

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 15 JANUARY 2013
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler (Chairman)
Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Peter Rowsell

In attendance: Ms Marion Farrant (Parish Clerk)

Also in attendance: County Councillor Anne Gower; Borough Councillor Marion Rushbrook; Mr A Garnham, Mr J Dunn, Mr J Woolnough (representatives from Bloor Homes); Mr M Hughes (Polity Public Affairs – agent for Bloor Homes).

		ACTION
1	<p>Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present There were no Parishioners present at the meeting.</p> <p>Open Meeting</p>	
2	<p>Welcome and apologies The Chairman welcomed all present. Apologies for absence were received from Cllr Zoe Palmer (childcare); Cllr Peter Garner (prior engagement); Mr Alaric Pugh (observer).</p>	
3	<p>Co-option of two new Parish Councillors There were no interested persons. Parish Council will re-advertise vacancies.</p>	
4	<p>To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct The Chairman (Cllr Wheeler) declared an interest in agenda item 8.3.</p>	
5	<p>To agree and sign as a correct record the minutes of the meeting held on 18 December 2012 A resolution to agree the minutes of the meeting held on 18 December 2012 was put forward by Cllr McGuire and seconded by Cllr Donoghue. There were no other resolutions; resolution carried. The Chairman duly signed the minutes.</p> <p>Close meeting</p>	
6	<p>Visitor's Reports</p> <p>Bury Rural South, Safer Neighbourhood Team</p> <ul style="list-style-type: none"> A report from the Bury Rural South, Safer Neighbourhood Team is attached to these minutes as Annex1 and has been e-mailed to all Councillors. <p>Suffolk County Councillor's Report</p> <ul style="list-style-type: none"> County Councillor Anne Gower went through highlights of her report which is attached to these minutes as Annex 2. <p>County Councillor Gower also reported she was donating £1,500 from her Locality Budget towards the cost of new carpets and blinds for the new office and meeting room. The Chair duly thanked her for this.</p>	<p>Annex 1</p> <p>Annex 2</p>

Borough Councillor's Report

- Borough Councillor Marion Rushbrook reported that St Edmundsbury Borough Council was currently setting their budget for 2013/2014.

At this point the Chair welcomed the agent and representatives from Bloor Homes who were putting forward a proposal to build 65 new homes on the Stourmead Close site.

Mr Martin Hughes from Polity Public Affairs addressed the meeting; publicity information from the Public Exhibition held in Kedington on 12th December 2012 about the proposed scheme was handed out to all councillors.

Mr Hughes said the Public Exhibition had 76 attendees with 23 residents returning feedback forms to date. Polity will be producing an overview report on the issues raised. Cllr Rowsell requested numbers be put on comments raised. Mr Hughes said it was hoped a Planning Application for the site at Stourmead Close will be submitted to the Borough Council in late January/early February 2013.

Mr Andrew Garnham addressed the meeting on behalf of Bloor Homes and presented proposed plans to the meeting; he apologised that Jamie Wragg, Design & Technical Director could not be present at the meeting due to unforeseen circumstances. The site plans showed an access to the site off Mill Road; this was done after consultation with St Edmundsbury Planning Department and Highways because of concerns from residents of Risbridge Drive. Bloor Homes were hoping to keep some of the existing green areas and trees on the site and also provide an open space between the site and residents of Risbridge Drive; it is proposed to have a connecting walkway from Mill Road to the site.

The site will be made up of predominantly 4 bed-roomed homes and some 3 bed-roomed homes for sale, with 3, 2 and 1 bed-roomed affordable and social housing also available. The site will comprise of character and contemporary housing, some with pink rendering to be more sympathetic to the rural surroundings. The two houses in Mill Road, currently owned by the NHS Trust will be renovated and refurbished.

Mr Garnham stated that some trees surrounding the site were covered by Tree Protection Orders and there would be covenants placed on remaining trees.

Councillors raised questions about cul-de-sacs not being typical in rural settings; potential over-development of the site and the parking standards being used not providing sufficient parking spaces. The question as to whether the existing sewerage and drainage system in Kedington could cope with another 65 houses was extensively discussed. Concerns were also raised that the local primary school was already over-subscribed.

Section 106 (infrastructure charges) was also discussed.

The Chairman thanked Messrs Hughes, Garnham, Dunn and Woolnough for attending before they left the meeting.

Open meeting

7

Clerks' Report

Clerk's report is attached to these minutes as Annex 3.

Annex 3

7.1

Consider further action (on action taken or reports received since last meeting:

A resolution was put forward by Cllr McGuire, seconded by Cllr Rowsell that the Chairman should be nominated to attend the Buckingham Palace Garden Party.

A resolution was put forward by the Chairman, seconded by Cllr Donoghue that Mr Dellar should be asked to carry out the Winter Gritting contract. There were no other resolutions, unanimously agreed.

8 Finance Committee

8.1 Consider any matters arising from 11 December 2012 minutes:

None.

8.2 Receive draft minutes of 08 January 2013 meeting:

In the absence of the Chair of Finance Committee, the Chairman went through highlights of the meeting:

- Financial position at 31 December 2012 satisfactory with £31,344.09 (65.3%) of the budget spent, leaving a balance of £16,640.91. Additionally £21,005.35 is held in Reserves.
- Letter received from Bank of Ireland to confirm new signatory mandate is now in place.
- Clerk to attend a Document Management Briefing session at SALC and also a drop-in session to help candidates progress towards completion of CiLCA portfolios.
- New Notice Board agreed for Westward Deals
- Grants – Applications: Suffolk Accident Rescue Service and East Anglian Air Ambulance, each awarded a grant of £100, under Sn 137 LGA 1972, as being of benefit to local people.
- Eleven payments and one credit totalling £6,732.91 for supplier payments as at 31 December 2012 approved on 08 January 2013 and cheques signed by Cllr McGuire and Cllr Rowsell.

8.3 Ratify Finance Committee recommendation for cost of new Notice Board on Westward Deals:

At this point, 9.20 p.m. the Chairman (Cllr Wheeler) declared an interest and left the room while the matter was discussed.

In the absence of the Chairman, Cllr McGuire took the Chair. Sketches of the proposed double sided notice board were shown to all Councillors present. A resolution was put forward by Cllr Rowsell, seconded by Cllr Donoghue that the recommendation of the Finance Committee to accept Antique Restorations quotation of £590 to supply and fit a solid oak double sided notice board on Westward Deals be accepted. There were no other resolutions, unanimously agreed.

The Chairman (Cllr Wheeler) rejoined the meeting at 9.28 p.m. and resumed in the Chair.

9 New Office Accommodation

9.1 Receive update report from Working Party:

The Chairman reported:

- Walls now complete up to roof level and some of the “steels” installed.
- Roof panels being delivered on 17 January 2013; guttering already delivered. Clerk has written to the KCA to ask for a dispensation to work on a Saturday in order that when the weather improves the roof can be fitted.
- New windows and door have been ordered.
- Electrical specification needs to be drawn up.
- Cllr Rowsell has secured some nearly new office furniture free of charge.

PD

- 10 Discuss and agree format for Public Meeting regarding a Neighbourhood Plan for Kedington**
 Cllr Donoghue addressed the meeting, stating he had spoken to Annette Gray from Suffolk Acre and also Peter White from the Planning Department at St Edmundsbury Borough Council regarding a Neighbourhood Plan and Village Design Statements (details of building designs) for Kedington. Peter White suggested the Parish Council should not go down the route of drafting these but should take each issue (problem) with regard to planning matters separately and address them with the parties concerned. Mr White suggested keeping documented evidence when addressing problems and providing as much background evidence as possible. Cllr Donoghue said he had already drafted a letter to John Noble at Environment and Transport asking them to review parking standards and would circulate to all Councillors before submitting the letter. It was also agreed that the Parish Council should write to Anglian Water regarding the sewerage/drainage problems. Cllr Donoghue stated that as a Neighbourhood Plan would not be formed at the present time, the need for a Public Meeting was not necessary.
- The Chairman suggested contacting other Parish Councils to see whether they had Village Design Statements and if so, how they were compiled.
- Guillotine:**
 With the time at 9.45 p.m. it was proposed by the Chairman, seconded by Cllr Loader that the guillotine should be raised by fifteen minutes. Unanimously agreed.
- 11 Environment / Grounds Maintenance Matters**
- 11.1 Any other environmental/grounds maintenance matters:**
 Tree root protruding through path in Silver Street Park. Clerk stated this had been reported to Highways who were dealing with the matter.
- 12 Highway/Footpath/Street Furniture matters**
- 12.1 Sustainable transport routes:**
 Cllr Loader addressed the meeting regarding sustainable transport routes in the village. He said there were two areas in the village where cycle routes could be feasible, Silver Street Park and Church Walk (from the bottom up to the school). It was agreed that a Feasibility Study should be carried out. Cllr Loader said he would ask Sustainable Transport to help with this.
- 12.2 Any other Highway/Footpath/Street Furniture matters:**
 Faulty street light opposite junction with White Horse Road and pot holes in Silver Street and West End Lane reported to Suffolk County Council.
- 13 Any other reports (on-going matters)**
- Guillotine expiry:**
 With the time being 10.05 p.m. it was agreed it was agreed that all other matters on the agenda be deferred to the next meeting.
- The meeting closed at 10.05 p.m. The date of the next meeting will be **Tuesday 19 February 2013** commencing at 7.40 p.m.in The Library, Arms Lane, Kedington.

PD

PD

NL

Signed

Dated