

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 20 NOVEMBER 2012
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present:

Cllr Terry Wheeler (Chairman)
Cllr Zoe Palmer (Vice-Chairman)
Cllr Peter Donoghue
Cllr Peter Garner
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Peter Rowsell

In attendance:

Ms Marion Farrant (Parish Clerk)

Also in attendance: Borough Councillor Marion Rushbrook; Mr Shaun Jarvis (Countryside Forum Representative); Mrs Barbara Surridge, Mrs P Parker, Mr R Pound (Parishioners). Inspector Peter Ferrie, Haverhill PLPC Commander.

1 Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present

Mrs Surridge expressed an interest in agenda item 14.1 and made comments on sections 5.30 and 5.31 of the Draft Affordable Housing Supplementary Planning Document.

Mr Jarvis expressed an interest in agenda item 10. Mr Jarvis queried why the Parish Council had put in the new fence in Mill Road and also why an oak post in the middle of the opening was necessary. Cllr Donoghue explained the fence was to make the exits from The Cut safer for children and give more visibility of approaching vehicles. The oak post would be installed to prevent vehicles driving onto The Cut.

Mrs Parker addressed the meeting about further problems in Silver Street on a Friday evening when the mobile Fish & Chip van is present. Mrs Parker reported that her husband was assaulted on 9th November 2012, after speaking to a female who had parked in the restriction zone of the bridge and completely blocked the road to buses travelling in opposite directions. When the partner of the female returned to the vehicle, he went over to Mr Parker (who was standing in his own driveway) and knocked him to the ground, as he confronted him about the incident. An ambulance was called and the Police were involved.

The Chairman asked Inspector Peter Ferrie, if he wished to speak about this and other problems on a Friday evening in Silver Street. Inspector Ferrie stated that any members of the public, parking and causing an obstruction could be issued with a TA13 ticket for causing unnecessary obstruction and this is what he would be looking to his officers to do. Inspector Ferrie said he would raise the issue of parking in Silver Street on Friday evenings as a Priority at the next Tasking Meeting on 11 December 2012. Further comments from Inspector Ferrie's report are attached to these minutes as Annex 1.

Inspector Ferrie took questions from Councillors and Parishioners before leaving the meeting at 8.20 p.m.

Open Meeting**ACTION**

Annex 1

- 2 Welcome and apologies**
The Chairman welcomed all present. Apologies for absence were received from Suffolk County Councillor Anne Gower and Mr Alaric Pugh.
- 3 To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct**
None.
- 4 To agree and sign as a correct record the minutes of the meeting held on 16 October 2012**
Cllr Palmer requested a change to the wording on agenda item 11.2, 5th line, to read: *"between the new fence and Old School Field hedge was suggested to prevent vehicle access and also provision of a warning sign on the post to alert children/people using The Cut that the exit led out onto a main road"*. This amendment was agreed and a resolution to agree the minutes of the meeting held on 16 October 2012 was put forward by Cllr Donoghue and seconded by Cllr Rowsell. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.
- Close meeting**
- 5 Visitor's Reports**
Borough Councillor Marion Rushbrook reported:
- The latest St Edmundsbury Local Plan update newsletter was now available on line. The newsletter provided updates on Vision 2031; Shared Planning Service; Joint Development Management Policies Local Plan Submission Consultation; Supplementary Planning Document Consultation; Open Space Sport and Recreation Facilities SPD and Affordable Housing SPD.
 - Borough Council are carrying out a check on Licensing Hours.
- Open meeting**
- 6 Clerks' Report**
Clerk's report is attached to these minutes as Annex 2.
- 6.1 Consider further action (on action taken or reports received since last meeting:**
None.
- 7 Finance Committee**
- 7.1 Consider any matters arising from 09 October 2012 minutes:**
None.
- 7.2 Receive draft minutes of 13 November 2012 meeting:**
Cllr Palmer (Chair of Finance Committee) went through highlights of the meeting:
- Financial position at 31 October 2012 satisfactory with £24,869.19 (51.83%) of the budget spent, leaving a balance of £23,115.81. Additionally £21,005.78 is held in Reserves.
 - Petty Cash imprest of £50 agreed.
 - Budget/Precept for 2013/2014 agreed.
 - New signatory mandate for Bank of Ireland completed.
 - New swing seats have been ordered for both sets of swings on Old School Field play area.
 - No replies received to advertisement for Winter Gritting contract.
 - Two new grit bins to be ordered. One to be sited at the top of Mill Road and the other near to the Village Sign in Silver Street.
 - Thank you letter received from St Peter & St Paul Church and Royal British Legion for donation in memory of the late Mr Fred Phillips, MBE.
 - Thank you letter received from Mr Phillip's family.

Annex 2

- Thank you letter received from Royal British Legion (Kedington Branch) for grant to purchase a wreath and Poppy Day Appeal 2012.
- Thirteen payments totalling £5,543.39 for supplier payments as at 31 October 2012 and one Petty Cash cheque of £50 approved on 13 November 2012 and cheques signed by Cllr Palmer and Cllr Wheeler.

7.3 Approve budget for 2013/2014:

Budget sheets were handed out to all Councillors. Precept requirements had increased from previous financial year by 0.436%.

Annex 3

At this point the Clerk left the meeting and Cllr Palmer took over the note taking. The Chair stated the Clerk had been given a spinal column increment rise in the 2013/2014 budget from SCP 26 to SCP 27; this took into account the enormous amount of work the Clerk undertook for the Standards Committee and Employment Tribunal complaints. Pay negotiations with NALC for 2013 have not been concluded and there is a possibility of a further 2 – 3% rise for the Clerk under these pay negotiations (note, Clerk's only pay rise in last three years has been 2%, given by Parish Council). Councillors agreed to discuss this issue when pay rises had been awarded. The Clerk rejoined the meeting and carried on taking notes.

A resolution to approve the budget/precept for 2013/2014 was put forward by Cllr Palmer and seconded by Cllr Garner. There were no other resolutions, unanimously agreed.

8 December 2012 KPC meeting

8.1 Agree whether to hold social gathering after December 2012 KPC meeting:

A resolution to hold a social gathering was put forward by Cllr Palmer and seconded by Cllr McGuire. There were no other resolutions; unanimously agreed.

8.2 Agree to end meeting at 9.00 p.m:

A resolution to end the December Parish Council meeting at 9.00 p.m. was put forward by Cllr Rowsell and seconded by Cllr Donoghue. There were no other resolutions; unanimously agreed.

8.3 Set budget for social gathering:

A resolution for a £100 budget was put forward by Cllr Loader and seconded by Cllr Wheeler. There were no other resolutions; unanimously agreed.

9 New office accommodation

The Chairman reported the Working Party had met on Monday 19th November 2012. Scaffolding for the new building should be put up on Thursday. He added the Working Party had discussed quotes for windows and doors; timber for the roof and the roofing panels. Quotations for the windows and doors were:

Advantage Windows £2132 (plus vat) for supply and fitting
B & C Glass £2204 (inc vat) for supply and fitting
Network Systems £1489 (inc vat) supply only

A resolution was put forward by Cllr Garner, seconded by Cllr Palmer that as the Network Systems quotations was significantly less than the other two, the order should be placed with them and the builder asked to assist with fitting. There were no other resolutions, unanimously agreed.

Cllr McGuire put forward a resolution, seconded by the Chair that the door into the office should be a single door, left hand hung with a glass panel at the side and that these should be left in place when the building was completed to reduce noise. New doors could then be put on the front of the building at the next phase. There were no other resolutions; unanimously agreed.

10	Environment / Grounds Maintenance Matters	
10.1	<p>Any other environmental/grounds maintenance matters: Clerk reported Parish Council had received a letter from Parks and Landscapes Department at St Edmundsbury Borough Council informing that they were arranging a Land Registry search to ascertain ownership of the land to the right hand side of the path from numbers 85 – 105 Westward Deals. This area was never transferred to Local Authority ownership after completion of the Westward Deals estate because the builder went into liquidation before this could happen. The Borough Council's Parks Department is looking to formalise legal responsibility for this and other "grey" areas. In the meantime, as a gesture of goodwill, the Parks Department will arrange for the branches overhanging the footpath to be cut back.</p> <p>Clerk requested to ask the Village Handyman to clear the leaves from Church Walk.</p>	MF
11	Highway/Footpath/Street Furniture matters	
11.1	<p>Any other Highway/Footpath/Street Furniture matters:</p> <ul style="list-style-type: none"> i. Public Right of Way post leading to Cotton Hall fallen down. ii. Pot hole outside number 3 Dash End Lane. <p>Clerk requested to report these matters to Suffolk County Council.</p>	MF
12	<p>Any other reports (on-going matters) None.</p>	
13	Housing/Planning	
13.1	<p>Applications for discussion at meeting: None.</p>	
13.2	<p>Planning Applications – Observations conveyed by Parish Council:</p> <p>25 Kings Meadow, Kedington Erection of single storey front and side extension - ACCEPTABLE</p> <p>Wind Turbine Site, Chilton Street, Clare Erection of (i) 50 m high wind monitoring mast for a temporary period of 6 months; (ii) 78m high (to tip) wind turbine; (iii) electrical substation; (iv) hard standing & (v) associated access trade - UNACCEPTABLE</p> <p>Cotton Hall, Rectory Road, Kedington Listed Building Application – Erection of two storey side extension with single storey link – ACCEPTABLE</p>	
13.3	<p>Planning Applications – Decisions received from Borough Council:</p> <p>25 Kings Meadow, Kedington Erection of single storey front and side extension - GRANTED</p> <p>Cotton Hall, Rectory Road, Kedington Listed Building Application – Erection of two storey side extension with single storey link – APPLICATION WITHDRAWN</p>	
13.4	<p>Any other housing / planning matters: None.</p>	
14	Consultations	
14.1	<p>St Edmundsbury Local Development Framework – Draft Affordable Housing Supplementary Planning Document: Clerk confirmed this document had been e-mailed to all Councillors for comment.</p>	

15 Events

15.1 Nominations:

15.1.1 Suffolk ACRE Extraordinary General Meeting, Hadleigh
26 November 2012. No uptake.

15.2 Councillors Absences:

The Chairman requested Councillors update the Clerk with any planned absences.

16 Any other business (new matters for discussion only)

None.

The meeting closed at 9.45 p.m. The date of the next meeting will be **Tuesday 18 December 2012** commencing at 7.40 p.m. in The Library, Arms Lane, Kedington.

Signed

Dated