

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 16 APRIL 2013
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler (Chairman)
Cllr Peter Donoghue
Cllr Peter Garner
Cllr Nathan Loader
Cllr Simon McGuire

In attendance: Ms Marion Farrant (Parish Clerk)

Also in attendance: Mr Richard Pound (Parishioner)

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| 1 | Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present
None.

Open Meeting | ACTION |
| 2 | Welcome and apologies
The Chairman welcomed all present. Apologies for absence were received from Councillor Zoe Palmer (personal); Cllr Peter Rowsell (health); Suffolk County Councillor Anne Gower; Borough Councillor Marion Rushbrook and PCSO Sophie Mitchell (Bury Rural South SNT). | |
| 3 | To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct
None. | |
| 4 | To agree and sign as a correct record the minutes of the meeting held on 26 March 2013
A resolution to agree the minutes of the meeting held on 26 March 2013 was put forward by Cllr Donoghue and seconded by Cllr McGuire. There were no other resolutions. Resolution carried. The Chairman duly signed the minutes.

Close meeting | |
| 5 | Visitor's Reports.

Bury Rural South SNT:
The Chairman read out a report sent by PCSO Sophie Mitchell. Since the last Parish Council meeting there had been three crimes of note for the period 26/03/13 to 16/04/13. These were: <ul style="list-style-type: none">▪ Burglary other building, where a chainsaw, hedge strimmer and cultivator were stolen from a garden shed.▪ Theft from a motor vehicle – catalytic converter stolen▪ Theft of milk from several properties along Barton Grove.
There had also been thefts of staddle stones (ornamental stones) from properties in other villages and the SNT warned thieves may be on the lookout for more of the same. Suffolk Police are participating in a Europe wide co-ordinated speed enforcement campaign taking place this week. | |

Suffolk County Councillor's Report:

County Councillor Anne Gower had provided a report on 12 months of Conservative achievements at Suffolk County Council. This will be circulated in a reading pack.

Open meeting

6 Clerks' Report

Correspondence

- E-mail received from SALC informing that Kedington Parish Council has been unsuccessful with their nomination for the Chairman, Mr Terry Wheeler to attend a Garden Party at Buckingham Palace in June 2013. The winner of the draw will be announced in the next issue of "The Local Councillor".
- Suffolk County Council's Trading Standards Department have decided to run a social media campaign to target dangerous/recalled goods. A number of house fires have recently been highlighted where the homeowners had been unaware of dangerous/recalled goods that were in their property. Trading Standards are urging people to check goods in their possession to ensure they are safe. The campaign called "Check It Tuesday" will run for four weeks on Facebook and Twitter.

Faults and defects in village

- Faulty street lights in School Road and Mill Road have still not been repaired. Clerk has spoken to Mr Alan Last from Western Area Highways who will be looking into why these lamps have still not been repaired.
- Two faulty street lights in Rectory Road and one in Dane Close have been reported to Customer Service Direct at Suffolk County Council.
- Branches from trees overhanging the footpath from numbers 85 – 105 Westward Deals have been cut back by St Edmundsbury Borough Council. Clerk has sent an e-mail thanking them for doing this.

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Consider any matters arising from 12 March 2013 minutes:

None.

7.2 Receive draft minutes of 09 April 2013 meeting:

In the absence of Cllr Palmer (Chair of Finance Committee), the Chairman went through highlights of the meeting:

- Financial position at 31 March 2013 (end of financial year) is that £41,845.65 (87.20%) of the budget had been spent, leaving an un-audited balance of £6277.33. Reserves of £21,005.78 will be almost cleared when the deficit balance of £20,971.80 from the Office Building Costs summary is offset against this figure.
- Salary for the Village Cleaner / Handyman was reviewed and in line with current public sector pay it was decided there would be no increase this year.
- Salary for the Crossing Supervisor was reviewed and in line with current public sector pay it was decided there would be no increase this year.
- Grant of £988.74 received from NISA Supermarket's "Making a Difference Locally" campaign. The Parish Council was nominated for the grant by Mr Visana from NISA Supermarket in Kedington.

- Grants from Sn 137, LGA 1972: Thank you letters received from Suffolk Age UK; St Nicholas Hospice and Suffolk Red Cross.
- Fifteen payments and one direct debit totalling £5,923.05 for supplier payments as at 31 March 2013 approved on 09 April 2013 and cheques signed by Cllr Palmer and Cllr Rowsell.

8. New Office Accommodation (update):

- Second fix for electrics completed.
- Decorating completed.
- Portable office to be removed as soon as possible.
- Cllr McGuire has put pea shingle around the perimeter of the building. The Chairman offered his thanks to Cllr McGuire for doing this.
- Turf to be ordered and the area where turf is laid will be fenced off.
- Resolution put forward by Cllr Loader and seconded by Cllr Donoghue to order vertical blinds for the windows. No other resolutions; unanimously agreed.
- Cllr Wheeler was requested to source and fit skirting boards and architraves.
- Cllr McGuire was requested to source a suitable loft ladder.

9 Environment / Grounds Maintenance Matters

9.1 Receive quotations for Strimming contract 2013 and award contract:

Specifications and invitation to tender had been sent out to four local contractors. Three sealed tenders were returned and one contractor did not wish to tender.

Richard Pound	£1059.75
The Green Room	£2720.00
RMS Trees	£2760.00

A resolution was put forward by Cllr Loader, seconded by Cllr Garner that the contract should be awarded to Richard Pound. There were no other resolutions, unanimously agreed.

9.2 Any other environmental/grounds maintenance matters:

None.

10 Highway/Footpath/Street Furniture matters

10.1 Any other Highway/Footpath/Street Furniture matters:

Clerk reported the meeting with Highways and members of Kedington Primary School regarding parking near to the school would be taking place on 17th April 2013. Cllr Donoghue said he would also attend.

Cllr McGuire reported two hedges that needed cutting back. One was on the Highways verge outside Markham's Cottage; the other was from a private garden adjacent to Stour Cottages in White Horse Road.

MF

11 Any other reports (on-going matters)

None.

12 Housing/Planning

12.1 Applications for discussion at meeting:

SE/13/0073/FUL 8 Dash End, Kedington

Chairman reported the planning application for erection of dwelling on land adjacent to 8 Dash End had been referred for a site inspection by the Development Control Committee.

SE/13/0359/TPO

TPO35(1961)7 – Tree Preservation Order Application:

Brendons View, Mill Road, Kedington

Pollard one Chestnut tree to 5 metres to match others in row overhanging School Lane. Councillors discussed this application and deemed it acceptable.

12.2 Planning Applications – Observations conveyed by Parish Council:

SE/13/0073/FUL Land adjacent to 8 Dash End Unacceptable	Planning Application for erection of dwelling and construction of vehicular access.
SE/13/0115/HH 51A Kings Meadow Acceptable	Planning Application – Erection of (i) first floor extension to front elevation and (ii) first floor extension to rear elevation.
SE/13/0041/HHLB Cotton Hall, Rectory Road Acceptable	Listed Building Application – Erection of two storey side extension with single storey link and erection of detached outbuilding.

12.3 Planning Applications – Decisions received from Borough Council:

SE/12/1381/HH 21 Dane Close Granted	Planning Application – Erection of first floor extensions to side and front elevations.
SE/12/1478/HH 1 White Horse Corner Granted	Planning Application – Erection of single storey side/rear extension.
SE/12/1669/HH 32 Dash End Granted	Planning Application – Erection of two storey front extension and associated alterations.

12.4 Any other housing / planning matters:

Section 106. Councillors agreed that the Parish Council must continue to lobby the Borough Council to make it clear what is needed by the Parish in the event of large scale developments being permitted, i.e. parking for school; another classroom for the school; bigger play area.

13 Consultations

Community Action Suffolk – to be e-mailed to all Councillors.

14 Events

14.1 Nominations:

None.

14.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

15 Any other business (new matters for discussion only)

The Chairman reminded Councillors that the Annual Parish Meeting would be held on Tuesday 23 April 2013 in the Library at 7.45 p.m.

The meeting closed at 8.45 p.m. The next meeting will be the Annual Meeting of the Parish Council on **Tuesday 21 May 2013** commencing at 7.40 p.m. in The Library, Arms Lane, Kedington.

Signed..... Dated