

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL  
TUESDAY, 15 OCTOBER 2013  
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

**Present:** Cllr Simon McGuire (Chairman)  
Cllr Peter Rowsell (Vice-Chairman)  
Cllr Peter Donoghue  
Cllr Nathan Loader  
Cllr Terry Wheeler

Vacancies (3)

**In attendance:**

**Also in attendance:** Suffolk County Councillor Tony Brown; Mrs Susan Berridge (Parishioner).

|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>ACTION</b> |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>1</b>   | <b>Parishioners Question Time and to acknowledge agenda items of interest to members of the public present</b><br>None.<br><br><b>Open meeting</b>                                                                                                                                                                                                                                                                                                                                |               |
| <b>2</b>   | <b>Welcome and apologies</b><br>The Chairman welcomed all present. Apologies for absence were received from Parish Clerk Marion Farrant (Health); Cllr Palmer (personal) and PCSO Ryan Wilson, Bury Rural South Safer Neighbourhood Team. Councillors unanimously agreed to accept apologies from Cllr Palmer.<br><br>Chairman informed the meeting that in the absence of the Parish Clerk, not all agenda items would be discussed and that he would take notes of the meeting. |               |
| <b>3</b>   | <b>Co-option of Parish Councillors</b><br>There were no names put forward for co-option.                                                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>4</b>   | <b>To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct</b><br>None.                                                                                                                                                                                                                                                                                                              |               |
| <b>5</b>   | <b>To agree and sign as a correct record the minutes of the meeting held on 17 September 2013</b><br>Deferred to next meeting.<br><br><b>Close meeting</b>                                                                                                                                                                                                                                                                                                                        |               |
| <b>6</b>   | <b>Visitor's Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>6.1</b> | <b>Mr Steve Hawthorn, Emergency Planning Officer (Suffolk West) to address meeting:</b><br>Mr Hawthorn addressed the meeting and spoke about resources needed to put together a Community Emergency Plan for the village, to be used in the event of a disaster/emergency. Mr Hawthorn told the meeting he would supply the Parish Council with templates and other information from which Kedington Parish Council could start to form their own emergency plan.                 |               |

Mr Hawthorn informed the meeting that it would be a good idea for the Parish Council to start a list of contacts, i.e. who in the village has chainsaws; tractors; forklifts; generators, etc and also are there any medical trained personnel living in the village or Police officers.

**Suffolk County Councillor Tony Brown:**

County Councillor Tony Brown reported he was monitoring ongoing highways issues in Kedington.

**Bury Rural South Safer Neighbourhood Team**

On behalf of PCSO Ryan Wilson, the Chairman read out a report emailed to the Parish Council. There were no crimes of note for Kedington from 17 September to 15 October 2013.

Other reports:

- A man was detained in Stradishall during the early hours of a Thursday morning following a report from a local resident that a white van was parked near their property. Officers searching the van discovered that the rear of the vehicle had been fully adapted to accommodate diesel and oil thefts.
- Members of the public in Chedburgh and Wickhambrook reported a blue Toyota Hilux van on foreign plates touting sales of power tools in those areas. PC Sippitt and a Haverhill Officer were able to track down the vehicle and conducted a stop and search; they weren't entirely happy with the paperwork and contents of the vehicle so Trading Standards were called and resulted in approximately £2,500 worth of tools being seized by them whilst they conducted further investigations into the certificates and original source of the tools.
- A resident in Cavendish reported a suspicious male carrying out door to door selling of artwork and drawings. The male was apprehended by PCSO Sophie Mitchell and his details were obtained; the male was known to the Police for previous offences.

**Open meeting**

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|------------|---------------------------------------------------------------------------------------------------------------|
| <b>7</b>   | <b>Clerks' Report</b><br>No Clerk's report.                                                                   |
| <b>7.1</b> | <b>Consider further action (on action taken or reports received since last meeting:</b><br>None.              |
| <b>8</b>   | <b>Finance Committee</b>                                                                                      |
| <b>8.1</b> | <b>Consider any matters arising from 10 September 2013 minutes:</b><br>None.                                  |
| <b>8.2</b> | <b>Receive draft minutes of 08 October 2013 meeting:</b><br>Not available.                                    |
| <b>9</b>   | <b>Play Equipment: receive defect report(s) (if any); agree action</b><br>None.                               |
| <b>10</b>  | <b>Receive notification of training courses available from SALC; agree necessary action</b><br>Not available. |

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|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <b>11</b>   | <b>Environmental / Grounds Maintenance Matters</b>                                                                                                                                                                                                                                                                                                                                     |         |
| <b>11.1</b> | <b>Community Barn Owl Nest Boxes (update):</b><br>Not available.                                                                                                                                                                                                                                                                                                                       |         |
| <b>11.2</b> | <b>Discuss maintenance of river banks along Riverside Walks (The Cut); agree action:</b><br>A resolution was put forward by Cllr Rowsell, seconded by Cllr Wheeler that M D Landscapes are asked to completely cut down the river banks (both sides) using their tractor with cutting arm, possibly as part of their winter work. There were no other resolutions, unanimously agreed. |         |
| <b>11.3</b> | <b>Any other environmental/grounds maintenance matters:</b><br>Boughs and branches on Poplar trees edging Watermill Meadow keep breaking and falling onto overhead power lines; possible solution is to have the trees pollarded.                                                                                                                                                      |         |
| <b>12</b>   | <b>Highway/Footpath/Street Furniture matters</b>                                                                                                                                                                                                                                                                                                                                       |         |
| <b>12.1</b> | <b>Receive prices for new Notice Board on Haverhill Road; agree action:</b><br>Agreement reached that new notice board should be made of resin not wood. Suffolk County Councillor, Tony Brown reported he could probably fund the cost of a new notice board from his Locality Budget. Final decision on style, material, etc to be made at November KPC meeting.                     |         |
| <b>12.2</b> | <b>Receive new plans from Highways for school crossing:</b><br>Revised drawings received from Highways on the proposed upgrade to the school crossing point in West End Lane. A resolution was put forward by Cllr Donoghue, seconded by Cllr Wheeler that the revised drawing be accepted. There were no other resolutions; unanimously agreed.                                       | Annex 1 |
| <b>12.3</b> | <b>Any other Highway/Footpath/Street Furniture matters:</b><br>Lamp out at the top of Kings Hill. Hedges growing out onto footpaths; Cllr Donoghue will email Clerk with locations.                                                                                                                                                                                                    | PD      |
| <b>13</b>   | <b>Any other reports (on-going matters)</b><br>None.                                                                                                                                                                                                                                                                                                                                   |         |
| <b>14</b>   | <b>Housing/Planning</b>                                                                                                                                                                                                                                                                                                                                                                |         |
| <b>14.1</b> | <b>Applications for discussion at meeting:</b><br>None.                                                                                                                                                                                                                                                                                                                                |         |
| <b>14.2</b> | <b>Planning Applications – Observations conveyed by Parish Council:</b><br>None.                                                                                                                                                                                                                                                                                                       |         |
| <b>14.3</b> | <b>Planning Applications – Decisions received from Borough Council:</b><br>None.                                                                                                                                                                                                                                                                                                       |         |
| <b>14.4</b> | <b>Any other housing / planning matters:</b><br>Councillor Donoghue reported on amended plans for proposed 63 new dwellings at Stourmead Close.                                                                                                                                                                                                                                        |         |
| <b>15</b>   | <b>Consultations</b><br>None.                                                                                                                                                                                                                                                                                                                                                          |         |
| <b>16</b>   | <b>Events</b>                                                                                                                                                                                                                                                                                                                                                                          |         |
| <b>16.1</b> | <b>Nominations:</b><br>Events not available.                                                                                                                                                                                                                                                                                                                                           |         |

**16.2 Councillor absences (update)**

None.

**17 Any other business (new matters)**

Councillor Loader reported litter bin by Youth Shelter had not been emptied for two weeks.

A question was put forward as to whether Borough Councillor Marion Rushbrook had made any progress in obtaining free “dog poo” bags and holder.

The meeting closed at 9.00 p.m.

The date of the next meeting will be **Tuesday 19 November 2013** commencing at 7.40 p.m.in The Meeting Room, Parish Council Office, Arms Lane, Kedington.

Signed .....

Dated .....