MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17 DECEMBER 2013
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON

Present: Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Zoe Palmer
Cllr Terry Wheeler

Vacancies (3)

In attendance: Ms Marion Farrant – Parish Clerk

Also in attendance: Suffolk County Councillor Tony Brown and Mrs B Surridge (Parishioner).

ACTION

1 Parishioners Question Time and to acknowledge agenda items of interest to members of the public present
Mrs Surridge expressed an interest in agenda item 11.3.

Open meeting

2 Welcome and apologies
In the absence of the Chairman (Cllr McGuire) and Vice-Chair (Cllr Rowsell), Cllr Wheeler was proposed and unanimously voted to take the Chair.

The Chairman welcomed all present. Apologies for absence were received from the Chairman (Cllr McGuire) (personal); Cllr Rowsell (personal); Borough Councillor Marion Rushbrook (prior engagement). Councillors unanimously agreed to accept apologies from the Chairman and Cllr Rowsell.

3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct
None.

4 To agree and sign as a correct record the minutes of the meeting held on 19 November 2013
A resolution to agree as a true record the minutes of the meeting held on 19 November 2013 was put forward by Cllr Donoghue and seconded by the Chairman. There were no other resolutions; resolution carried. The Chairman duly signed the minutes.

Close meeting

5 Receive Visitor's Reports

Suffolk County Councillor Tony Brown:

- Councillor Brown reported that street lighting would not be turned off throughout the night on 24th and 31st December 2013 (Christmas Eve and New Year's Eve).
- Councillor Brown reported he would be standing for a seat on the Borough Council for Haverhill East on 9th January 2014 and would not be able to put through the locality budget application for the new notice board until after 10th January 2014.
- SNT Priority Setting Tasking Meetings – Councillor Brown said he would be happy to attend the Priority Setting Meetings in Bury on behalf of the Parish Council if they so wished.

Bury Rural South Safer Neighbourhood Team

On behalf of PCSO Sophie Mitchell, the Chairman read out a report emailed to the Parish Council. There had been no crimes of note for Kedington from 19 November to 15 December 2013.

Priorities set at the Priority Tasking Meeting for the next three month period from 3rd December 2013 are:

- Illegal parking in Kedington, particularly around Westward Deals and Kings Hill.
- Speeding vehicles along the B1061 corridor (running through Great Bradley, Thurlows and Wratting) and also in the village of Kedington.
- Burglary – To reduce the number of burglaries throughout the Rural South area.

Next SNT Priority Setting Meeting is scheduled for Tuesday 11th March 2014, 7.00 p.m. at Bury St Edmunds Police Station.

Open meeting

6 Clerks' Report

Clerk reported that a Chairman's Letter had been compiled, printed and delivered around the village. Clerk put forward thanks on behalf of the Parish Council to the Chairman's wife who facilitated delivery.

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Consider any matters arising from 12 November 2013 minutes:

None.

7.2 Receive draft minutes of 10 December 2013 meeting:

In the absence of the Chair of the Finance Committee, this matter was deferred to the next meeting.

7.3 Approve budget and precept application for the financial year 2014/2015:

A resolution was put forward by Cllr Palmer and seconded by Cllr Loader that the budget figures and precept application of £52,215.00 for the financial year 2014/2015 be approved. There were no other resolutions; unanimously carried. Clerk will arrange for the Chairman of the Parish Council and Chair of the Finance Committee to sign the application.

Annex 1

8 Receive meeting dates for 2014

A list of meeting dates for 2014 was distributed to all present and will be posted on all notice boards in the Parish.

9 Play Equipment: receive defect report(s) (if any); agree action
None.

10 Environmental / Grounds Maintenance Matters

10.1 Community Barn Owl Nest Boxes (update):
Clerk reported Suffolk Wildlife Trust is hoping to monitor the new barn owl nest boxes installed throughout Suffolk. Visits will be arranged (by appointment) around twice a year by a trained Barn Owl Monitor who is licensed to disturb barn owls at the nest; findings will be recorded and barn owls will be ringed. The data collected will be used by conservation staff to help inform the direction of their efforts for barn owls in the county and data about nest sites will be shared with the British Trust for Ornithology (national barn owl monitoring scheme). Councillors were unanimously in favour of allowing monitoring at the sites in Kedington.

10.2 Any other environmental/grounds maintenance matters:
None.

11 Highway/Footpath/Street Furniture matters

11.1 Receive report from meeting held re junction of School Road with Mill Road:
Councillor Palmer reported on a meeting held with Tom Nunn and Michael Baker from Highways. Other Councillors present were Cllrs Donoghue, Loader and Wheeler. Mr Nunn stated it would not be possible to move the "Give Way" line forward as previously suggested by Simon Curl. Mr Nunn will look into providing "warning" signage just before the entrance to School Road and "SLOW" markings on the road to make it safer for those exiting from the junction into Mill Road. Mr Nunn suggested planting a new hedge on Old School Field so when it is established the old hedge can be removed to improve visibility.

Mr Nunn also expressed concern at where the bus stop on the corner of School Road was sited; he stated he would liase with a colleague in another Department to see if action could be taken to move the bus stop to the other side of School Road entrance.

11.2 School Crossing improvements:
Clerk read out an email received from Simon Curl, Assistant Area Manager from Western Area Highways, which stated that although zigzag lines of the type being proposed for the school crossing were not enforceable, they are generally effective. Double yellow lines would need a legal traffic regulation order which is likely to take up to six months to secure and there is no guarantee that the process will go through. Mr Curl's advice was to go with the current proposal (zigzag lines) and monitor; if they do not work, consideration can be given for further measure. A resolution was put forward by Cllr Loader, seconded by Cllr Wheeler that the Parish Council should go with Mr Curl's recommendation but ask for an anti-skid surface between the zigzag lines. There were no other resolutions; unanimously agreed

11.3 Receive request from a Parishioner of Calford Green for a "No Through Road" sign:
The Chairman read out an email from a Parishioner who lives on Calford Green and was seeking the Parish Council's opinion as to whether it would be possible to erect a "No Through Road" sign, with the message "No street parking" attached to it on the access road running parallel to the green. The Parishioner stated there were an increasing number of cars using the access road, many of whom were strangers and unaware that the road was a dead end. Councillors did not think the access road needed a sign as they felt the increase in cars was probably due to the sale of The Old Chapel and people viewing the property. Councillors pointed out that it was a rural track road and by its very nature did not warrant the installation of a "No Through Sign".

11.4 **Vehicle Activated Signs (VAS) deployment programme:**
Clerk reported a VAS deployment schedule had been received. Deployment dates for Kedington were likely to be beginning of February 2014 (B1061 Sturmer Road) for one week and end of February 2014 (B1061 Haverhill Road) for a further week.

11.5 **Any other Highway/Footpath/Street Furniture matters:**
None.

12 **Any other reports (on-going matters)**
None.

13 **Housing/Planning**

13.1 **Applications for discussion at meeting:**
None.

13.2 **Planning Applications – Observations conveyed by Parish Council:**
DC/13/0593/HH Planning Application: Erection of Porch
"**Meadowcroft"**
Arms Lane, Kedington
ACCEPTABLE

13.3 **Planning Applications – Decisions received from Borough Council:**
SE/13/0877/\FUL Planning Application: Change of use from
Suffolk House ancillary annexe to dwelling. As amended by
Rectory Road plans received on 17 October 2013.
GRANTED

13.4 **Any other housing / planning matters:**

14 **Consultations**

14.1 **Suffolk Fire and Rescue Service – Integrated Risk Management Plan 2014/2015:**
To be circulated to all Councillors for comment. MF

14.2 **St Edmundsbury Borough Council Strategic Environmental Assessment Addendum:**
As this document was not a policy document and only information added to the Sustainability Appraisal, Councillors agreed that no comment was necessary.

15 **Events**

15.1 **Nominations:**

15.1.1 **Community Action Suffolk – Neighbourhood Planning Event**
Monday 03 February 2014, 10.00 a.m. – 3.00 p.m., Lavenham
No uptake.

15.1.2 **Stop Stansted Expansion – Briefing Meeting**
Friday 10 January 2014 at 8.00 p.m. – Jubilee Hall, Takeley

15.1.3 **St Edmundsbury Shared Planning Service – Workshop/Awareness Raising Session**
Monday 13 January 2014 at 6.00 p.m. – West Suffolk House, Bury St Edmunds
Councillor Loader and the Clerk were nominated to attend this event.

Councillor absences (update)
15.2 Chairman requested Councillors update Clerk with any planned absences.

16 **Any other business (new matters)**
None.

The meeting closed at 8.50 p.m.

The date of the next meeting will be **Tuesday 21 January 2014** commencing at 7.40 p.m.in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed …… Dated ……...