

FC Minutes 270

**Kedington Parish Council
FINANCE COMMITTEE – 11th January 2022**

Present: Councillor Stella Wilsher (Chair of Finance Committee)
Councillor Ann Naylor
Councillor Terence Wheeler
Councillor Lynda Woodward

In attendance: Mr John Boxall (Clerk)

ACTION

1 Welcome and Apologies

The Chair welcomed everyone present.

2 To receive members' Declarations of Interest on agenda items in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and to receive any member's requests for Dispensations

Cllr Naylor declared an interest in agenda items 4.5 and 4.6

3 To agree as a true record the minutes of the Finance Committee meeting held on Tuesday 14th December 2021

A resolution was put forward by Cllr Wheeler and seconded by Cllr Naylor to agree the minutes of the meeting as a true record. There were no other resolutions; unanimously agreed. Cllr Wilsher duly signed the minutes.

4 Financial Statements: Receive budget statements and any other financial reports; consider action:

- 4.1 Receive budget statements effective to date
Cllr Wheeler queried the payment of £59.92 to Soccertackle.com on the 22nd December 2021. Clerk confirmed it was for the return to Soccertackle of the ground sockets for the Meadow goal and subsequent return back to the Parish Council. This was to enable Soccertackle to check they were not faulty. The sockets were not found to be faulty as confirmed in a video sent to the Clerk and so there was a delivery charge incurred. Cllr Wheeler queried what the West Suffolk Council earmarked reserve of £2,500 was for. Clerk advised it was the remainder of the COVID grant and was going to be used to fund the defibrillator installation.
- 4.2 Precept application submitted 4th January 2022
Clerk advised that safe receipt of the application has been received by email on 5th January 2022. Copy to Chair to put on the website.
- 4.3 VAT quarterly refund claim submitted 4th January 2022
Clerk advised the claim was for £755.72.
- 4.4 PAYE quarterly payment to be paid on or after 12th January 2022 and before 22nd January 2022
Clerk advised the payment will total ££1,635.96 and will be made this week.
- 4.5 Authorise payment of Cllr Naylor's mileage claim for archiving documents on 25th October 2021
Clerk advised this claim is for a 35 mile round trip on the 25th October 2021 to Bury St Edmunds at 45p per mile that equals £15.75 in total. Payment authorised and Chair signed the claim form.
- 4.6 Authorise payment of Cllr Naylor's expense claim for Santa's visit to Kedington on 17th December 2021. Clerk advised this claim is for sweets and chocolate biscuits for the children that she purchased. Payment authorised and Chair signed the receipt.
- 4.7 SALC subscription for 2022-2023
Clerk advised that the SALC proportion will be £543.47 and the NALC proportion will be £116.02, making a total due of £659.49. All Councillors in agreement with this.

Clerk

Clerk

Clerk

Clerk

5 Clerk's Report: Discuss and agree action on Clerk's Report and correspondence received

- 5.1 Queen's Platinum Jubilee beacon and gas
Clerk advised that the grant totalling £627.37 was received on 22nd December 2021 into the Barclays account. The beacon has been ordered by the Royal British Legion and will be supplied at a later date once all the orders are received.
M&M Leisure have agreed for the gas to be paid for now, before any expected future price increases and they will store it until closer to the time and will also deliver it. They also suggested that once the beacon is received it is taken to them to make sure it works.

Clerk

6 Street Furniture: Any other street furniture matter

- 6.1 Grit bin, West End Lane
Clerk advised that as was decided at the meeting on 14th December 2021, he has been in contact with Wayne Blackman and an agreement to pay him £25 was made. This was paid on the 6th January 2022.
- 6.2 Repaint benches in Silver Street Park
Clerk advised he has not progressed this as yet.

Cllr Wheeler advised that the oak panel in the centre of the Kedington village sign on the grass triangle at the junction of Silver Street and Rectory Road is in need of repair and repainting. Kevin Betts to be asked to quote for this work.

7 Grounds Maintenance: Any other grounds maintenance matters

- 7.1 General upkeep of Silver Street Park
Clerk advised that Andy Lyle has completed 7 hours work and has been paid £77 for this on 4th January 2022
Future replanting of raised beds in Silver Street Park also discussed. No conclusion reached.
- 7.2 Strimming contract
Clerk advised he has not progressed this as yet.
- 7.3 Fallen section of Poplar tree along the Cut
Clerk advised that on the 4th January 2022 Cllr Naylor reported a large section of a Poplar tree along the Cut had fallen down across a small path off the Cut and also into the river. This was blocking the path and the potentially the flow of the river. Clerk contacted Bob Dellar who quoted £420 to the limb from the footpath and the river and to stack it on site. This was authorised by Cllr Naylor and the Clerk. The work was completed on the 5th January 2022 and the invoice was paid the next day.

8 Play Equipment

- 8.1 Receive Monthly Play Equipment Inspection Report; agree action
With regards to the end cap, Clerk reported that Chris Mortimer attended on Friday 7th January 2022 and filled the cap with expanding foam. He had intended to return the following day to sand it down and paint it but was unable to due to the heavy rains. He will return and do so at a later date.

9 Outstanding estimates awaited or work ordered

- 9.1 None

10 Grants

- 10.1 Uptake: None
- 10.2 Applications
- a. BSEVC – Community At Heart
Application discussed and refused on the basis it was not a local organisation.

The meeting closed at 7:50 p.m.

Signed.....Date.....8th February 2022.....