

**MINUTES OF THE ANNUAL MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 15 MAY 2012
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler (Chairman)
Cllr Zoe Palmer (Vice-Chairman)
Cllr Peter Byron
Cllr Peter Donoghue
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Peter Rowsell

In attendance: Ms Marion Farrant (Parish Clerk)

Also in attendance: Suffolk County Councillor Anne Gower; Councillor Aleriac Pugh.

		ACTION
1	Election of Chairman for 2012 / 2013 Cllr McGuire proposed Cllr Wheeler, seconded by Cllr Donoghue. There were no other nominations. Unanimous vote in favour of Cllr Wheeler who accepted the position of Chairman. Cllr Wheeler proceeded to sign the Declaration of Acceptance of Office form for the position of Chairman.	Annex 1
2	Election of Vice-Chairman for 2012 / 2013 Cllr Wheeler proposed Cllr Palmer, seconded by Cllr Loader. There were no other nominations. Unanimous vote in favour of Cllr Palmer who accepted the position of Vice-Chairman. Close meeting There was no Parishioners Question Time as there were no Parishioners present. Open meeting	
3	Welcome and apologies Apologies for absence were received from Borough Councillor Marion Rushbrook; Cllr Peter Garner (prior engagement); Cllr Richard Pound (work commitment); Mr Shaun Jarvis (St Edmundsbury Countryside Forum Representative).	
4	To receive members' Declarations of Interest on agenda items in accordance with the Council's Code of Conduct (and section 106 of the LGFA 1992) None.	
5	Appointments / Councillor Responsibilities for the Year 2011 / 2012 The list of Appointments and Councillor Responsibilities is attached to these minutes as Annex 2. For the record, Councillor Responsibilities were proposed, seconded and voted on. <u>Finance Committee</u> Cllr Garner : Proposed Cllr Wheeler, seconded Cllr Palmer, unanimous. Cllr Rowsell : Proposed Cllr McGuire, seconded Cllr Wheeler, unanimous. Cllr Palmer : Proposed Cllr Rowsell, seconded Cllr Wheeler, unanimous. Cllr McGuire : Proposed Cllr Palmer, seconded Cllr Loader, unanimous. Cllr Wheeler : Proposed Cllr Donoghue, seconded Cllr McGuire, unanimous.	Annex 2

Employment, Grievance & Policy Committee

A resolution was put forward by Cllr McGuire, seconded by Cllr Loader that the whole Parish Council should be responsible and serve on this Committee. This would mean that if any Parish Councillor(s) or the Clerk are cited in a complaint/grievance from internal or external sources, there would be enough members available to serve on this committee. There were no other resolutions, unanimously agreed.

6 To agree and sign as a correct record the minutes of the meeting held on 17 April 2012

The minutes of the meeting held on 17 April 2012 were agreed as a true record under a resolution put forward by Cllr McGuire and seconded by Cllr Palmer. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.

Close meeting

Visitor's Reports

7 Suffolk County Councillor Anne Gower:

Cllr Gower introduced Aleriac Pugh to the meeting as the County Council's representative nomination to stand for County Councillor for Haverhill East and Kedington at the next County Council elections. Cllr Gower spoke about changes to School Transport and invited any Parishioners who encountered problems to contact her.

Open meeting

8 Clerks' Report

Clerk reported the roof in the Parish Council office was leaking with water dripping through the light fittings; there is also black mould growing on the walls of the office.

8.1 Consider further action (on action taken or reports received since last meeting:

Cllr Loader said he had visited the Clerk at the office and witnessed the poor state of the ceiling where water was leaking through the light fittings. Cllr Loader put forward a resolution that the current Parish Council Office be deemed unfit for habitation, seconded by Cllr Rowsell. There were no further resolutions, unanimously agreed. Cllr McGuire will look into the hiring of portable office space.

SM

9 Finance Committee

9.1 Consider any matters arising from 10 April 2012 minutes:

None.

9.2 Receive finance statements from month ending 30 April 2012:

Financial statements were received as there was no Finance Committee meeting held on 08 May 2012 due to not being quorate.

9.3 Grants

A resolution was put forward by Cllr McGuire, seconded by Cllr Palmer to award £100 to the Royal British Legion (Kedington) Branch and £100 to the St Peter & St Paul Church Kedington, Restoration Appeal in memory of the late Fred Phillips, MBE. There were no other resolutions, unanimously agreed.

10 H.M. Queen Elizabeth's Diamond Jubilee Celebrations 2012

It was agreed that the Parish Council would not order a beacon to be placed on the field behind Dane Common to commemorate the Diamond Jubilee, as it would not be visible to the whole village.

- 11 Parish Council Office**
A resolution was put forward by Cllr McGuire, seconded by Cllr Loader that the Parish Council should build the new office in stages, as and when funding became available and subject to agreement by the KCA. There were no other resolutions, unanimously agreed. A Working Party to oversee the project was selected and would consist of the Chairman, Cllrs Donoghue, McGuire, Rowsell and Loader. Tenders will be sourced for ground works.
- 12 Environmental / Grounds Maintenance Matters**
- 12.1 Dog fouling:**
Cllr McGuire had sourced some posters and stickers from “Keep Britain Tidy” and it was agreed these would be used around the village.
- 12.2 Maintenance work in Silver Street Park:**
Deferred.
- 12.3 Agree wording for testimonial for M D Landscapes (Anglia) Ltd website:**
The Chairman requested the Clerk to draft some wording and e-mail to Councillors for agreement.
- 12.4 Any other environmental/grounds maintenance matters:**
None.
- 13 Highway/Footpath/Street Furniture matters**
- 13.1 B T Openreach box in Sturmer Road:**
Clerk reported she had spoken to Alex Talbot from St Edmundsbury Borough Council about the new B T box, which has been sited within the footpath in Sturmer Road. Mr Talbot will be contacting the contractors for information and will report back to the Parish Council.
- 13.2 Highways Strategy Meeting:**
Clerk reported she was still waiting for a response from Simon Curl from Highways Department.
- 13.3 Any other Highway/Footpath/Street Furniture matters:**
None.
- 14 Any other reports (on-going matters)**
None.
- 15 Housing/Planning**
- 15.1 Applications for discussion at meeting:**
None.
- 15.2 Planning Applications – Observations conveyed by Parish Council:**
None.
- 15.3 Planning Applications – Decisions received from Borough Council:**
None.
- 15.4 Any other housing / planning matters:**
None.
- 16 Consultations**
None.

MF

17 Events

17.1 Nominations:

Bury Rural South, SNT, Priority Setting Meeting – 7.00 p.m. 13 June 2012 –
Ixworth Cllrs McGuire and Rowsell will attend.

17.2 Councillor absences (update)

The Chairman requested Councillors update the Clerk with any planned
absences.

18 Any other business (new matters)

None.

The meeting closed at 9.45 p.m.

The date of the next meeting will be **Tuesday 21 June 2011** commencing at
7.40 p.m.in The Library, Arms Lane, Kedington.

Signed

Dated