

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17 JULY 2012
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present:

Cllr Terry Wheeler (Chairman)
Cllr Zoe Palmer (Vice-Chairman)
Cllr Peter Byron
Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Richard Pound
Cllr Peter Rowsell

In attendance:

Ms Marion Farrant (Parish Clerk)

Also in attendance: Mr S Jarvis (St Edmundsbury Countryside Forum Representative);
Mrs B Surridge, Mrs J Robinson, Mr M J Robinson, Mrs S Crouch, Mrs Steed.

PCSO Chris Shields from the Bury Rural South Safer Neighbourhood Team joined the meeting for Item 5 only.

		ACTION
1	<p>Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present</p> <p>Various concerns were raised by some parishioners present about a house on Westward Deals that is believed to have multiple-occupancy. The Chairman acknowledged the items raised and confirmed the Parish Council would monitor the situation. Parish Clerk will speak to the Environmental Health Department at St Edmundsbury Borough Council on behalf of the parishioners about this matter.</p> <p>Mr Jarvis said he had an interest in item 10.</p> <p>Open Meeting</p>	MF
2	<p>Welcome and apologies</p> <p>The Chairman welcomed everyone present. Apologies for absence were received from Cllr Peter Garner (personal); Suffolk County Councillor Anne Gower and Borough Councillor Marion Rushbrook.</p>	
3	<p>To agree and sign as a correct record the minutes of the meetings held on 15 May and 19 June 2012</p> <p>Minutes of the meeting held on 15 May 2012 not available. The minutes of the meeting held on 19 June 2012 were agreed as a true record under a resolution put forward by Cllr McGuire and seconded by Cllr Palmer. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.</p>	
4	<p>To receive members' Declarations of Interest on agenda items in accordance with the Council's Code of Conduct (and section 106 of the LGFA 1992)</p> <p>Councillor Palmer declared an interest in agenda item 11.2.</p> <p>Close meeting</p>	

5	<p>Visitor's Reports</p> <p>Report received from Bury Rural South Safer Neighbourhood Team e-mailed to all councillors prior to the meeting and is attached to these minutes as Annex 1. PCSO Chris Shields reported that "Priorities" set for Kedington at the Community Priority Setting meeting were being enforced. Three warnings had been issued to speeding motorists on the B1061. Parking at the school being monitored but no "tickets" issued at present. PCSO Kayla Packman was speaking to children at the school about anti-social behaviour in light of the vandalism caused to the bandstand in Silver Street Park by children from the school. Cllr Rowsell recorded thanks to the SNT for enforcing the "Priorities".</p> <p>Open meeting</p>	Annex 1
6	<p>Clerks' Report</p> <p>Clerk's report is attached to these minutes as Annex 2.</p>	Annex 2
6.1	<p>Consider further action (on action taken or reports received since last meeting:</p> <p>Clerk requested to arrange "in-house" Code of Conduct training from SALC and to ask other local Parish Councils whether they wished to participate. Councillors declined the presentation from "County Broadband". Unanimous decision not to grant permission for filming on Parish Council land in the village. Councillors unanimous in accepting invitation from local paramedic to train parishioners in emergency life support.</p>	MF
7	<p>Finance Committee</p>	
7.1	<p>Consider any matters arising from 12 June 2012 minutes:</p> <p>None.</p>	
7.2	<p>Receive draft minutes of 10 July 2012 meeting:</p> <p>Cllr Palmer (Chair of Finance Committee) went through highlights of the meeting:</p> <ul style="list-style-type: none"> ▪ Financial position at 30 June 2012 is that £10,208.05 (21.28%) of the budget had been spent, leaving a balance of £37,776.95. Additionally £26,255.78 is held in Reserves. ▪ Bank transfer of £5,000 agreed. ▪ Office accommodation agenda item at KPC meeting. ▪ Quotation to be sought for refurbishment of village sign. ▪ Hedge around Old School Field to be cut earlier than usual due to exceptional growing conditions ▪ Cheques ratified to renew planning applications (£167.50) and for Building Regulations Fee (£120.00). ▪ Fourteen payments totalling £4,667.85 for supplier payments as at 30 June 2012 and one bank transfer of £5,000 approved and cheques signed by Cllr Garner and Cllr McGuire. The Chair signed Bank of Ireland cheques. 	
7.3	<p>Approve Annual Return for year ending 31 March 2012:</p> <p>The Chairman went through the Annual Return for year ending 31 March 2012, which had been prepared by the Accountant and Clerk. A resolution to accept the figures read out and stated on the Annual Return was put forward by Cllr Palmer and seconded by the Chair. There were no other resolutions, motion carried unanimously.</p>	
8	<p>Kedington Supplementary Planning Document</p> <p>Cllr Donoghue addressed the meeting. The proposed supplementary planning guide for Kedington – "Making the Connections" has been sent to Ian Poole at St Edmundsbury Borough Council. Cllr Donoghue said the Localism Act puts onus on Borough & District Councils to let Parish Councils have more influence over what happens in their Parish. A letter in response to the planning document was read out by the Clerk and a copy given to Cllr Donoghue.</p>	

	Some points raised in Mr Poole's letter were discussed and a consensus reached that the Parish Council should take the document forward as part of future planning for Kedington. It was agreed that the Chairman and Cllr Donoghue would seek a meeting with Mr Poole to discuss his letter further.	PD/TW
9	Office accommodation Clerk reported the portable office space would be delivered at the end of the week. Arrangements were in place for the installation of electricity and a new electric meter. Cllr McGuire put forward a resolution, seconded by Cllr Rowsell that the electrician should be requested to leave enough cable from the meter to connect to the new office when built, to save costs in the future. There were no other resolutions, unanimously agreed. The contractor carrying out the ground works is ready to commence work after the KCA have given approval.	
10	Environment / Grounds Maintenance Matters	
10.1	Maintenance of Silver Street Park: Chairman reported that the raised bed in Silver Street Park had been cleared in readiness for the Village Handyman to treat the log roll with wood preserver. It was agreed that work to weed the lower plant bed would take place on 24 th July 2012 and any councillors interested in helping should attend at 6.30 p.m. Mrs Pelling has provided a list of suitable plants for planting in the raised bed. Clerk also asked to contact Parks & Landscape Department for advice on planting and maintenance. Parish Council to increase budget in precept for next year to maintain the plant beds in Silver Street Park.	MF
10.2	Overgrown hedges obscuring public highway: A list of addresses to be contacted was given to the Clerk, who will write to owners of properties.	MF
10.3	Any other environmental/grounds maintenance matters: Clerk reported Mr Pound would be unable to cut the hedge around Old School Field due to other work commitments. A resolution was put forward by Cllr Palmer, seconded by Cllr Byron that M D Landscapes (Anglia) Ltd be asked to carry out this work (as they had satisfactorily cut hedge in the past). There were no other resolutions, unanimously agreed.	
11	Highway/Footpath/Street Furniture matters	
11.1	Discuss response from Suffolk County Council to Village Highways Strategy Meeting: The Chairman asked the Clerk to circulate the response received from Suffolk County Council to all Councillors, in addition to a copy of the original Strategy Meeting report. Councillors could then collate their views to bring back to the table at a later date.	MF
11.2	Receive letter from Parishioner re van hire company trading in Silver Street: Cllr Palmer declared an interest and took no part in this agenda item. The Chairman read out a letter from a resident in West End Lane about the new van hire business operating in Silver Street. Clerk confirmed that the Parish Council had written to the Planning Department from St Edmundsbury Borough Council and had been informed they would look into the matter.	
11.3	Any other Highway/Footpath/Street Furniture matters: Photographs of cars parked near to the school crossing point at the end of Church Walk in West End Lane were shown to Councillors. Unanimous agreement that Suffolk County Council be requested to review the original proposals for this area first put forward by Kevin Shipp in 2007. Blocked drains, half-way down Kings Hill and near village stores in Silver Street were reported. Clerk will notify appropriate authority.	MF MF

- 12 **Any other reports (on-going matters)**
None.
- 13 **Housing/Planning**
- 13.1 **Applications for discussion at meeting:**
None.
- 13.2 **Planning Applications – Observations conveyed by Parish Council:**
None.
- 13.3 **Planning Applications – Decisions received from Borough Council:**
Eastcotts Nursing Home Planning Application – Erection of 1 no. self-
Calford Green contained unit to contain a biomass boiler, hopper
GRANTED and feed system and associated ground works as
 amended by letter dated 24 May 2012, extending
 height of flue to 8m.
- 13.4 **Any other housing / planning matters:**
None.
- 14 **Consultations**
None.
- 15 **Events**
- 15.1 **Nominations:**
None.
- 15.2 **Councillor absences (update):**
The Chairman requested Councillors update the Clerk with any planned
absences.
- 16 **Any other business (new matters for discussion only)**
None.

The meeting closed at 9.40 p.m.

The date of the next meeting will be **Tuesday 18 September 2012** commencing
at 7.40 p.m.in The Library, Arms Lane, Kedington.

Signed

Dated