seen because of the vegetation. The Chairman sought views from all Councillors present; four were in favour of having the banks cut back completely, with two in favour of cutting but leaving interesting plants, i.e. comfrey, to grow. One Councillor also asked if consideration could be given to reinstating the "windows".

Mr Jarvis asked if a meeting with the Environment Agency could be convened before any final decision was made to have the banks cut. Mr Jarvis said he would like to see some vegetation left on the banks, as removing it all would be detrimental to wildlife. Mr Jarvis said he would be happy if the Parish Council cut back 75% of the vegetation and leave 25% for wildlife. All Councillors present agreed with this compromise. Clerk will chase up meeting with Environment Agency.

MF

16.1 **Discuss consultation on development of land at The Orchard in Mill Road, Kedington (Old Limes Cottage Site just off Dash End Lane) and agree action:**

The Chairman reported that Tim Harbord Associates (Planning and Development Consultancy) had today, held a Public Consultation Event on a proposal to build up to 40 houses on the Old Limes Cottage Site (just off Dash End Lane). The development would consist of a mix of housing and affordable housing provision. A Landscape Strategy for the proposal has been carried out by Milton Investments Ltd. St Edmundsbury Borough Council have identified this site as part of the Local Development Framework for Kedington. Highways have been consulted and cannot foresee any problems with the site.

Mr Brett expressed his concerns that one of the advisors at the Consultation Event told him it was hoped to commence building work within two years, yet the site, defined as "medium term" within the St Edmundsbury Strategy, states that no building work should take place before 2021. Mr Barney asked if Suffolk County Council could be contacted about when they did their survey about parking near to the entrance of the site and was this at "critical" times. The Chairman stated the Parish Council's response to the consultation would seek answers to these questions. Councillor Palmer also requested if the Parish Council could meet with representatives from Highways who produced the report about the site.

Concerns were also raised about the impact of another large scale development in Kedington on the sewerage and drainage network. A previous Clerk to the Parish Council had informed the current Borough Councillor that 25 years ago, Anglian Water had to do emergency repairs in the part of the village where the new development is planned and an "emergency collar" was put on the pipework; to date the said pipework has never been repaired properly. Also at this time, Anglian Water told the Parish Council that the system in this part of the village was up to capacity and could not cope with any further developments.

The Chairman thanked everyone for putting forward their concerns, which he added, would be put into the Parish Council's response to the consultation.

3 **Open meeting**

Receive information and adopt revised Suffolk Code of Conduct

The Chairman confirmed with Councillors that they had received information about the revised Code of Conduct via email from the Clerk. Government guidance has been published to remove an unnecessary restriction around the

granting of dispensations and about Councillor interests around precept setting. The change to the Suffolk Code of Conduct is under Paragraph 7.2, and now adds the requirement for a decision about a dispensation to be in writing, but enables applications to be made right up to the start of the meeting, subject to any period of notice included in a council's Standing Orders. The recommendation from Suffolk Association of Local Councils is that local councils adopt the revised Suffolk Code of Conduct at the earliest opportunity.

A resolution to adopt the revised Suffolk Code of Conduct was put forward by Councillor Palmer and seconded by Councillor Donoghue. There were no other resolutions; unanimous vote.

4 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the revised Suffolk Code of Conduct

Councillors Loader and Rowsell declared an interest in agenda item 14.1.

5 To agree and sign as a correct record the minutes of the Annual Meeting of the Parish Council held on 20 May 2014

A resolution to agree the minutes of the Annual Meeting of the Parish Council held on 20 May 2014 as a true record was put forward by Cllr Rowsell and seconded by the Chair. There were no other resolutions; resolution carried. The Chairman duly signed the minutes.

Close meeting

6 Receive Visitor's Reports

Borough Councillor Marion Rushbrook:

- New Locality Budget is receiving applications from organisations in the village.
- An update has been requested regarding the BT box on Haverhill Road.

Bury Rural South Safer Neighbourhood Team:

- The Chairman read out an email from PCSO Claire Fuller which reported two crimes in Kedington for the period from 20 May – 24 June 2014. These were theft of a garden bench from the rear of a property and theft of a kitchen sink from the driveway of a residential property.

Open meeting

7 Clerks' Report

The Clerk read out her report which is attached to these minutes as Annex 1.

Annex 1

7.1 Consider further action (on action taken or reports received since last meeting:

- A resolution was put forward by Cllr Wheeler, seconded by Cllr Loader to pay the Clerk's mileage to attend the training course on 5th July 2014. There were no other resolutions; unanimously agreed.

7.2 Receive feedback from Parish Conference and Budget Focus Group events held by St Edmundsbury Borough Council:

Deferred.

8 Finance Committee

8.1 Consider any matters arising from 13 May 2014 minutes:

None.

8.2 Receive draft minutes of 10 June 2014 meeting:

Councillor Palmer, Chair of Finance Committee went through the minutes of the meeting.

- Financial position at 31 May 2014 satisfactory with £5,051.96, (9.68%) of the budget spent, leaving a balance of £47,163.04. Additionally £2,674.33 is held in Reserves.
- Internal Audit for Kedington Parish Council was carried out on 06 June 2014 and is attached to these minutes as Annex 2.
- VAT repayment of £2,150.70 for the period 1st October 2013 – 31 March 2014 received from H M Revenue & Customs on 16 May 2014.
- Notice Board at Calford Green in need of repair. Clerk will contact Greenbarnes to see if they can supply backing board of a similar quality to the new Notice Board on Haverhill Road.
- Councillor Donoghue will source a contractor to replace the old log roll around the lower plant bed in Silver Street Park with bevelled tarmac.
- A grant of £180.00 was awarded to the Royal British Legion, Kedington Branch, under Sn 137, LGA 1972, as being of benefit to local people.
- Ten payments totalling £3,491.69 for supplier payments as at 31 May 2014 approved on 10 June 2014 and cheques signed by the Chair (Cllr Palmer) and Cllr Rowsell.

8.3 Consider purchase of Governance & Accountability Guide 2014:

Clerk reported the fifth edition of The Practitioners' Guide for local (parish and town) councils (Governance & Accountability Guide 2014) has now been published. The guide covers updated changes in the Law and is available from SALC at a cost of £16.00. A resolution was put forward by Cllr Wheeler and seconded by Cllr Rowsell that the Parish Council should order a copy. There were no other resolutions; unanimously agreed.

9 Discuss topics for inclusion in the next Chairman's Letter

Suggested topics for the next Chairman's Letter were: parking in the village; dog fouling; overgrown hedges; what the Parish Council do/have done; The Cut (ask if villagers want the riverbanks completely cut or would like to make suggestions).

10 Play Equipment

10.1 Receive defect report(s) if any; agree action.

No defects had been reported.

11 Training available from Suffolk Association of Local Councils

Clerk reported that Came & Company Parish Council Insurance were presenting a training session on all aspects of Parish Council insurance at SALC on 30 June 2014 at a cost of £25.00 plus vat. A resolution was put forward by the Chair, seconded by Cllr Rowsell that the Clerk should attend this training. There were no other resolutions, unanimously agreed.

12 Environmental / Grounds Maintenance Matters

12.1 Receive letter from Solicitors regarding registration of the Great Meadow:

Councillors Loader and Rowsell declared a Non-Pecuniary Interest but remained in the room and did not take part in any discussion.

The Chairman read out a letter from Adams Harrison Solicitors, sent on behalf of Kedington Community Association, stating they (KCA) were applying to the Land Registry to have the Great Meadow registered. The reason for Adams Harrison writing to the Parish Council was because all legal documents would have to be in the name of Kedington Parish Council and signed by the Chairman and Clerk as KPC are Custodian Trustees to the KCA.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Palmer that

the Parish Council should agree for the KCA to do this, providing confirmation is given that the registration will be in the name of Kedington Parish Council and costs will be paid by Kedington Community Association. There were no other resolutions; 4 votes in favour; 2 abstentions; resolution carried.

12.2 Any other environmental/grounds maintenance matters:

- Lower plant bed in Silver Street Park. Clerk confirmed RMS Tree Services had carried out spraying weeds in between the shrubs. Councillor Donoghue reported he had met with the Contractor who did the original path in Silver Street Park and he will be providing an estimate to lay tarmac edging.
- Clerk reported that a group of Community Service Volunteers, under the guidance of an East Town Park Ranger will help with clearing the weeds and any other work needed in the park on Sunday 13 July 2014. Chairman asked if Councillors would make a note of this date and help out if possible.

All
Councillors

13 Highway/Footpath/Street Furniture matters

13.1 Receive letter from local schoolgirl regarding parking at the junction of Dash End Lane and Mill Road during school “drop-off” and “pick-up” times:

This item had been dealt with at the start of the meeting.

13.2 Heavy articulated lorries using B1061 as a “cut through”:

Councillor Rowsell reported that more and more articulated lorries were using the B1061 through Kedington to access Haverhill and the A1307 at Sturmer. Clerk was requested to ask the Highways Department if they could carry out a Traffic Survey.

MF

13.3 Any other Highway/Footpath/Street Furniture matters:

Clerk reported that the school crossing improvements were now complete but after an item in the Haverhill Weekly News showing a picture of the Crossing Supervisor, Suffolk County Council had contacted the Parish Council to state that the Crossing Supervisor was not wearing the correct protective clothing.

14 Any other reports (on-going matters)

14.1 Draft agreement with Kedington Community Association for new office (update):

Chairman and Clerk had met with the President and Chairman of the KCA to discuss the amendments put forward by the Parish Council. Changes were agreed to the agreement and the Chairman of the KCA will make necessary amendments before returning it to the Parish Council for agreement. The KCA have no plans to alter the closing arrangements for the gate to the car park.

14.2 Receive information received from The Royal British Legion regarding the centenary of World War I

Clerk reported the Parish Council had received a programme of events from The Royal British Legion to mark the centenary of World War I. A copy of the programme is available from the Clerk.

Non agenda item – Guillotine

With the time at 9.45 pm it was agreed under a proposal by the Chair, seconded by Cllr Donoghue to raise the guillotine for fifteen minutes to allow other business on the agenda to be conducted. Unanimously agreed.

15 Housing/Planning

15.1 Applications for discussion at meeting:

None.

15.2 Planning Applications – Observations conveyed by Parish Council:

DC/14/0721/CLE – Land adjacent to 22 Dash End, Kedington

Certificate of Lawfulness for Existing Use: Continued use of open space amenity land as garden.

OBJECTION

DC/14/0580/FUL – 10 Dash End Lane, Kedington

Planning Application: Change of use from agricultural land to garden land and erection of garden shed.

ACCEPTABLE

DC/14/0581/VAR – 10 Dash End Lane, Kedington

Planning Application: Variation of Condition 9 of SE/10/0144 to allow repositioning of hedge and change from agreed species.

ACCEPTABLE

TPO 434 (2006) (T4 on Order) –30 Dash End, Kedington

Tree Preservation Order Application: Sycamore (S1 on plan) – reduce by 30% as overhanging and shadowing neighbours.

ACCEPTABLE

15.3 Planning Applications – Decisions received from Borough Council:

None.

15.4 Any other housing / planning matters:

None.

16 Consultations

16.1 Discuss consultation on development of land at The Orchard in Mill Road, Kedington (Old Limes Cottage Site just off Dash End Lane) and agree action:

This item had been dealt with at the start of the meeting.

17 Events

17.1 Nominations:

None.

17.2 Councillor absences (update)

The Chairman requested Councillors update the Clerk with any planned absences.

18 Any new matters (for discussion only)

None.

The meeting closed at 10.00 p.m.

The date of the next meeting will be **Tuesday 15 July 2014** commencing at 7.40 p.m.in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed

Dated