

KEDINGTON PARISH COUNCIL

PARISH COUNCIL MEETING

KPC 131-05

To: Councillors Ann Naylor, Terry Wheeler, Ross Standeven, Jeffery Potter, Kris Woodley, Annette Brooker, Dean Willett and Jeanette Kilpatrick. One vacancy.

I hereby give you notice that you are summoned to the Meeting of Kedington Parish Council that will be held in the **Meeting Room, Parish Council Office, Arms Lane, Kedington, CB9 7QQ, at 7.00pm on Tuesday 14th October 2025.**

Copies for information to Mr David Roach (Suffolk County Councillor), Mrs Marion Rushbrook (West Suffolk Councillor), Mrs Karen Richardson (West Suffolk Councillor) and Mr Nick Clarke (West Suffolk Councillor).

- 1. Acknowledge agenda items of interest to members of the public present.**
- 2. Welcome and Apologies.**
- 3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**
- 4. Councillors who were present to agree as a true record the minutes of the Meeting of Kedington Parish Council held on 16th September 2025.**
- 5. Receive visitor's reports and reports from District and County Councillors.**
- 6. Receive accounting statements and any other financial reports and agree any necessary action.**
 - 6.1 Review and agree accounting statements.**
 - 6.2 PAYE quarterly payment.**
 - 6.3 VAT quarterly refund claim.**
 - 6.4 Dropbox document storage facility annual renewal.**
 - 6.5 Donation to the Poppy Appeal and provision of a Wreath for the Remembrance Day service.**
 - 6.6 TV licence annual renewal.**
 - 6.7 Arrange a date for the pre-budget meeting.**
 - 6.8 Discuss and approve appointment of Internal Auditor.**
 - 6.9 Approve payment to the Suffolk Association of Local Councils for Councillor training.**
- 7. Grants.**
 - 7.1. Uptakes.**
 - a. 1st Kedington Guides**
 - b. 1st Kedington Sea Scout Group**
 - c. Kedington Garden Club**
 - 7.2. Applications.**
 - a. Haverhill Santa.**
- 8. Clerk's report.**
 - 8.1 Remembrance Day Street Parade on Sunday 9th November 2025 update.**
 - 8.2 Parish Council office lease update.**
 - 8.3 Discuss the use of Microsoft Co-Pilot AI-powered digital assistant.**
 - 8.4 Discuss the lease of land owned by Kedington Parish Council between Silver Street and Silver Street Park.**
 - 8.5 Discuss conducting a Housing Needs Survey**

9. Play Equipment.

9.1 Receive monthly play park inspection reports and agree any necessary action.

10. Environmental/Grounds Maintenance matters.

10.1 Discuss cutting/strimming back the river banks along the Cut, Watermill Meadow and Silver Street Park.

10.2 Old School Field hedge trim.

10.3 Discuss quote to trim the Old School Field hedge line boundary with 1 Old School House Cottages.

10.4 Fly tipping of garden waste onto the Cut at the rear of a property on School Road.

11. Highway/Footpath/Street Furniture matters.

11.1 Installing a bus shelter at the entrance to Westward Deals from West End Lane update.

12. Outstanding estimates awaited or work ordered.

13. Any other reports (on-going matters).

13.1 Family Christmas Event update.

13.2 Social gathering after Parish Council meeting on 16th December 2025.

13.3 Discuss opening the Community Hub.

14. Housing/Planning.

14.1 Planning applications for discussion at meeting.

a. DC/25/1544/HH - 18 Dane Close, Kedington – Householder planning application - single storey front extension (following demolition of existing porch).

14.2 Planning applications observations conveyed by the Parish Council.

14.3 Planning applications decisions received from the District Council.

15. Date and location of next Parish Council meeting.



John Boxall, Parish Clerk/RFO, CiLCA
9th October 2025

c/o Village Stores, 17 Silver Street, Kedington, CB9 7QG
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