

**MINUTES OF MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 19 MAY 2009
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present:

Cllr John Cahill – Chairman of Parish Council
Cllr Terry Wheeler – Vice-Chairman of Parish Council
Cllr Jennifer Bradnam
Cllr Gloria Double
Cllr Peter Donoghue
Cllr Peter Garner

Ms Marion Farrant (Clerk)

In attendance: County Councillor Karen Knight; Borough Councillor Marion Rushbrook; Ms Patsy Dell (St Edmundsbury Borough Council - Item 8 only); PC Trish Sinclair (Safer Neighbourhood Team Item 8 only).

		ACTION
1	Welcome and apologies The Chairman welcomed all present. Apologies for absence were received from Cllr Jane Farmer, Cllr Zoe Palmer and Mr Shaun Jarvis (Wildlife Group).	
2	Election of Chairman for 2009 / 2010 Cllr Cahill was proposed by Cllr Wheeler and seconded by Cllr Double. There were no other nominations. A vote was taken with a unanimous decision to elect Cllr Cahill as Chairman. Cllr Cahill signed the Declaration of Acceptance form.	Annex 1
3	Election of Vice-Chairman for 2009 / 2010 Cllr Wheeler was proposed by the Chairman and seconded by Cllr Bradnam. There were no other nominations. A vote was taken with a unanimous decision to elect Cllr Wheeler as Vice-Chairman.	
	Close meeting With Councillors permission agenda item 8 was brought forward to allow visitors to give their reports.	
8	Visitor's Reports <u>PC Trish Sinclair – Bury Rural Safer Neighbourhood Team:</u> <ul style="list-style-type: none"> ➤ 44 crimes committed in Kedington during the last year, compared with 80 in the previous year. ➤ Bury Rural South is having a spate of shed and garage burglaries, with gardening equipment being targeted in particular. Residents are being warned to ensure sheds and garages have adequate locks. ➤ Mobile Police Station visited Kedington recently but had no visitors. There are further dates at the end of June when it will visit again and it will also be present at Meadowlark on 13 June 2009. <i>It was suggested that when the Mobile Police Station visits again it should be parked in a more prominent position, i.e. outside Post Office or Village Stores, to attract more visitors.</i> ➤ At the recent SNT Tasking Meeting, Kedington was put as a priority for parking issues. PC Sinclair said two fixed penalty tickets had been issued for obstruction near to the School. She added that the school needed to re-educate parents about parking. <i>Other areas in the villages where parking is a problem were reported again by Councillors and PC Sinclair said she would ensure these areas were patrolled.</i> 	

Borough Councillor Marion Rushbrook:

- Double yellow lines in Mill Road (from top of Church Walk to bridge) will be reinstated when Lining Contractors are in the area.
- Boundary Committee deadline on further draft proposals for the Structural Review of Suffolk closed on 14 May 2009.

County Councillor Karen Knight:

- Karen not standing for re-election at the forthcoming Elections; she thanked the Parish Council and Clerk for working with her during her time as County Councillor.
- Locality Grant applications should be put in early. *The Chairman thanked Cllr Knight for all her support and hard work during her time as County Councillor for Kedington.*

Patsy Dell – Head of Planning, St Edmundsbury Borough Council:

The Chairman welcomed Patsy Dell to the meeting and thanked her for giving up her time to attend and discuss planning matters with Councillors.

Ms Dell replied it was nice to meet members of the Parish Council, adding that she thought Kedington was a beautiful village. Ms Dell said that at a recent meeting about the Local Development Framework, she was struck in particular by how many Kedington Parish Councillors came and asked questions, which showed the great commitment they have towards the village.

Ms Dell gave a prepared handout to all Councillors on “All you ever wanted to know about planning but were afraid to ask ...”. The handout covered a range of topics on:

- The Local Planning Authority
- The Legal Framework
- The Local Plan
- The Development Plan is ...
- Government policy
- Common Misnomers
- Material Considerations
- Layout, Design and Amenity Matters
- Private Interests
- Personal Pleas
- Precedent Creation
- Other Legislation

Ms Dell answered Councillor’s questions on the following:

- How the Parish Council better oppose some Planning Applications
- Enforcement
- Highways Policy
- Government Policy
- Local Plan 2016
- Appeal Procedures
- New regulations about not needing Planning Permission

Open meeting

4

Appointments / Councillors Responsibilities for the Year 2009 / 2010

Appointments / Councillors Responsibilities were decided and this is attached to the minutes as Annex 2.

Annex 2

5	<p>To accept members' Declarations of Interest on agenda items None.</p> <p>Close meeting</p>	
6	<p>Parishioners' Question Time and to acknowledge agenda items of interest to members of the Public present (5 mins) None.</p> <p>Open meeting</p>	
7	<p>Minutes of last meeting held on 21 April 2009 The minutes of the last meeting were agreed as a true record. Proposed by Cllr Wheeler, seconded by Cllr Double and unanimously agreed.</p>	
8	<p>Visitor's Reports This item dealt with earlier in the meeting.</p>	
9	<p>Clerk's Report Clerk's report added to these minutes as Annex 3.</p>	Annex 3
9.1	<p>Consider further action (on action taken or reports received since last meeting): Parish Council to reply to letter received from NHS Suffolk.</p>	MF
10	<p>Finance Committee</p>	
10.1	<p>Consider any matters arising from 14 April 2009 minutes: None.</p>	
10.2	<p>Receive draft minutes of 12 May 2009 meeting: Cllr Wheeler went through highlights of the meeting.</p> <ul style="list-style-type: none"> ➤ Proposed new office tenders: 6 sealed bids were received, which included 5 quotations and one contractor not submitting a quotation. Two preferred contractors were selected; two were kept as back-up and one refused on price. ➤ As all Parish Councillors were present for this item of Finance Committee meeting, Cllr Donoghue declared an interest and answered relevant questions put to him. ➤ Budget statement at the beginning of the financial year satisfactory with £2,799 (6.98%) of the budget spent, leaving a balance of £37,276. Additionally £48,501 is held in Reserves. ➤ Petty Cash imprest of £50 agreed. ➤ Richard Pound to be asked to continue cutting hedge in Mill Road/School Road. ➤ Two new signs, stating: "<i>When children are playing on the field, in the interests of their safety, please keep your dog(s) on a lead</i>" are to be erected on Old School Field, one at the entrance in School Road and the other by the entrance to the field by the river in Mill Road. ➤ Bump stops on Cross Scales in the play area to be replaced. Quotation from Online Playgrounds of £235 not accepted. Cllr Wheeler and Cllr Cahill will do the work. ➤ Grants: Church in the Field awarded £125 towards purchase of folding projection screen. Martial Arts class held at Kedington Community Centre, grant declined for purchase of equipment as this is a privately run enterprise. ➤ Cheque for payment of Building Regulations Fee to St Edmundsbury Borough Council for new office build totalling £212 ratified. ➤ Thirteen payments; one Direct Debit and one petty cash cheque totalling £4,474.64 were unanimously approved and signed off by Cllr Wheeler and Cllr Garner. 	

11	Environmental / Grounds Maintenance Matters	
11.1	Any other environmental/grounds maintenance matters:	
	➤ Weeds on verge near Kedington village sign on Haverhill Road need cutting back. Clerk to ask Village Handyman to do this.	MF
	➤ Bush in White Horse Road overgrowing onto road. Cllr Bradnam will speak to the property owners and ask them to cut the bush back.	JB
	➤ Cllr Garner reported he had received leaflets about Dog Fouling from St Edmundsbury Borough Council. It was agreed that the Clerk will laminate these and arrange for them to be strategically put up around the village.	MF
12	Highway/Footpath/Street Furniture Matters	
12.1	Narrow bridge in Coupals Road: Clerk read out a letter received from Kevin Shipp, Traffic Management Engineer with Suffolk County Council. The letter stated that “accident records in the area have been checked and show that there has been one slight reported accident in the past three years. The bridge and the immediate vicinity provide a natural priority system, with westbound traffic having the priority. Therefore eastbound traffic should give way”. Mr Shipp stated he would list this scheme, along with other, for funding for minor traffic managements works.	
12.2	Any other highway/footpath/street furniture matters:	
	➤ Clerk reported that Kevin Shipp had sent a map, requesting the Parish Council mark on it all areas where parking near junctions is a hazard/problem. It was agreed that the following areas should be highlighted and the clerk would mark areas on map and return to Kevin Shipp:	
	<ul style="list-style-type: none"> • Top of Mill Road • White Horse Road junction with Haverhill Road • Westward Deals (entrance to) • Areas associated with parking near to Primary School 	MF
	➤ School Crossing Issues: Clerk to liaise with Jon Noble.	MF
	➤ Area to right hand side of path not being cut. This should be cut as part of Suffolk County Council’s Grounds Department contract with Parish Council. Clerk to speak with Martin Staples from SCC Grounds Department.	MF
	➤ Grounds Contract “A”. Site meeting to be arranged with contractor to sort out minor problems.	MF
	➤ Grounds Contract for Great Meadow. SCC Grounds Department contractors not cutting close enough to Community Centre. Clerk to report this to them.	MF
	Guillotine With the time at 9.45 p.m. it was proposed by Cllr Wheeler, seconded by Cllr Bradnam and agreed by all to raise the guillotine by 15 minutes.	
13	Chairman’s Report on Parish Conference and SNT Tasking Meeting To be circulated in Reading Pack.	
14	Housing / Planning	
14.1	Applications for discussion at meeting: None.	

14.2 Planning Applications – Observations conveyed by Parish Council:

Kedington Primary School Acceptable	Raise crowns to 5 metres on five Horse Chestnut trees (1,2,4,5 & 7 on plan) and one Lime Tree (3 on plan) within area A1 on Order
Sunny Croft, Mill Road Acceptable	(i) Conversion of existing garage/store to self-contained annexe; (ii) erection of pitched roof over. <i>Noted that Borough Council had been advised of Parish Council's concern that window sill of annexe was right on boundary of neighbouring property and open window could cause a hazard.</i>
The Cottage at Rowans Calford Green Acceptable	(i) Change of use of barn to form extension to existing residential dwelling incorporating; (ii) insertion of glazed screen to front elevation; (iii) insertion of roof lights to front and rear elevations; (iv) re-cladding with weatherboarding; (v) installation and alteration of windows. Revised scheme.

14.3 Planning Applications – Decisions received from Borough Council:

None.

14.4 Any other housing/planning matters:

None.

15 Consultations

None.

16 Any other reports (on-going matters)

None.

17 Events

17.1 Nominations:

17.1.1 Funding Fair, Bury St Edmunds, 2nd June 2009, 2p.m. – 6 p.m. No nominations.

17.1.2 Suffolk Preservation Society AGM 2009, Haughley Barn, 4th June 2009 commencing at 6.30 p.m. No nominations.

17.2 Councillor absences (update):

None

18 Any other business (new matters)

Ketton House – Complaint that residents of Barton Grove tipping rubbish onto land belonging to Ketton House. Residents of Ketton House advised to contact Borough Council.

The date of the next meeting will be Tuesday 21 July 2009 at 7.40 p.m. in The Library, Arms Lane, Kedington.

The meeting closed at 10.00 p.m.

Signed:

Date: