

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17 APRIL 2012
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present:

Cllr Terry Wheeler (Chairman)
Cllr Zoe Palmer (Vice-Chairman)
Cllr Peter Donoghue
Cllr Peter Garner
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Richard Pound
Cllr Peter Rowsell

Ms Marion Farrant (Parish Clerk)

In attendance: Mr Paul Davis (Parishioner)

		ACTION
1	<p>Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present</p> <p>Mr Davis reported when British Telecom carried out duct laying works in Mill Road, none of the residents received advanced notification about the work or road closure. Mr Davis said he spent a considerable amount of time trying to find out who he should speak to about this matter within Suffolk County Council, only to be told that notification of these works had been placed in the East Anglian Daily Times.</p> <p>Open Meeting</p>	
2	<p>Welcome and apologies</p> <p>The Chairman welcomed everyone present. Apologies for absence were received from Suffolk County Councillor Anne Gower; Cllr Peter Byron (work commitment) and Mr Shaun Jarvis.</p>	
3	<p>To agree and sign as a correct record the minutes of the meeting held on 20 March 2012</p> <p>The minutes of the meeting held on 20 March 2012 were agreed as a true record under a resolution put forward by Cllr Rowsell and seconded by Cllr Garner. There were no other resolutions; unanimously agreed. The Chairman duly signed the minutes.</p>	
4	<p>To receive members' Declarations of Interest on agenda items in accordance with the Council's Code of Conduct (and section 106 of the LGFA 1992)</p> <p>None.</p> <p>Close meeting</p>	
5	<p>Visitor's Reports</p> <p><u>Bury Rural South Safer Neighbourhood Team</u></p> <p>PCSO Kayla Packman gave a report from the Bury Rural South SNT, which had already been circulated to Councillors and is attached to these minutes as Annex 1.</p> <p>Open meeting</p>	Annex 1

6 Clerks' Report

Clerk's report is attached to these minutes as Annex 2.

Annex 2

6.1 Consider further action (on action taken or reports received since last meeting:

None.

7 Finance Committee

7.1 Consider any matters arising from 13 March 2012 minutes:

None.

7.2 Receive draft minutes of 10 April 2012 meeting:

Cllr Palmer (Chair of Finance Committee) went through highlights of the meeting:

- Financial position at 31 March 2012 (end of financial year) is that £39,315.24(89.32%) of the budget had been spent, leaving a balance for the year of £4,704.76. Additionally £21,265.14 is held in Reserves.
- A petty cash payment of £50 was agreed.
- Notification of precept payment of £47,985.00 received from St Edmundsbury Borough Council.
- No pay rises awarded to Crossing Supervisor or Village Cleaner/Handyman for the financial year 2012/2013.
- Mrs Bridget Turner awarded contract to continue as Accountant to Parish Council for financial year 2012/2013.
- New signatory mandate for Bank of Ireland agreed.
- Contract renewed with TalkTalk for telephone and broadband for a further 18 months.
- Thirteen payments and one petty cash cheque totalling £3,209.32 for supplier payments as at 31 March 2012 approved on 10 April 2012 and cheques signed by Cllr Wheeler and Cllr Garner with Cllr McGuire signing Cllr Wheeler's cheque.

7.3 Watermill Bridge improvements:

Cllr Donoghue reported that oak posts would be more suitable for the fencing and M D Landscapes had quoted an extra £200 on top of their £1292.00 quotation (plus vat) to provide the posts in oak. A resolution to use oak posts at an extra cost of £200 was put forward by Cllr Palmer and seconded by Cllr McGuire. There were no other resolutions; unanimously agreed.

7.4 Discuss and agree Parish Council Reserves for 2012/2013:

It was agreed that Reserve Headings for the financial year 2012/2013 would be as follows:

- Recreational Equipment - £1,000
- Road Safety - £3,000
- General Reserves – £20,765.78 (plus surplus from 2011/2012)

A resolution to transfer the £1,490 in the Clerk's Gratuity Reserve to a reserve heading "Special Admin Costs" was put forward by Cllr Byron and seconded by Cllr Palmer. There were no other resolutions; unanimously agreed. A resolution to accept the four budget headings and delete the Grant Reserve and Clerk's Gratuity headings was put forward by Cllr McGuire and seconded by Cllr Palmer. There were no other resolutions; unanimously agreed. Clerk will inform Accountant of the changes.

MF

8 H.M. Queen Elizabeth's Diamond Jubilee Celebrations 2012 (update)

Chairman reported that the Parochial Church Council would not allow a beacon to be placed on the church tower due to Health and Safety restrictions. Chairman also confirmed the order for commemorative coins had been increased to 400.

9	Housing Questionnaire Feedback Cllr Rowsell reported 225 households had responded to the questionnaire out of 750 delivered. The majority of replies were against any building in the village, some giving in-depth comments and raising concerns about infrastructure. Questions were raised as to whether the current sewerage system would be able to cope with more housing. Majority of households favoured the Stourmead site if building had to go ahead. Agreed that results of the questionnaire would be published in the next Chairman's Letter.	
10	Environment / Grounds Maintenance Matters	
10.1	Dog fouling: Cllr Loader declared an interest and signed the Interest's Book. The Chairman read an e-mail from the KCA requesting that if they purchased another dog bin, would the Parish Council add it to the emptying service. A resolution was put forward by Cllr Donoghue, seconded by the Chair that the KCA should purchase a dog bin and the Parish Council would add this to the emptying service. There were no other resolutions and a vote was taken: six votes for; one against; one abstention; resolution carried. Cllr McGuire reported he had asked for some posters from "Keep Britain Tidy". Clerk requested to register Parish Council with "Keep Britain Tidy". Cllr Garner reported he had been liaising with the Rangers at East Town Park in Haverhill about dog fouling, as they seemed to have a proactive approach to dog fouling in the Park. Agreed that Parish Council would try and have a stall at this year's Meadowlark on 16 June 2012 to promote village matters.	MF
10.2	Any other environmental/grounds maintenance matters: Cllr Loader reported Public Footpath sign No 4 on Cock Hill to Lower Cotton Hall had rotted and fallen down. Clerk will report this. Cllr Rowsell reported that Anglian Water had been unblocking the manhole near his property following raw sewage spilling onto his drive; the engineer carrying out the work suspected that the sewer pipes may have collapsed.	MF
11	Highway/Footpath/Street Furniture matters	
11.1	Bus Stop in Mill Road: Clerk reported she had written to Suffolk County Council about the positioning of the bus stops in Mill Road, following a complaint from a Parishioner. A reply from Suffolk County Council was read out and it was agreed the Clerk should write back pointing out that the Parish was not consulted, so no local knowledge was used when decisions were taken between Suffolk County Council and the Bus Company; also, risks associated with where the bus stops were positioned.	MF
11.2	Community Speed Watch Grant: Cllr Rowsell reported on this grant available through St Edmundsbury Borough Council's Rural Action Plan. The grant is for 50% of the total cost or £500 (whichever is the lesser amount) and can be used to purchase speed watch equipment recommended by Suffolk Police. Agreed this should be investigated to provide equipment to deter speeding cars on the B1061.	
11.3	Any other Highway/Footpath/Street Furniture matters: Councillors were invited to volunteer to carry out some path edging work in Silver Street Park on Sunday 22 April 2012 at 10.00 a.m. Chairman and Cllr McGuire will take the lead on this.	
12	Any other reports (on-going matters) Cllr Donoghue gave out draft copies of the Supplementary Planning Document for Kedington that he had been working on with assistance from Cllr Loader. The Chairman asked Councillors to read the draft document and bring comments to the next meeting where the matter would be an agenda item.	MF

13 Housing/Planning

13.1 Applications for discussion at meeting:

None

13.2 Planning Applications – Observations conveyed by Parish Council:

None.

13.3 Planning Applications – Decisions received from Borough Council:

None.

13.4 Any other housing / planning matters:

None.

Guillotine

With the time at 9.45 p.m. it was agreed under a proposal by the Chairman, seconded by Cllr McGuire to raise the guillotine by 10 minutes

14 Consultations

Clerk will be submitting Parish Council responses to Haverhill Vision 2031 and Rural Vision 2031 consultations by 30 April 2031.

15 Events

None.

15.1 Nominations

None.

15.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

16 Any other business (new matters for discussion only)

Cllr Palmer reported she had recently visited a play area that had old tractor tyres laid on the ground for children to jump in and out of and asked if consideration could be given to providing something similar on Old School Field. The Chairman asked Cllr Palmer to do some research and present this to the Parish Council as an agenda item at a further meeting.

ZP

The meeting closed at 9.55 p.m.

The date of the next meeting, which will be the Annual Meeting of the Parish Council is **Tuesday 15 May 2012** commencing at 7.40 p.m.in The Library, Arms Lane, Kedington.

Signed

Dated