

**MINUTES OF A MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 21 FEBRUARY 2012
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present:

Cllr Terry Wheeler (Chairman)
Cllr Zoe Palmer (Vice-Chairman)
Cllr Peter Byron
Cllr Peter Donoghue
Cllr Peter Garner
Cllr Nathan Loader
Cllr Simon McGuire
Cllr Richard Pound
Cllr Peter Rowsell

Ms Marion Farrant (Parish Clerk)

In attendance: Mrs B Surridge (Parishioner); Mr Shaun Jarvis (Countryside Forum Representative);
P C 18 Trish Sinclair (Bury Rural South SNT Item 5 only).

		ACTION
1	Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present Mr Jarvis expressed an interest in agenda item 10. Open meeting	
2	Welcome and apologies The Chairman welcomed everyone present. Apologies for absence were received from Suffolk County Councillor Anne Gower; Borough Councillor Marion Rushbrook.	
3	To agree and sign as a correct record the minutes of the meeting held on 17 January 2012 A proposal to accept the minutes of 17 January 2012 as a true record was put forward by Cllr Rowsell and seconded by Cllr Byron. There were no other proposals. Unanimously agreed by all present at that meeting.	
4	To receive members' Declarations of Interest on agenda items in accordance with the Council's Code of Conduct (and section 106 of the LGFA 1992) Cllr Garner declared an interest in agenda item 9.1. Cllr Wheeler declared an interest in items 13.4. Close meeting	
5	Visitor's Reports <u>Bury Rural South Safer Neighbourhood Team</u> Report from the Bury Rural South SNT is attached to these minutes as Annex 1. Cllr Rowsell raised concerns about Suffolk County Council's street lighting initiative and that a number of people in the village were unaware about this. Clerk reported she had asked Suffolk County Council for some extra posters about the new initiative and these would be placed on all Notice Boards when received. Open meeting	Annex 1

6	Clerks' Report Clerk's report is attached to these minutes as Annex 2.	Annex 2
6.1	Consider further action (on action taken or reports received since last meeting: None.	
7	Finance Committee	
7.1	Consider any matters arising from 10 January 2012 minutes: None.	
7.2	Receive draft minutes of 14 February 2012 meeting: Cllr Palmer (Chair of Finance Committee) went through highlights of the meeting: <ul style="list-style-type: none"> Financial position at 31 January 2012 is that £32,626.37 (74.12%) of the budget had been spent, leaving a balance of £11,393.63. Additionally £21,265.14 is held in Reserves. Bank transfer of £5000 from Bank of Ireland to Nat West account agreed. Review of Standing Orders, agenda item for this meeting. Agreed that Clerk would seek tenders for the next three years for grounds maintenance contracts due to expire on 31st March 2012. Grants – a grant of £60 was awarded to St Edmundsbury Newstalk under Sn 137 LGA 1972, as being of benefit to local people. Application for a grant from residents of Barton Grove for Queen's Jubilee celebrations, agenda item this meeting. Application for a grant from C-Q Kedington, agenda item for this meeting. Twelve payments totalling £4,730.60 for supplier payments as at 31st January 2012 and one bank transfer of £5,000 approved on 14th February 2012 and cheques signed by Cllr Palmer and Cllr Garner. 	
7.3	Consider quotations for Watermill Bridge improvements: Cllr Donoghue reported he had sought quotations from three contractors but to date only one had replied. Cllr Donoghue will chase the other two contractors and the matter will be put on the agenda for March KPC meeting.	PD
7.4	Review grant application by C-Q Kedington: Finance Committee had sought more information about this organisation and originally declined to grant aid. Clerk asked for this matter to be agenda item at full KPC meeting as she felt the response letter sent by C-Q Kedington and read out at Finance Committee meeting had been interpreted wrongly. A resolution was put forward by Cllr Byron and seconded by Cllr McGuire that a grant of £400 be awarded under Sn 137 LGA 1972 as being of benefit to local people. There were no other resolutions; motion carried unanimously.	
8	Review Kedington Parish Council Standing Orders Full Standing Orders were reviewed and amendments made. New standing order was agreed that states "The Parish Council reserves the right, having previously accepted apologies for absence, to withdraw their acceptance in the light of new information". A resolution was put forward by the Chairman, seconded by Cllr Palmer to adopt the amendments and new standing order. There were no other resolutions; motion carried by unanimous vote. A new copy of Standing Orders will be distributed to every councillor when amendments have been made.	

9 H M Queen Elizabeth's Diamond Jubilee Celebrations 2012

9.1 Discuss Finance Committee recommendation to gift either a commemorative mug or coin to every child in the village up to the age of 16 years:

Cllr Garner declared an interest and signed the Interest's Book. The Chairman reported that the residents of Barton Grove had applied to the Parish Council for a grant to buy each child in Barton Grove a commemorative mug. Finance Committee had agreed it would not be fair to grant aid one part of the village and decided that the Parish Council would purchase a commemorative item for every child in the parish, under the age of sixteen years to celebrate the Queen's Diamond Jubilee. Cllr McGuire will look into possible items for purchase. Clerk will find out how many children would be eligible.

10 Environment / Grounds Maintenance Matters

10.1 Receive report from meeting with Environment Agency regarding Riverside Walks:

Cllr Palmer reported on the meeting with David Smith and Kerry Bentley from the Environment Agency, which was to discuss maintenance work on the river running through Riverside Walks (The Cut). The Environment Agency are happy with the way in which The Cut is maintained by the Parish Council; they will not be doing any maintenance work along The Cut at the present time, but would arrange for the trees that have fallen forwards into the watercourse at the rear of Watermill Field to be cut back. Environment Agency suggestions for "windows" on either side of the river were, where lawned, keep cut and maintained to prevent erosion. Environment Agency said their normal policy is to cut from late July but if necessary strimming of lawned windows can take place from early spring providing a cursory look has taken place to ensure there are no bird's nests. New "windows" can be done in early spring after a bird survey had been carried out and recorded. Mr Jarvis confirmed he would be happy to carry out the survey and record findings. If Parish Council is concerned about bank erosion, they can apply to the Environment Agency for consent to do "willow spiling".

Close meeting

Mr Jarvis said he voiced a concern to the Environment Agency officers that with the installation of the new water pipeline The Cut would run dry. The officers alleviated his concern stating there would always be a sufficient flow of water along The Cut.

Open meeting

Cllr Garner put forward a resolution to leave cutting windows until July; there was no seconder. Cllr Donoghue put forward a further resolution, seconded by Cllr McGuire to cut new windows in March as per the specifications discussed and agreed at the working party meeting. There were no other resolutions. Cllr Donoghue's resolution was voted on; 6 in favour, 2 abstentions; Cllr Pound took no part in the vote; motion carried. Agreed that the Chairman would measure the new "windows" in readiness for the new Strimming Contract.

10.2 Maintenance of Silver Street Park – Arrange new date for remedial maintenance by Parish Councillors and Volunteers:

New dated agreed as 26 February 2012 at 10.00 a.m.

10.3 Any other environmental/grounds maintenance matters:

Clerk reported she had been in contact with Thurlow Estate regarding the tree survey and remedial works; still awaiting a reply.

- 11 Highway/Footpath/Street Furniture matters**
- 11.1 Any other Highway/Footpath/Street Furniture matters:**
Clerk reported she had forwarded a report of the Highways Strategy meeting to Simon Curl at Western Area Highways but no reply received as yet. Cllr Rowsell has completed the Risk Assessment for the School Crossing area. Large pothole reported in Barton Drive. Light not working in School Road near entrance to Silver Street Park. Clerk to report defects.
- 12 Any other reports (on-going matters)**
None.
- 13 Housing/Planning**
- 13.1 Applications for discussion at meeting:**
None.
- 13.2 Planning Applications – Observations conveyed by Parish Council:**
- 2 Silver Street:** Planning Application – To replace two skylights in flat roof to lantern style window with no openings. **Acceptable**
- 16 School Road:** Planning Application – Erection of (i) part single part two storey side and rear extension (following demolition of existing extensions); (ii) front porch. **Not circulated.**
- Brendon’s View, Mill Road:** TPO35(1961)5 (i) pollard three lime trees to seven metres (4, 6, 10 on plan); (ii) pollard two chestnut trees to five metres (3 and 5 on plan) – all trees within Area A1 on Order. **Not circulated.**
- 13.3 Planning Applications – Decisions received from Borough Council:**
- 2 Silver Street:** Planning Application – To replace two skylights in flat roof to lantern style window with no openings. **Granted.**
- 16 School Road:** Planning Application – Erection of (i) part single part two storey side and rear extension (following demolition of existing extensions); (ii) front porch. **Granted.**
- 13.4 Any other housing / planning matters:**
The Chairman declared an interest and signed the Interest’s Book before reporting on an Enforcement Notice served by St Edmundsbury Borough Council in relation to 122 and 123 Westward Deals, Kedington.
- 14 Consultations**
None.
- 15 Events**
- 15.1 Nominations:**
- 15.1.1 Suffolk Flood Risk Management Partnership – Workshop Horringer Community Centre, Tuesday 28th February 2012 – 1.30 to 4.00 p.m.
Cllr Garner
- 15.1.2 Rural Vision 2031: Invitation to launch event – Thursday 1st March 2012 at Horringer Community Centre from 4.00 to 6.00 p.m.
Cllr Donoghue
- 15.1.3 Moving Forward Together – Norfolk & Suffolk Gypsy and Traveller Seminar 2012 The Park Hotel, Diss, 2nd March 2012 – 9.00 a.m. 3.00 p.m.
No uptake
- 15.1.4 Neighbourhood Planning Conference – Kesgrave Community Centre Saturday 3rd March 2012 – 10.00 a.m. to 3.00 p.m.
No uptake

MF

15.1.5 Neighbourhood Planning Training – Newmarket Sports Pavilion,
Monday 12th March 2012 – 6.00 to 9.00 p.m.

Cllr Palmer & Cllr Loader

15.1.6 Development Control Training for Parish and Town Councillors –
Module 2, West Suffolk House, Bury - Monday 19th March 2012 at 5.30 p.m.

Cllr Loader & Cllr Pound

15.1.7 Community Composting Seminar – Redgrave & Lopham Fen, Sunday
25th March 2012 – 10.30 a.m. to 15.15 p.m.

Cllr Byron & Cllr Pound

15.2 Councillor absences (update):

The Chairman requested Councillors update the Clerk with any planned absences.

16 Any other business (new matters)

None.

The meeting closed at 9.40 p.m.

The date of the next meeting will be **Tuesday 20 March 2012** commencing at
7.40 p.m.in The Library, Arms Lane, Kedington.

Signed

Dated