

**MINUTES OF MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17 MARCH 2009
HELD AT THE LIBRARY, ARMS LANE, KEDINGTON**

Present: Cllr Terry Wheeler – Vice-Chairman of Parish Council
Cllr Jennifer Bradnam
Cllr Peter Donoghue
Cllr Peter Garner
Cllr Zoe Palmer

Ms Marion Farrant (Clerk)

In attendance: County Councillor Karen Knight; Borough Councillor Marion Rushbrook; Mr Shaun Jarvis (Wildlife Group); Mrs Jane Farmer (Parishioner); Mr Mike Shearer (Parishioner). PC Trish Sinclair joined the meeting for item 6 only.

		ACTION
1	<p>Parishioners' Question Time</p> <p>Mrs Farmer expressed an interest in agenda item 3. Mr Jarvis expressed an interest in agenda item 11. Mr Shearer did not have an interest in a specific agenda item but wanted to report an increase in fly tipping in certain areas around the village.</p> <p>Open meeting</p>	PG
2	<p>Welcome and apologies</p> <p>In the absence of the Chairman, Cllr Wheeler took the Chair.</p> <p>Apologies for absence were received from Cllr John Cahill (Chairman of Parish Council) (Health); Cllr Gloria Double (Health); Mr Fred Phillips (Press).</p>	
3	<p>Co-option of new Parish Councillors</p> <p>Jane Farmer was co-opted as a Parish Councillor. Proposed by Cllr Palmer, seconded by Cllr Garner and unanimously agreed by all Councillors present. This still leaves one vacancy for a co-opted Councillor.</p>	Annex 1
4	<p>Minutes of last meeting held on 17 February 2009</p> <p>The Chairman reported he had received a telephone call at 5.30 p.m. (today) from Cllr Double, subsequently followed by a typed letter delivered to his home at 6.30 p.m. The letter was read out to all Councillors. It was agreed that the words "with the exception of Cllr Double" (agenda item 3.1, first paragraph, fourth line) would be omitted from the minutes.</p> <p>Cllr Double further stated in her letter that under agenda item 7.3 she did not state "Haverbury Housing were prepared to contribute £1000 to the KCA". Councillors discussed and agreed that the minuted words for agenda item 7.3 were a correct record and no changes should be made.</p> <p>The minutes were then agreed as a true record. Proposed by Cllr Donoghue and seconded by Cllr Bradnam.</p>	MF
4.1	<p>SALC clarification on proposed amendment to agreed minutes of 18 November 2008:</p> <p>SALC have clarified that once minutes have been agreed at a Parish Council meeting as a true record, they cannot be changed. Councillors agreed that the minutes of 18 November 2008 were an accurate reflection and no changes should be made.</p>	
4.2	<p>Chairman's proposal for vote of confidence in Parish Clerk</p> <p>Cllr Wheeler (Chairman) proposed a vote of confidence in the Parish Clerk. This motion was seconded by Cllr Garner and unanimously agreed by all Councillors present.</p>	

- 5 **To accept members' Declarations of Interest on agenda items**
The Chairman declared an interest in agenda item 8.3. Cllr Donoghue declared an interest in agenda 9.
- Close meeting**
- 6 **Visitor's Reports**
- County Councillor Karen Knight reported:**
- Suffolk County Council Budget 2009/2010**
Budget had been agreed at February meeting resulting in a 2.45% increase in Suffolk County Council's segment of Council Tax.
- School Organisation Review**
Meeting scheduled for 27 March 2009 to reach agreement on what can be included in budget.
- Locality Budget**
Remainder of Councillor Knight's Locality Budget for 2008/2009 (£273) will be given to help fund lay-by in Hundon Road.
- Councillor Knight requested it be noted she added her support to the vote of confidence in the Clerk, stating she always found her to be professional, efficient and helpful.
- Borough Councillor Marion Rushbrook reported:**
- New shopping development in Bury St Edmunds**
The "ARC" shopping development opened on 5th March 2009.
- Public Service Village**
Suffolk County Council and St Edmundsbury Borough Council will be moving to the new Public Service Village (West Suffolk House) in Western Way, Bury St Edmunds from 30 March 2009.
- Councillor Rushbrook reported she had been liaising with Patsy Dell and it was hoped she would be able to attend Kedington Parish Council meeting on 19 May 2009.
- Councillor Rushbrook also asked for it to be noted that she supported the vote of confidence in the Clerk and commended her professionalism, dedication and hard work.
- Report from PC Trish Sinclair– Safer Neighbourhood Team:**
A report was read out on behalf of PC Ruth Horton who was unable to attend the meeting and is attached to these minutes as Annex 2.
- P C Sinclair will ensure the SNT continue to look into parking issues in the village. County Councillor Karen Knight will liaise with Kevin Shipp about "yellow lines" in Mill Road (near School). Cllr Farmer volunteered to do a "Business Plan" regarding Highway Matters in the village.
- Open meeting**
- 7 **Clerk's Report**
- Kedington Surgery:**
Letter has been sent to NHS Suffolk.
- Highways matters:**
Highways will be going ahead with the lay-by in Hundon Road, currently known as "Alfie's Parking Bay". Estimated cost is £5,850, of which they will pay £5,000. County Councillor has promised £300 from her Locality Fund; the shortfall will be met by Alfie's Grandfather if no other funding can be found.

Annex 2

KK

Borough Council matters:

New street name sign showing continuation of houses in School Crescent has been erected.

Training Courses:

SALC are offering Councillor Training on 23rd, 30th March and 6th, 20th April 2009 from 7.00 – 9.00 p.m. per session. The sessions are being run at SALC Offices in Clayden, near Ipswich. Councillors attending will be paid mileage.

7.1 Consider further action (on action taken or reports received since last meeting):

None.

8 Finance Committee

8.1 Consider any matters arising from 10 February 2009 minutes:

None.

8.2 Receive draft minutes of 10 March 2009:

The Chairman went through highlights of the meeting:

- Financial position satisfactory with £30,766 (76.85%) of the budget spent and £36,061 held in Reserves.
- Herald Contract Services have merged with C G M Ltd.
- Precept for 2009/2010 agreed by St Edmundsbury
- Thank you letter received from KCA for works carried out on grit store and bottle bank area and new wheelie bin compound.
- Clerk unable to attend Grants & Funding course due to car breakdown
- Clerk to attend Power of Well Being training at SALC on 30 March 2009
- SALC offering training courses for Councillors
- Item 7.1 to be ratified by Parish Council
- Village Handyman asked to inspect condition of Street Furniture and report back to Clerk
- Grounds Contract "A" specification unchanged; will still be 3 year contract
- Grounds Contract "D" to remain a yearly contract.
- Grant of £75 awarded to Suffolk Age Concern; Sn 137 LGA 1972 as being of benefit to local people
- Five payments and one Direct Debit totalling £1,918 were approved and cheques signed by Cllr Double and Cllr Garner.

8.3 Ratify Finance Committee proposal for work on Notice Board in Westward Deals:

At this point the Chairman (Cllr Wheeler) declared an interest, signed the Interests Book and left the meeting. Cllr Garner took the floor and explained the modifications needed to the Notice Board and that Antique Restorations had quoted £145 to carry out this work. Acceptance of quotation proposed by Cllr Donoghue; seconded by Cllr Palmer; unanimously agreed.

MF

The Chairman rejoined the meeting.

9 Office Accommodation (update)

Cllr Donoghue declared an interest and gave his report. Prices for roof trusses, cladding and windows awaited. Hoped tenders would go out next week.

Chairman reported that Steve Brown from KCA had a meeting with John Mullen from Suffolk County Council on 09 March 2009. It has transpired that a combined application from the KCA and Parish Council could result in 20% funding for the project from their Regeneration Fund.

10 Receive report from Working Party re second phase of play equipment development

Working Party had not met so no report available.

11	Environmental / Grounds Maintenance Matters		
11.1	Church Walk Trees: Letters sent to tree owner regarding remedial work required. Chairman read out e-mail received from Mr Shearer concerning inaccuracy on Parish Council website stating Church Walk Trees are the responsibility of Combined Parish Council. The Chairman replied he would ask Cllr Cahill to rectify this when he is well enough to attend to Parish Council matters.		JC
	Close meeting Mr Shearer confirmed he had carried out remedial work on trees that were his responsibility.		
	Open meeting		
11.2	Any other environmental / grounds maintenance matters: Cllr Donoghue asked who felled the Ash Tree on Riverside Walk close to iron footbridge. Cllr Garner replied Herald did this as part of their Winter Work and to make the tree safe. Cllr Garner agreed he would do an inspection.		PG
	Close meeting Mr Jarvis asked if the Parish Council had any plans to cut the long grassed areas on Riverside Walk. The Chairman replied that cutting would now be left until the Autumn.		
	Open meeting Chairman read from an e-mail received from Colin Jakes, Park Ranger, which stated the tree that had fallen across the river on Risbridge Meadow will be removed next week. Once removed, the tree will be cut up and the logs will be left stacked on the riverbank to create a habitat pile.		
12	Highway/Footpath/Street Furniture Matters		
12.1	Any other highway/footpath/street furniture matters: Cllr Garner reported double bodied lorries going down Arms Lane towards the stables. Clerk to enquire about confinements of footpath. Letter to be send to stable owners. Cllr Farmer asked about the proposed footpath in Silver Street. Chairman reported as far as Parish Council were aware, work should commence in 2009/10.		MF
13	Housing / Planning		
13.1	Applications for discussion at meeting: None.		
13.2	Planning Applications – Observations conveyed by Parish Council:		
	Keepers Cottage Not Acceptable	Erection of first floor extension to side of existing cottage supported by oak posts and accessed via a new internal staircase.	
	13 Dash End Acceptable	Erection of single storey side extension (following demolition of existing garage).	
	Suffolk House Acceptable	Continued use of showroom as residential annexe without compliance with Condition 03 of SE/03/3899/P to allow use for holiday let.	

13.3 Planning Applications – Decisions received from Borough Council:

Keepers Cottage Granted	Erection of first floor extension to side of existing cottage supported by oak posts and accessed via a new internal staircase.
13 Dash End Granted	Erection of single storey side extension (following demolition of existing garage).
Suffolk House Granted	Continued use of showroom as residential annexe without compliance with Condition 03 of SE/03/3899/P to allow use for holiday let.

13.4 Any other housing/planning matters:

Chairman reminded Councillors about the importance of deadlines on Planning Applications and the need for them to be passed back to the Clerk on time.

Cllr Donoghue reported that Essex County Council are challenging the Government's anti-car planning policy and has issued draft guidelines that require larger garages and driveways, more parking spaces per dwelling, bigger on-street bays and at least 25 extra spaces for visitors for every 100 homes.

14 Consultations

14.1 Receive letter from NATS TCN Consultation:

Letter will be send round in reading pack.

MF

14.2 Receive letter from Suffolk County Council re Boundary Committee:

Letter will be send round in reading pack.

MF

14.3 St Edmundsbury Rural Action Plan – Connected Villages:

Chairman read out statement from St Edmundsbury. It was unanimously agreed that as the Parish Council has it's own laptop and computers are available in the Library for Parishioners to use; they would not be applying to use this scheme.

15 Any other reports (on-going matters)

None.

16 Events

16.1 Nominations:

16.1.1 Parish Council Conference – 30 April 2009:

Cllr Cahill has already informed Clerk he hopes to attend.

16.1.2 Suffolk ACRE Community Support Forum 2009:

None.

Close meeting

16.1.3 St Edmundsbury Countryside Forum – 01 April 2009:

Mr Jarvis will attend as Parish Council representative. Informed he can claim mileage for this event.

Open meeting

16.1.4 St Edmundsbury Borough Council “No Excuses” Litter Campaign:

Cllr Garner requested copy of letter.

MF

16.1.5 Suffolk Wildlife Trust Community Barn Owl Project:

Cllr Garner and Mr Jarvis requested copy of leaflet.

MF

- 16.2 Councillor absences (update):**
Cllr Bradnam asked Clerk to note possible absence from next meeting.
- 17 Any other business (new matters)**
None.

**The date of the next meeting will be Tuesday 21 April 2009 in the Library,
Arms Lane, Kedington, commencing at 7.40 p.m.**

The meeting closed at 9.30 p.m.

Signed:

Date: